

## Tree Commission Meeting Minutes

Thursday, Aug 12, 2010 at 5:30 PM

Giles Dow Room at City Hall, 381 E Main, Stoughton, WI

**Members Present:** Tim Carter, Todd Fossum, Jay Schotzko, Kevin Short, Darren Marsh, Randy Nelson and Rick Gullickson

**Absent & Excused:** Dean Tangeman, Craig Wood, and Josh LaPointe

**Call to order:** Meeting called to order at 5:30 PM by Carter.

- 1) **Approval of minutes from July 8, 2010 meeting:** Motion by Carter, seconded by Schotzko to approve minutes with corrections. Motion carried 5-0.
- 2) **Correspondence:** *Fossum* discussed an e-mail that he had sent to the committee concerning a pest alert for the Walnut twig beetle.
- 3) **Elect Chair & Vice Chair:** Todd Fossum was nominated by Carter, 2<sup>nd</sup> by Marsh for Chair. Vote carried 4-0 by acclamation. Dean Tangeman was nominated by Carter for Vice-Chair. Vote carried 4-0 by acclamation.
- 4) **I Tree Program:** *Fossum* was in contact with the company that developed the I Tree Program and converting our tree inventory into a database through this program can be done, but will take some time. Questions arose concerning the public's ability to view the data if we convert to the I Tree Program as this is an Access database and would be housed on a City computer and not out on the web where we have the current inventory. *Carter* stated that the current placement of the inventory link under the Tree Commission should also be placed as a link under the Forestry section on the Street web page. *Erdahl* was directed to try an experimental database to see what it does and check with *Rodney Scheel* if there is any possibility of placing this database for public view.
- 5) **Review & Recommendations regarding the proposed amendments to Sec 64-14 – Trees:** The committee felt it would be better to have the City Attorney at the meeting to discuss what needs to be in the ordinance and what needs to be transferred into a policy. Attorney Dregne will be invited to the September meeting and *Erdahl* will check with *Karl Manthe* to see what the protocol is for Mr. Dregne to attend meetings.
- 6) **Tree Licensing:** *Nelson* distributed the "draft" application form he created for tree service licensing. A few changes were made along with some suggestions including having the City logo placed on the form. The form will be updated and reviewed at the September meeting. Questions about the fee and insurance liability minimums arose and will be checked out through the City Clerk.
- 7) **Grant Application:** The committee decided to move forward with the grant application with the amount to be applied for around \$20 -22, 000.00. If the budget does not allow it and the grant is approved with the DNR, the amount can be adjusted. The monies would be used for the site preparation, planting trees and education. The committee decided on a name for the site (if allowed) – Green Waste Recycling Center.
- 8) **Payne and Dolan Site:** *Carter* will give an update at the September meeting as this site –if developed– would be approved, etc through the Public Works Committee which they will be discussing the issue at their August meeting.
- 9) **Fall Volunteer Day:** *Tabled to September meeting as Tangeman placed this on the agenda and was unable to attend this meeting.* The committee felt that there are a lot of issues in various parks that it would be helpful and educational to have a volunteer day – good time to deal with Gypsy Moth which has increased significantly in Stoughton this year.

10) Future Agenda Items: I Tree Program, Review Tree Ordinance, Tree License form, GWR Center Update and Volunteer day – fall 2010

Motion by Carter, seconded by Marsh to adjourn the meeting at 6:25 p.m.  
Respectfully submitted, Vickie Erdahl - Staff Member

DRAFT