

## COMMISSION ON AGING MEETING MINUTES

Tuesday, April 5, 2010

Stoughton Room, Stoughton Area Senior Center

**Present:** Edna Cloutier, Kay Davis, Carol Heidenway, Kelli Krcma, Don Mix, Mary Onsager, Jeanne Schwass-Long, David Sharpe, Charlotte Snow, Betty Thompson,

**Staff Present:** Cindy McGlynn, Hollee Camacho

**Absent & Excused:** David Bacon, Larry Weiss

**Guest:** Bob Halverson

**Call to order:** J. Schwass-Long called the meeting to order at 10:00 AM.

### **Minutes of March 1, 2011:**

Moved by E. Cloutier and, seconded by C. Snow, to approve minutes; passed unanimously.

### **Compliments & Concerns:**

- Bob Halverson expressed his concern regarding closing the Center on Sunday of Syttende Mai.
  - After discussion, J. Schwass-Long recommended a motion to reconsider the times that the Senior Center will be open during Syttende Mai.
  - K. Krcma recommended that volunteers keep track of the number of people who come and what materials were given.
  - Moved by K. Davis and seconded by D. Mix, to close the Center after noon on Saturday and to open Sunday from 10:00 am – 3:00 pm, acknowledging that we will need staff coverage and will work with Bob Halverson and other volunteers to work on the public relations component. The motion was passed unanimously.
- C. McGlynn –Delivery truck hit the building damaging the railing. Consolidated Foods Inc. will pay for the cost for repairs.
- Since the parking lot was repaired, the main electrical doors have recently needed repair.
- Two duckhouses are now alongside our riverfront. Both houses have cameras installed. Check out the activity downstairs. C. Heidenway, on behalf of COA thanks those who helped with this project.

### **Director Comments: Cindy McGlynn**

- **COA Letter:** distributed a copy of the letter requested by COA and additional background information on SeniorCare to be sent to City Council Alders and Town Boards.
  - **D. Sharpe** recommended that the bullet points be prioritized.
  - **C. McGlynn** agrees SeniorCare should be made #1; the difficulty is that we don't know what will be the true impact depending on where and how deep the cuts will be.
  - **C. Heidenway** shared a website: <http://legis.wisconsin.gov/w3asp/waml/waml.aspx> to let people know how to contact legislators to voice their opinion on SeniorCare.
  - **K. Davis** sent a letter to the Hub's letter to the editor explaining SeniorCare's impact.
  - **K. Davis** recommended that the Senior Center organize a legislative committee.
  - **C. McGlynn** will put on next COA agenda; fantastic idea.
- **Legislature Visit:** Kay Davis and Hollee Camacho visited with Gary Hebl's staff in support of UW-Extension. Bill Rizzo from UW-Extension facilitated our Strategic Planning process. Without their services, we would not have been able to afford all that UW-Extension can provide to communities from another agency (\$500 service vs. \$5,000+)
- **Kudos to Hollee:** She's completed 2010's Annual Report; we are beginning to see solid

evidence of statistics from the database.

- **Town of Dunn Letter:** Towns are struggling with the proposed budget bill. Dunn is looking at all areas that they support. Cindy will be meeting with Cathy at the end of April. C. Heidenway will attend the Town's annual meeting and will relay how beneficial their contribution is to the Senior Center
- **Medication Drop** is April 30<sup>th</sup> at the Fire Station.

**Assistant Director Comments: Hollee Camacho**

- **Annual Report:** is complete and available on our website's main page and on our community resources page under publications. [www.ci.stoughton.wi.us/senior](http://www.ci.stoughton.wi.us/senior)
- **Volunteer Recognition Breakfast:** Join us for a complimentary continental breakfast Wednesday, April 13 for a chance to meet with other Senior Center volunteers. A student volunteer is creating a volunteer slideshow!
- **Case Manager Survey:** Another student volunteer is helping us survey case manager clients.

**City Budgeting for Outcomes:** Hollee Camacho and Kelly Janda have been appointed to work on results teams to create maps, factors and strategies to accomplish the City's priorities. From the team's Request for Results (RFRs) departments will bid on what they can do to accomplish the ranked needs.

**Brat Fest Fundraiser:**

- On Friday, April 29, 11:00 am – 1:00 pm brats from JL Richards will be available to be eaten at here, picked-up or delivered.
- Volunteers are needed to help with cooking, wrapping, taking orders and delivering.
- D. Sharpe is working in collaboration with Metcalfe's Grocery in Madison to have a satellite "Brat Fest" location here in Stoughton.

**COMMITTEE REPORTS: Cindy McGlynn**

**Public Relations:** no one attended last two meetings; no meeting set.

**Finance:** Kelli Kréma

- Working on promoting planned giving. Committee will meet with financial advisors for ideas of what kind of language to use to advertise how to put the Senior Center in a will.
- Next meeting: **Monday, May 2, 8:30 AM**

**Program and Evaluation:** Mary Onsager

- Looking at program fee comparisons of other senior centers.
- Mr. Schneider's U.S. History Class welcomes seniors to come for an interview session. Contact Mary for more information. The class will be the last week of May.
- Next meeting: **Thursday, April 21 at 9:00 AM.**

**Volunteer:** Cindy McGlynn

- Working on volunteer job descriptions, how to best collect information from applications, and the best way to store this information for easy and effective access.
- Next meeting: **Monday, April 26 at 10:00 AM**

**Meeting Adjourned:** Moved M. Onsager, seconded by C. Heidenway to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:30 AM by K. Kréma

**Next Meeting: Tuesday, May 3, 2011 at 10:00 a.m**