



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **Personnel Committee of the City of Stoughton**

Date/Time: **Monday, December 5, 2022 @ 5:30 pm**

Location: **Stoughton Utilities - Ed Malinowski Boardroom  
600 S 4<sup>th</sup> Street, Stoughton, WI 53589**

Members: Lisa Reeves (Chair), Frederick Hundt (Vice-Chair), Brett Schumacher, Greg Jenson and Mayor Timothy Swadley (ex-officio member)

City Personnel: Director Gillingham

- 1 Call to Order
- 2 Approval of the Monday, November 7, 2022 Personnel Meeting minutes
- 3 Communications
- 4 Update regarding 2023 Compensation
- 5 **\*\*Discussion and possible action regarding 2023-2024 Union Contract**
- 6 Discussion and possible action regarding Utilities Finance Manager Position description update
- 7 Discussion and possible action regarding Utilities Accountant Specialist Position description update
- 8 Future Agenda Items
  - Leadership Backup Plan Outline
  - Accrued Sick Leave for Retiring Employees – Sworn Police and City Staff
  - Disciplinary Action & Compensation
- 9 Adjournment

**\*\*** May move to closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Any person wishing to attend the meeting, whom because of a disability, requires special accommodation, should contact the City Clerk's Office at (608) 873-6692 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. In addition, any person wishing to speak or have their comments heard but does not have access to the internet should also contact the City Clerk's Office at the number above at least 24 hours before the scheduled meeting so appropriate arrangements can be made.**

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.**