

PARKS AND RECREATION COMMITTEE MEETING MINUTES

Monday October 19, 2009

Recreation Department

Present: Alderpersons Paul Lawrence, Sonny Swangstu, Rollie Odland, Carl Chenoweth and
Parks and Recreation Director Tom Lynch

Absent and Excused:

Guests: Giovanna Lazarro

1. Call to Order

Meeting called to order by Swangstu at 6:05 PM.

2. Approval of Minutes for August 24, 2009

Motion by Lawrence, seconded by Odland, to approve the minutes from August 24, 2009. Motion passed 4-0.

3. Communications

None

4. Memory Garden Building Request

Giovanna Lazarro presented a plan to construct a small storage building at the Memory Garden in Mill Pond Park. The building would be used for storage of gardening supplies. She requested \$300 for construction materials. The committee had questions about the quality of the building plan and how where the funding would come from. Swangstu said he would redesign the building plan. Lynch will check on set back rules. No action taken.

5. Youth Center Building

Lynch talked to the committee about the Community Living Connections interest in renting space in the new youth center building. The committee had questions about CLC that will be forwarded to Carrie Publitz-Cardarella, Director of CLC. Staff will forward this information to the committee.

6. West View Ridge Trail Project

Lynch presented the four proposals for acceptance United Paving. The committee talked about the process of how this item returned. Swangstu thought a spring bidding could get a lower price.

Motion by Chenoweth, seconded by Odland, to direct staff to wait until spring to return with this project. Motion passed 3-0.

7. River Bank Restoration

Motion by Chenoweth, seconded by Odland to recommend to Public Works to go with the staff recommendation to hire Joe Dorava of Vierbicher to create the design plan, provide cost estimates and write for the grants, at a cost of between \$2,500 and \$3,000. Motion passed 3-0.

8. Fee Policy for Community Sport Groups

Lynch presented a policy that will be introduced to community sports groups that use City facilities or benefit from contracts will require a \$5 fee for each registration. The fee will be split with \$3 going to Parks Maintenance and \$2 going to Recreation to help defer some of the costs of providing facilities and scheduling. Lynch will take the proposed policy to each of the groups before a final version is brought to Finance.

Motion by Chenoweth, seconded by Odland to recommend to Council, acceptance and implementation of the Fee Policy for Community Sports Groups to begin in 2010. Motion passed 3-0.

9. Born Learning Trail

The committee recommends holding off on placement of the Born Learning Trail signs until spring in light of two recent vandalisms. Swangstu offered ideas for stronger materials. Relocating the project to West View Ridge Park was discussed. Lynch will contact all parties on Tuesday.

10. Recreation Department Staffing

Lynch talked with the group about how staffing is used to manage the recreation programs, operate the pool, run park development projects and manage the youth center.

11. Future Agenda Items

Memory Garden Building
Youth Center Building Rental

Motion to adjourn at 7:35 by Odland, seconded by Swangstu. Motion passed 2-0.