



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Common Council of the City of Stoughton, Wisconsin, will hold a regular or special meeting as indicated on the date and at the time and location given below.

Meetings of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**

Date//Time: Tuesday, February 28, 2023, 7:00 p.m.

Location: The meeting of the Common Council will be conducted as a hybrid meeting.

Virtual: You can join the meeting from your computer, tablet, or smartphone via **Zoom:**

<https://us06web.zoom.us/j/81607855378?pwd=V1JQM25XTjNRa2JpS0FVbWV6a1pDZz09>

Meeting ID: 816 0785 5378

Passcode: 513075

One tap mobile

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+13126266799,,81607855378#,,,,*513075# US (Chicago)

In-person: Council Chambers, (2nd Floor of Public Safety Building)

321 South Fourth Street, Stoughton, Wisconsin

The meeting can also be live-streamed on <https://wsto.tv/live> and Spectrum

Channel 981 or on TDS Channel 12. WSTO TV App is also available on Roku, Apple TV, Fire TV, Android and iOS.

Members: Mayor Tim Swadley, Phil Caravello, Ben Heili, Regina Hirsch, Fred Hundt, Greg Jenson, Jean Ligocki, Tom Majewski, Frank Raff, Lisa Reeves, Brett Schumacher, Joyce Tikalsky, and Rachel Venegas

ATTENTION COUNCIL MEMBERS: TWO-THIRDS OF THE MEMBERS ARE NEEDED FOR A QUORUM (EIGHT). The Council may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify the City Clerk's office via telephone at (608) 873-6677 or via email at cchristen@ci.stoughton.wi.us

CALL TO ORDER

1. Roll Call
2. Certification of compliance with open meetings law
3. Minutes and Reports:
Finance (1/24/23); Housing Authority (12/15/22; 01/12/2023; 01/27/2023; 02/08/2023; 02/15/2023); Public Works (1/29/23); RDA (1/11/23); Tree Commission (1/11/23)
4. Public Comment Period:

- If you would like to speak during the public comment period, please fill out the form and submit it by 6:30 p.m. on February 28, 2023. <http://speak.cityofstoughton.com>.

5. Communications and Presentations:

6. Consent Agenda:

- A. Council Minutes –February 14, 2023
- B. **R-23-2023** Authorizing and directing the proper city official(s) to issue Operator licenses to various applicants.
- C. Minutes of the November 21, 2022 Regular Utilities Committee Meeting; Stoughton Utilities Payments Due List Report; Stoughton Utilities Financial Summary – October and November; Stoughton Utilities Statistical Report

OLD BUSINESS

7. **O-03-2023** Amending Sections 66-904 (8) of the Stoughton Municipal Code – Stormwater Basin Aesthetics *(Public Works recommended approval 6-0 on January 19, 2023)*

SECOND READING

NEW BUSINESS

8. **R-24-2023** Certified Survey Map (CSM) for a Lot Line Adjustment at 2400 and 2408 Markens Gate. *(Plan Commission recommends approval 7-0) on 2/13/23)*
9. **R-25-2023** Extra-territorial land division (CSM) at 1343 Starr School Road, Town of Rutland. *(Plan Commission recommends approval 7-0 on 2/13/23)*
10. **R-26-2023** Conditional Use for an In-Vehicle Sales and Service use including Outdoor Display incidental to an Indoor Sales use for Kwik Trip at 1700 E. Main Street. *(Plan Commission recommends approval 5-2 on 2/13/23) (Caravello and Majewski voted no)*
11. **R-27-2023** Certified Survey Map to combine the properties at 1700 E. Main Street and 1701 Cedarbrook Lane. *(Plan Commission recommends approval 5-2 on 2/13/23) (Caravello and Majewski voted no)*
12. **R-28-2023** Preliminary resolution declaring intent to exercise special assessments powers for 2023 street and sidewalk projects. *(Finance Committee approved 7-0 on 02/14/2023)*
13. **R-29-2023** Approval of Police Department restructure *(Personnel Committee considering on 02/27/2023 and Finance Committee considering on 02/28/2023)* **TIME SENSITIVE ITEM**
14. **R-30-2023** Approval of updated Police Lieutenant position description *(Personnel Committee considering on 02/27/2023 and Finance Committee considering on 02/28/2023)* **TIME SENSITIVE**

15. **R-31-2023** Approval of Police Detective Sergeant position description (*Personnel Committee considering on 02/27/2023 and Finance Committee considering on 02/28/2023* **TIME SENSITIVE**)
16. **R-32-2023** Authorizing and directing the proper City official(s) to approve the write-off of Stoughton Utilities delinquent account balances and invoices deemed uncollectible as of December 31, 2022. (*Utilities Committee recommended Common Council approval 5 – 0.*)
17. **R-33-2023** Approving a waiver of the requirements to issue a notice of intent to dispose and the solicitation of sealed bids for the as-is, where-is sale of a used Virginia substation transformer as required by policy. (*Utilities Committee recommended Common Council approval 5 – 0*)
18. **R-34-2022** Authorizing and directing the proper city official(s) to approve a Temporary Class “B”/Class “B” Retailer’s License and Special Event License to the Stoughton Chamber of Commerce for the Syttende Mai Festival. (*Public Safety recommends approval 6-0 on 2/22/23*)
19. **R-35-2022** Authorizing and directing the proper city official(s) to approve a Temporary Class “B”/Class “B” Retailer’s License and Special Event License to the Stoughton Chamber of Commerce for the Coffee Break Festival. (*Public Safety recommends approval 6-0 on 2/22/23*)
20. **R-36-2022** Review and Approve the Contract for Tree Removal Services to the Lowest Responsible Bidder – Jim’s Tree Service, LLC.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request such assistance, please call the City Hall at (608) 873-6677.

By: Mayor Tim Swadley, Council President Regina Hirsch

Join Zoom Meeting

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