

MINUTES

SPECIAL MEETING OF THE PERSONNEL COMMITTEE

Date: Wednesday, August 31, 2011 @ 5:15 p.m., in the Hall of Fame Room at City Hall.

Personnel: Members Present: Greg Jenson, Larry Peterson, Paul Lawrence, Sonny Swangstu, Mayor Donna Olson.

Others Present: Police Chief Greg Leck.

Call to Order: Chairperson Greg Jenson noted there was a quorum present and called the meeting to order at 5:20 pm.

Consider Grievance Policy

Members considered the policy as written by Attorney Nancy Pirkey and provided by the League of Wisconsin Municipalities.

The following points were discussed:

- Meets state statute requirements
- Add verbiage to page 3 regarding employees may choose to be represented during any time of the grievance process at their own cost.
- Add verbiage to page 3, Step 3 "If the employee objects to the cities choice a substitute impartial hearing officer will be chosen by the city.

Motion by Lawrence, seconded by Peterson to recommend approval of the Grievance Procedure Policy as presented after review and approval by Labor Attorney Thomas Crone. Motion carried 4-0.

It was anticipated that this resolution would be considered by Council at its September 13th meeting.

Adjournment

Motion by Lawrence, seconded by Swangstu, to adjourn the meeting. Motion carried 4-0. Meeting adjourned at 6:30 pm.

Respectfully submitted,

Pili Hougan
Deputy City Clerk