

Commission on Aging Meeting Minutes  
December 6, 2011

Attending: Charlotte Snow, Jeanne Schwass-Long, Edna Cloutier, Kay Davis, Don Mix, Carol Heidenway, Ron Jenson, Mary Onsager, Kelli Krcma

Excused/Absent: Betty Thompson, Dave Bacon, David Sharpe

J. Schwaas-Long called the meeting to order at 10:05 a.m.

Approved minutes from the November 1, 2011 meeting. Motion by D. Mix, seconded by C. Heidenway, passed unanimously.

Compliments/Concerns:

- Snow removal will be done by seasonal employees of the Street Department in this coming year. It had been done previously by the maintenance staff in the Planning Department.

Director's comments:

- Letter for fund raising and information sharing will be sent in December. We are still in need of donations to complete our fund raising requirement of \$29,500 for 2011. Commission was really impressed at the positive and professional look of the letter/flyer.
- Cindy will bring the annual list of items, non-budgeted, and that special gift fund may be used for to the meeting in January.
- 2012 budget has been approved. The Senior Center saw a reduction in staffing hours once again. The Assistant Director position has been reduced to 32 hours a week. The budget process that was used for the 2012 budget will be used again for 2013. It will begin soon in 2012 to prepare for the process.

Old/New Business:

- Applications are currently being accepted for the Assistant Director position through December 16<sup>th</sup>.
- Re-accreditation process will begin in early 2012. The process needs to be completed by 2013. Cindy will begin to put together an accreditation committee.
- Dane County is beginning discussion to forming an ADRC (Aging and Disability Resource Center). State funding is available for them to do this "one stop shop" approach to long term care and information services. Senior Center staff has been in close contact with the County agencies this will be administered through. All offices will be in Madison, a small number of Stoughton residents may be eligible and will be referred to the ADRC, but we estimate that most individuals will be served by our Senior Center. Cindy will keep the group up to date on progress that is made with Dane County.

- Stoughton Cab informed us that their fares will be increasing as of January 1, 2012. The increase will be \$.50/ride.
- A reminder that no Recall efforts can be done here in the Senior Center.

**Committee reports:**

**Public relations:** No report

**Finance:** Worked on draft of the fund raising letter

**Program and Evaluation:** reported on last meeting and the goals discussed at last meeting. The consensus is that we need to expand the use and knowledge of the Senior Center to insure support at budget time.

**Volunteer:** No report

Motion to adjourn by D. Mix and seconded by M. Onsager

Meeting adjourned 10:50 a.m. by J. Schwass-Long

Minutes submitted by C. McGlynn