

Opera House Board Meeting
Monday March 15, 2010; 10:00am
City Hall – Hall of Fame Room

Present: President Mary Carel Verden, Vice President Ross Scovotti, Vicki Raymond,
Tom Novak, Helen Johnson
Absent & Excused: John Beutel
Absent:
Staff: Bill Brehm, Director of Opera House/Media Services
Christina Dollhausen, Event Coordinator

1. The meeting was called to order by President Verden at 10:05am.
2. Moved by Johnson, seconded by Novak, that minutes of February 15, 2010 be accepted as presented. Motion passed unanimously by acclamation.
3. Tom Novak announced his resignation for the OH Board.
4. Brehm presented a Directors Report regarding current projects at the Opera House.
 - Plenty of upcoming shows, some complicated, some easier. April looks to be a very busy month.
 - Shows continuing to go well and sell well
 - Actively booking shows for 10/11 season
 - Beginning to start the process of annual publication/brochure – ad sales, sponsorships, etc...
 - a block of time has been set aside this summer to address maintenance issues July 18th through August 20th.
 - Online Ticket Sales – needs to contact tech people to interface with city network
 - need to address OH part-time future staffing requirements
4. Financial update was presented. The City is changing banks beginning of May; clarification on that transition still to take place. The city auditors are producing a strategy to have our reports reflect season vs. fiscal year. Board suggested inviting the Finance Director to next Opera House Board meeting to help with an explanation on OH Budget/numbers and bank transition.
5. Vice President Scovotti complimented OH staff that they have been successful in achieving the goals set out for them and that the Opera House continues to build and grow. He stated the Opera House is a very valuable city resource. The Board agreed.
5. Ticket update revealed strong ticket sales
6. Future Agenda Items: New Opera House Board appointee, maintenance issues: Fire Curtain, bushings, shades, plaster repair, paint touch up to be addressed, Seat Cushions, Discussion of future management/staff needs, Online Ticketing, Ticket Sales update, Financial Update.
6. Future Meeting Dates: Monday April 19, 2010 - Hall of Fame Room @ 10:00 am
7. A motion to adjourn was made at 11:29am by Novak, seconded by Scovotti. Motion carried unanimously by acclamation.

Respectfully submitted,
Christina Dollhausen
Event Coordinator, Stoughton Opera House