

COMMISSION ON AGING MEETING MINUTES

Tuesday, February 2, 2010

Stoughton Room, Stoughton Area Senior Center

Present: David Bacon, Kay Davis Edna Cloutier, Kelli Krcma, Jeanne Schwass-Long, Don Mix, Mary Onsager, Charlotte Snow, Betty Thompson, Larry Weiss

Staff Present: Cindy McGlynn, Hollee Camacho

Absent & Excused: Lorraine Hawkinson, , David Sharpe

Call to order: J. Schwass-Long called the meeting to order at 10:00 AM.

Minutes of January 5, 2010: Moved by D. Mix and, seconded by L. Weiss, to approve minutes; passed unanimously.

Compliments & Concerns:

- Many concerns raised by participants regarding where their classes will meet once the annex is rented out in April. The woodcarving group in particular is too large for downstairs Yahara Room. J. Schwass-Long suggested that the United Methodist Church may have space available.

Director Comments: Cindy McGlynn

- Busy tying up loose ends from 2009.
- Lisa Hanson, Kristin Ott, Hollee Camacho and I have held a few meetings to plan ahead for Center programs and events.
- Asked to administer an on-site national accreditation review in Ohio this Thursday.
- C. McGlynn will be attending the NCOA/NISC Conference in Chicago in March, H. Camacho will attend a one-day weekend intensive.

Assistant Director Comments: Hollee Camacho

- In addition to usual monthly reports, H. Camacho is finalizing statistics for the annual report.
- H. Camacho recently updated our volunteer application and handbook.
- Staff is beginning to discuss ways to recognize volunteers in April; the handbooks will be given then and all current and new volunteers will have the opportunity to register with RSVP for additional accident insurance coverage.
- Shared information on Caregiver Partners, Representative Payee, and Guardian Volunteer Programs. The South Madison Coalition of the Elderly offers training and background checks for these programs. H. Camacho will be providing more information on the programs and how to apply on our website, newsletter and the Tower Times.

Case Manager Position Update: Cindy McGlynn

- This position is still vacant; still working on a couple leads.

Strategic Plan: Cindy McGlynn

- We are moving ahead with Bill Rizzo from UW-Extension and C. McGlynn is currently discussing a timeline and date to meet next.

Senior Center Models: Sharing of Ideas: Don Mix

- D. Mix reported on his experience with Senior Centers in New Jersey and Flagstaff, AZ; both had nice nutrition programs and but neither had equipment loan closets. Kudos to Stoughton!

- C. McGlynn reported that some members of the Woodshop toured Verona and Fitchburg Senior Centers and she encourages others to do the same. She is open to ways to improve and cut costs.

Committee Reports:

Public Relations: Kay Davis

- Creating action plans on how to better market to families and how to more effectively receive feedback. K. Davis requested that Cindy & Hollee create a timeline from the Committee's completed action plans based on the Center's priorities and staff time before the next meeting
- Next meeting **Thursday, February 18, 11:00 AM**

Finance: Cindy McGlynn

- Displayed finished donation brochure to COA; next step is to distribute the brochure and update the donation envelope.
- C. McGlynn requested permission from the COA to establish a partnership through the Stoughton Area Community Foundation. Once activated, donors will now have the option for their contributions to earn interest to support the Senior Center when they make endowment gifts to the foundation.
- Moved by L. Weiss and, seconded by E. Cloutier, to permit partnership; passed unanimously.
- Next meeting **to be determined.**

Program and Evaluation: Mary Onsager

- Committee is working to create more intergenerational programs.
- M. Onsager will be attending a retired teacher group at the VFW for coordination ideas.
- M. Onsager talked withWagner, the River Bluff Band Director about ways school concerts may be more inclusive to the public. Wagner suggested the band could provide seniors with an impromptu number during a practice for Syttende Mai
- M. Onsager is providing information on past intergenerational programs in Stoughton based on an email request by an NCOA conference presenter.
- Next meeting: **Thursday, February 18, 2009 at 9:00 AM.**

Guest Visit: Michael Hecht, Skaalen

- Michael shared programs he provides to Skaalen's memory-impaired patients such as their Skaalen Theater Group, Book Club (through a partnership with Stoughton Library), Gallery Shows and Art Projects.
- Michael invites all to visit to learn more about their Skaalen programs on Wed. & Thurs. mornings, watch WSTO for highlights, and stop in to the Wisconsin Veterans Museum in Madison on March 9, 2010 for his exhibit and talk.

Meeting Adjourned: Moved M. Onsager, seconded by D. Mix to adjourn the meeting. Carried unanimously. Meeting adjourned at 10:30 AM by J. Schwass-Long.

Next Meeting: Tuesday, February 2, 2010 at 10:00 a.m