City of Stoughton

Alcohol Policy Subcommittee

Meeting notes for June 6, 2023

The Alcohol Policy Subcommittee held its monthly meeting on Tuesday, June 6, 2023 at the EMS Training Room, 516 S. 4th Street, Stoughton, WI 53589. Individuals present included: Teressa Pellett, Joseph Baird (Chair), Jim Baldauf, Jerry Deschane, Cole Sargent (attending virtually), Mayor Tim Swadley.

Item # AGENDA

1. Call to Order: The meeting was called to order at 1:00 pm by Joseph Baird.

OLD BUSINESS :

2. **Communications-none.**
3. **Approval of meeting minutes 4-4-23**: Motion to approve made by Deschane and seconded by Baldauf and carried. (No meeting in May, therefore no minutes for that month.)

NEWBUSINESS

4. **Subcommittee description.** Pellett reported that the Public Safety Committee has discussed the subcommittee description but tabled it for more information.
5. **Committee Chair and Secretary:** No change to existing roles for the time being.
6. **Future meetings:** Change subcommittee meeting time to First Thursday of the Month at 5:00 p.m. to accommodate needs of subcommittee members. Motion to approve by Baldauf, seconded by Deschane and carried.
7. **Municipal Alcohol Policy Inventory Prioritizing:** After discussion, it was agreed by consensus that Pellett will discuss with Sargent and bring back recommendations.
8. **Retailer Information Meeting:** Looking to schedule a meeting in August or September. Draft agenda was reviewed. No actions taken.
9. **Liquor License holders:** List was reviewed and discussed. No actions taken.
10. **New Liquor License Application Process:** Online application process in place; needs a few tweaks. New process streamlined for applicants and city, with Clerk-level approval for routine applications and committee/council review and approval available for applications with issues substantially related to licensure. No actions taken.

11. Adjournment: Jim Baldauf motioned, seconded by Deschane and passed; adjourn at 1:51 p.m.