

# City of Stoughton

## Common Council Minutes

### April 26, 2011

Mayor Donna Olson presided at a Regular Meeting of the Common Council of the City of Stoughton, Dane County, Wisconsin, held in the Council Chambers located in the Public Safety Building, on Tuesday, April 26, 2011. Mayor Olson noted a quorum present and called the meeting to order at 7:00 pm.

#### **Roll Call / Proclamations/ Presentations:**

City Clerk Kelly Michaels called the roll noting 12 Alderpersons were present as follows: Weiss, Swangstu, Swadley, McKichan, Christianson, Lawrence, Scovotti, Chenoweth, Jenson, Hohol, Olstad, Peterson.

Mayor Olson welcomed Anne Kinney of GFOA and asked Finance Director Laurie Sullivan to introduce the Budgeting for Outcomes presentations. Four teams made presentations of their citizen input mappings and RFR's. It was noted that questions could be submitted to the teams for response at a later meeting. Full reports of the presentations are on the City's webpage under Budgeting for Outcomes.

#### **Reports / Claims / Communications:**

The following minutes were presented and placed on file: Finance Committee 3/22/2011, Personnel Committee 2/23/2011, Plan Commission 4/11/2011, Police & Fire 2/2/2011, Public Safety 3/23/2011, Public Works 2/16/2011, RDA 3/9/2011, Utilities Committee 3/14/2011.

The following reports were presented and placed on file: March 2011 Treasurer's Report, March 2011 Check Register (Claims), Financial Summary February 2011 (Utilities), Statistical Information February 2011 (Utilities), February 2011 Payments Dues.

Aldersperson Hohol thanked the teams for their presentations and the hard work they have put into the process.

Aldersperson Lawrence questioned Utilities Director Robert Kardasz whether the streets would be open for Settende Mai Celebration. Kardasz confirmed the roads will be open for the festival, however they will probably be gravel but passable. Olson stated signs noting downtown businesses are open for business have been placed.

Mayor Olson wished Aldersperson Jenson a Happy Birthday tomorrow. She asked Planner, Rodney Scheel to give an update with reference to the City's activity with CARPC. Scheel noted they are getting caught up in process at this point. He explained their application had been tabled for 90 days which expires on June 8th, however they anticipated it to be lifted from the table at their last meeting. Instead, they failed to have the application lifted by one vote. Ironically, the Chairperson they had been dealing with was not reappointed to the board the day of the meeting and

therefore did not attend, leaving Stoughton one vote short of having their application considered. Scheel stated they are very comfortable that they have addressed all issues but just got bogged down in process. He noted that the development team was in attendance at the meeting and is fully aware of the City's efforts to work towards a viable development. He reported that discussions are continuing and we are seeing if they would take action at their May meeting. He noted that Eric Hohol was newly appointed to the board and there is still a vacancy to fill. He stated if they are not successful in May, we anticipate going in June when the table action expires. Staff evaluations support our application and the DNR has been brought up to speed so they are positioned well to respond in a timely fashion when CARPC takes action either at their May meeting or at their June 9<sup>th</sup> meeting when the table action has expired.

**Public Comment:**

None

**Consent Agenda:**

Motion by Lawrence, second by Jenson to adopt items listed on the consent agenda as indicated. Motion carried 12-0.

1. Minutes of previous meeting(s): 4/12/2011.

**Old Business:**

R-36-2011

Motion by Jenson, second by Hohol to take no action on this matter. Motion tied 6-6 and Mayor Olson broke the tie by voting no. Motion Failed 6-7.

R-36-2011	Yes	No
Weiss	1	
Swangstu	1	
Swadley	1	
McKichan		1
Christianson		1
Lawrence		1
Scovotti		1
Chenoweth		1
Jenson	1	
Hohol	1	
Olstad		1
Peterson	1	
Result	6	6
Olson		7

Motion by Chenoweth, second by Hohol to notice a Committee of the Whole meeting to follow the June 14, 2011 Common Council meeting to consider the following:

- 1) Process for redistricting aldermanic boundaries.
- 2) Procedures for decreasing the number of Alderpersons serving in each District.
- 3) Governance as it relates to a City Manager / City Administrator form of government.

Aldersperson Lawrence pointed out that the Council president may at his discretion call a meeting of the whole at any time. There was discussion as to the best date and time. The Clerk was directed to issue a notice as detailed above.

**New Business:**

O-4-2011

Aldersperson Hohol presented an ordinance of the Planning Commission amending multiple sections of the Zoning Code of the Stoughton Municipal Code for a 1<sup>st</sup> reading. No action was taken. The matter will be placed back on the May 10<sup>th</sup>, 2011 council agenda for 2<sup>nd</sup> reading and action.

R-36-2011

Motion by Lawrence, second by Scovotti to adopt a resolution of the Finance Committee authorizing and directing the proper city official(s) to pay the claim of Trumbull Services Agency on behalf of their insured, Pizza Hut of Southern Wisconsin at 1424 Hwy 51/138, Stoughton WI. Motion **FAILED** 0-12.

R-41-2011

Motion by Chenoweth, second by Hohol to adopt a resolution of the Utilities Committee approving the Stoughton Utilities Wastewater Treatment Facility Quality Manual. Motion carried 12-0.

Utilities Director Robert Kardasz stated the DNR performs an audit of their lab every five years and has asked that their recommendations be taken to the Council. McKichan noted that the manual is an enduring document that will only get changed as needed. He felt the manual should be revised to make reference of job positions where currently there are specific employees named. Kardasz indicated he had raised the same issue with the DNR, however they felt the names were important so at this point they are memorialized in the document.

R-42-2011

Motion by Chenoweth, second by Hohol to adopt a resolution of the Utilities Committee approving the Stoughton Utilities Emergency Action Plan. Motion carried 11-1, with McKichan casting the dissenting vote.

Utilities Director Robert Kardasz noted this is an annual event that brings us into compliance with new regulations. Aldersperson Dave McKichan questioned the active shooter recommendations in the document and what the Police Department would think

about the fight strategy. Kardasz indicated they had a presentation by a Marshfield Police Officer promoting fight or flight with the flight strategy being number one.

R-43-2011

Motion by Lawrence, second by Chenoweth to adopt a joint resolution of Public Works and Finance Committee authorizing and directing the proper city official(s) to utilize unspent borrowed stormwater funds from 2010 for the Jefferson Street Stormwater Project. Motion carried 12-0 by roll call vote.

R-43-2011	Yes	No
Swangstu	1	
Swadley	1	
McKichan	1	
Christianson	1	
Lawrence	1	
Scovotti	1	
Chenoweth	1	
Jenson	1	
Hohol	1	
Olstad	1	
Peterson	1	
Weiss	1	
Result	12	0

R-44-2011

Motion by Olstad, second by Chenoweth to adopt a resolution of the CA/CP Committee adopting the Service Club Sign Placement Policy. Motion carried 12-0.

R-45-2011

Motion by Lawrence, second by Jenson to confirm the Mayor's Citizen Appointments pursuant to 2-127 of the Stoughton Municipal Code, to Non-Standing Board, Committees and Commissions. Motion carried 12-0.

Motion by Lawrence, second by Weiss to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:55 pm.

Respectfully submitted,

Kelly Michaels, WCMC, CMC  
City Clerk/Personnel Director