

## **REDEVELOPMENT AUTHORITY MEETING**

Wednesday, April 8, 2009 – 5:30 p.m. – Mayor’s Office – City Hall

**PRESENT:** Steve Sletten, Ed Bieno, Jim Schaefer, Alderperson Paul Lawrence, Dan Kittleson, Mayor Jim Griffin, Director of Finance Laurie Sullivan, Diane Reinstad (staff).

**ABSENT:** Peter Sveum, Alderperson Ron Christianson, and Gary Becker.

**Call to order:** Chairperson Dan Kittleson called the meeting to order at 5:30 pm.

### **Minutes:**

*Motion by Alderperson Lawrence, second by Schaefer to approve the minutes of March 9, 2009. Motion carried.*

### **OLD BUSINESS:**

#### **Artspace:**

Ed Bieno distributed a sample contract from Artspace Projects, Inc., a company based out of Minneapolis, Minnesota. This sample contract outlines what the company would do for us and the estimated cost of \$700,000 for this project. (Highway Trailer Building on South Street)

Discussion –

The company would need to check for a clear title and the integrity of the building structure.

Is this the project we want as our leading ignition for RDA?

What are the conditions of termination?

Some RDA members are uncomfortable with the company’s sample presentation.

Discussed other similar projects in the Madison and surrounding areas.

Bieno will set up a conference call for the next RDA meeting on May 13, 2009 to speak with the two principle individuals that would be working on this project.

*It is encouraged that everyone look over the sample contract and come to the next meeting prepared with written questions that should be addressed during the conference call.*

### **BUILD Grant Update:**

The grant application for the StreetScape Design project has been sent in.

### **CBED Grant Update:**

No news yet. Should hear something mid-April.

### **NEW BUSINESS:**

**Student Project:** Patrick has done a feasibility study, focusing on the Northern section of the city – the railway commuter site and what it might look like. A 20-30 minutes block of time will be set aside during our next meeting for Patrick to make his presentation. Schaefer will contact Patrick concerning any special equipment needs. Sullivan will check to see if the Fire Department Training Room is available for that night.

**Upcoming Committee Reorganization:**

A copy of the Ordinance to Create Article V, Division 13, Sections 2-533 Through 2-540 Redevelopment Authority was handed out. Terms of office for the initial commission members shall be as follows: two (2) for one (1) year; two (2) for two (2) years; one (1) for three (3) years; one (1) for four (4) years; and one (1) for five (5) years. Thereafter the terms of the remaining Commissioners and one alternate who are not City officials or members of the City Council shall be five (5) years.

Both Sveum's and Sletten's terms will expire in 2009.

One Council member will continue for a second term of one (1) year.

New Council members will have been designated by our May meeting.

Election of Chairperson and Vice Chair will take place at the May 13<sup>th</sup> meeting.

The Secretary can be a staff employee. Laurie Sullivan and Diane Reinstad will continue to prepare the agendas and minutes for the RDA meetings.

An alternate can attend meetings and vote only if there is someone missing or unable to vote due to a conflict of interest.

***Motion:***

***A motion was made by Alderperson Lawrence, second by Bieno, that the RDA make a recommendation to the Mayor/ and/or City Council that the RDA and/or the City would seek a resident or land owner from the RDA Area #1 as the alternate member to be part of the Redevelopment Authority. Motion carried.***

(This person would be selected & contacted personally)

***Motion by Schaefer, second by Alderperson Lawrence to adjourn the meeting at 6:18 pm. Motion carried.***

Respectfully submitted,

Diane Reinstad

Administrative Assist. to Finance Director