

Opera House Board Meeting
Monday May 3rd, 2010; 10:00am
City Hall – Hall of Fame Room

Present: President Mary Carel Verden, Vice President Ross Scovotti, Vicki Raymond,
Helen Johnson
Absent & Excused: John Beutel
Absent:
Staff: Bill Brehm, Director of Opera House/Media Services
Christina Dollhausen, Event Coordinator

1. The meeting was called to order by President Verden at 10:10am.
2. Election of OH President. A nomination by Johnson and seconded by Raymond that Mary Carel Verden remain president of the Opera House Board. Nomination passed unanimously by acclamation.
3. Election of Opera House Vice President. A nomination by Raymond, seconded by Johnson that Ross Scovotti be elected Vice President of Opera House Board. Nomination passed unanimously by acclamation.
4. Moved by Scovotti, seconded by Johnson, that minutes of March 15, 2010 be accepted as presented. Motion passed unanimously by acclamation.
5. Brehm presented a Directors Report regarding current projects at the Opera House.
 - A quick overview of shows since March meeting. Staying very busy, shows continuing to go well.
 - A block of time has been set aside this summer to address maintenance issues July 18th through August 20th. Working on getting volunteers signed up.
 - Actively booking shows for 10/11 season, continuing with the same volume of shows of last season, working on getting a sneak peek together in time for S'Mai.
 - Beginning to start the process of annual publication/brochure – ad sales, sponsorships, etc...
 - Online Ticket Sales is a top priority – needing a devoted internet connection, box office computer to be replaced. Data integrity needs to be in place as well. Scovotti recommended all alternatives be looked at.
4. Finance Director Laurie Sullivan was a guest at the meeting to discuss a potential financial structure change and the transition of City changing of banks. Upon the auditors' recommendation, The City finance department's connection with the Opera House finances may change. Finance Director stated there are things still to be worked out and a projected proposal by the finance department will be available at the next Opera House Board meeting for review.
 - Board requested a copy of the auditors projected proposal (which is over 70 pages long of legal language) for their review prior to next meeting.
5. Financial update was presented. Many changes to look at and numbers still have to come in for the last part of the season. Working through the transition and budget process is a main concern of the Director/staff. Discussion ensued.
6. Future Agenda Items: Finance on top of list at next meeting, New Opera House Board appointees, Online Ticketing maintenance issues: Fire Curtain, bushings, shades, plaster repair, paint touch up to be addressed, Seat Cushions, Discussion of future management/staff needs, Ticket Sales update.
6. Future Meeting Dates: Tuesday June 1, 2010 - Hall of Fame Room @ 10:00 am
7. A motion to adjourn was made at 11:42am by Raymond, seconded by Raymond. Motion carried unanimously by acclamation.

Respectfully submitted,
Christina Dollhausen
Event Coordinator, Stoughton Opera House