



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Community Affairs/Council Policy Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **COMMUNITY AFFAIRS/COUNCIL POLICY OF THE CITY OF STOUGHTON**  
Date /Time: **Tuesday, January 6, 2015 at 5:00 p.m.**  
Location: **Hall of Fame Room/City Hall (381 E Main St, Stoughton WI 53589)**  
Members: **Greg Jenson, Sonny Swangstu, Michael Engelberger, Tom Selsor, Mayor Olson (ex-officio)**

\*Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

### Item # CALL TO ORDER

1. Communications

### Item # NEW BUSINESS

2. Approve the minutes of December 2, 2014
3. Final review and recommendation to Council of 2014 Council Rules Document
4. Policy Discussion –
  - a. Regarding the reading of e-mails and printed statements during Public Comment &/or Public Hearings at Council, Planning Commission or other city meetings.
  - b. Regarding the amount the requester is charged for an open records request for both materials and staff time
5. Discussion on the creation of a Standing Committee Binder
6. Discussion of Council agenda and Council minute placement on City website
7. Future Agenda Items

### 8. ADJOURNMENT

cc: Mayor Olson, City Council Members, Department Heads, City Attorney, Stoughton Newspapers/Wi State Journal, City Clerk Lana Kropf, Library Administrative Assistant Sarah Monette, Bill Livick [oregonobserver@wcinet.com](mailto:oregonobserver@wcinet.com)

Note-An expanded meeting may constitute a quorum of the Council.