



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:

Date /Time:

Location:

Members:

City Personnel:

Personnel Committee of the City of Stoughton

Monday, April 1, 2019 @ 6:00 pm

Ed Malinowski Boardroom – Stoughton Utilities (600 S 4th St, Stoughton WI 53589)

Lisa Reeves (Chair), Matt Bartlett (Vice-Chair), Sid Boersma, Thomas Majewski and Mayor Timothy Swadley (ex-officio member)

Director Gillingham

- 1 Call to Order
- 2 Approval of the Thursday, March 14, 2019 Personnel Committee meeting minutes
- 3 Communications/Updates
- 4 Discussion and possible action regarding Workers Comp Benefit – Elimination Period
- 5 Discussion and possible action regarding Non-DOT and DOT Drug & Alcohol Policy
- 6 Review list of identified safety sensitive positions
- 7 Discussion and possible action regarding three Public Works position descriptions
- 8 Discussion and possible action regarding eleven Parks & Recreation position descriptions
- 9 Discussion and possible action regarding updates to two Senior Center position descriptions
- 10 Discussion and possible action regarding updates to Library Substitute position description
- 11 Future Agenda Items
 - Accrued Sick Leave/Retirement
 - Work rules update and on-call status
 - Email/Electronic vs paper paystubs
 - Timesheet Entry
- 12 Adjournment

** May move to closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

If you are disabled and in need of assistance, please call 873-6677 prior to this meeting.

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.

NOTE: For security reasons, the front door of the City Hall Building will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrances.