



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Posted: Thursday, December 15 , 2011

Regular Meeting: **Regular Personnel Committee**
Date/Time: **Monday, December 19, 2011 @ 5.45 p.m.**
Location: **Stoughton City Hall (381 E. Main Street) - Mayor's Office**
Members: Greg Jenson(ch), Sonny Swangstu, Paul Lawrence(vc), Larry Peterson, Donna Olson (ex-officio)

AGENDA ITEMS FOR CONSIDERATION

(All items listed may be acted upon unless noted specifically for communication only.)

- 1) Call to order.
- 2) Minutes of the prior meeting(s): 11/28/2011
- 3) Work Rules regarding chiropractic benefit change pg 21; eye glasse pg 22s; retiree sick leave payout pg 14
- 4) Set wages for Finance Administrative Clerk
- 5) Review Deputy Clerk/Confidential Secretary wages
- 6) Review Administrative Assistant/Clerk's Office wages
- 7) Review Finance Director wages
- 8) Review Deputy Treasurer wages
- 9) Review Account Specialist wages
- 10) Communications/Future Agenda Items/Adjournment

Bob Ohlsen

IMPORTANT: THREE (3) MEMBERS NEEDED FOR A QUORUM (excluding Mayor): If you are unable to attend the meeting, please notify the City Clerk by calling (608)873-6677 or via email phougan@ci.stoughton.wi.us

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any such groups at the above-mentioned meeting other than the committee specifically referred to in this notice.

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (608) 873-6692

Distribution List: Media, Council, Mayor, Leadership Team, Clerk/Personnel Director & staff, Attorney Matthew Dregne