RESOLUTION OF THE COMMON COUNCIL			
Authorizing and directing the proper city official(s) to approve a Special Event License to the Stoughton Chamber of Commerce for Syttende Mai 2021 Committee Action: Public Safety recommended approval 5-0 on March 31, 2021			
File Number:	R-41-2020	**Date Introduced:**	April 13, 2021

WHEREAS, it is in the best interest of the City to approve an Application for a Special Event License to the Stoughton Chamber of Commerce for the Syttende Mai 2021.

WHEREAS, thePublic Safety Committee met on March 31, 2021 to consider the terms of the Application for a Special Event License, and recommends approval, now therefore

BE IT RESOLVED by the Common Council of the City of Stoughton that the proper city official(s) be hereby directed and authorized to execute the Special Event License based on no fines or fees due to the City of Stoughton, attached hereto and incorporated as part of this resolution, between the City of Stoughton and the Stoughton Chamber of Commerce.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____

Tim Swadley, Mayor Date

Council Action: _____ ☐ **Override** **Vote** _____

Stoughton Syttende May Festival – May 14 - 16, 2021

Proposal for Request for Special Events License

Please find included in this packet the following articles for the Special Events License for the 2021 Syttende Mai Festival.

1. **Special Events License Application**
    a. **Check for $30 arriving.**
2. **Indemnification**
3. **Certificate of Insurance**
4. **Amplified Sound Schedule**
5. **Street Parking/Lot Parking Closures**
6. **List of Businesses Affected by Run Route**
7. **Letter Template to Businesses Affected by Run**
8. **Portable Toilet Location**
9. **ATM locations Downtown**
10. **Downtown setup**
11. **S Division Street Closure Diagram**
12. **Syttende Mai Walk/Run COVID Operations Plan**
13. **RaceDay Events Certificate of Insurance**
14. **Syttende Mai Walk/Run Route**
15. **Lil Run Route**
16. **Sunday Parade Route**
17. **Community Instructions for Parade Viewing**

The Syttende Mai team leads and staff of the Stoughton Chamber of Commerce continue to navigate through the guidelines of Dane County Public Health as it responds to COVID-19. Aspects of the festival may change (including cancellation) from what is outlined here to be in accordance with the current guidelines.

Thank you for reviewing these documents to continue this wonderful tradition in some fashion for 2021!

Callie LaPoint
Events and Visitor Services Manager
Stoughton Chamber of Commerce
visitorservices@stoughtonwi.com
608-873-7912

CITY OF STOUGHTON

FEE: $30.00

SPECIAL EVENT LICENSE APPLICATION

I. APPLICANT

Name	Address	Home Telephone #	Work Telephone #
Callie LaPoint	725 Berry St Stoughton		608-873-7912

II. ORGANIZATION

Name	Address	Telephone #
Stoughton Chamber of Commerce	532 E Main St Stoughton	608-873-7912

III. EVENT

Type of event: ☑ Outdoor ☑ Indoor ☑ Parade

Name of Event: Syttende Mai Festival

Date and time	Location
From May 14, 2021 To May 16, 2021	Downtown Stoughton (and online)

Will there be any activity taking place that involves music, amplifiers, loudspeakers, etc?

☑ Yes (attach additional sheet with description and times of activities) ☐ No

License applying for: $10.00 individually or for both

☐ Temporary Class "B" beer ☐ Temporary Class "B" wine

Persons proposed to sell fermented malt beverages and/or wine (attach additional sheet if necessary)

Name	Address	Prior relevant experience(s)

ATTACH: A sketch showing the layout for handling fermented malt beverages and/or wine.
A copy of the application or license of each person(s) who will be holding the beverage operator's license who requires the supervision of the sale of fermented malt beverages and/or wine.
A list of adjacent property owners and a copy of the form used to notify them of the event. (outdoor event only)

I, Callie LaPoint (applicant), agree to promptly pay the City for the City's charges incurred either in regulating this license or remedying any unsatisfactory post-event maintenance by the above named person or organization as required.

Callie LaPoint
Signature

2-15-21
Date

Office Use: Date Paid _____ Amount Paid _____ Receipt Number _____

INDEMNIFICATION/HOLD HARMLESS

We, the Stoughton Chamber of Commerce, sponsor and/or co-sponsor of the 2021 Syttende Mai Festival May 14-16, 2021, shall indemnify, hold harmless, and defend the City of Stoughton, its officers, agents and employees, including but not limited to attorney's fees, which arise from or out of the specified event.

_____ _____

Signature Date

_____

Officer of the Stoughton Chamber of Commerce

STOUCHA-01 MTESSMER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/19/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
TRICOR, Inc. - DeForest
5008 Linde Lane
Suite 100
De Forest, WI 53532

CONTACT NAME:
PHONE (A/C, No, Ext): (608) 846-7725 FAX (A/C, No): (608) 723-6440
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : West Bend Mutual Ins Co	15350
INSURER B : The Hartford	19682
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Stoughton Chamber of Commerce Inc
532 E Main St
Stoughton, WI 53589

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			A341561	10/1/2020	10/1/2021	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE / X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			A341561	10/1/2020	10/1/2021	COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB / OCCUR			A341561	10/1/2020	10/1/2021	EACH OCCURRENCE	$ 1,000,000
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			83WECAA6TV2	10/1/2020	10/1/2021	PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N / A					E.L. EACH ACCIDENT	$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Coverage applies only to the extent provided by the policy and subject to all of the policy terms, conditions, exclusions, endorsements and all applicable laws.

Syttende Mai, May 14-16 2021

CERTIFICATE HOLDER

City of Stoughton
207 South Forest St.
Stoughton, WI 53589

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Janelle Higgins

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Stoughton Syttende May Festival – May 14-16, 2021

Amplified Sound Schedule

The following times and places will use amplified sound during the Syttende Mai Festival, from Friday, May 14 through Sunday, May 16.

Stoughton High School

- Stoughton Norwegian Dancers performances throughout the weekend.

Run/Walk Finish Line – Mandt Park

Saturday, May 15

- 8:30am-1pm – Event emcee announces runners' names as the cross the finish line. Some music is played, and a winners' ceremony will be held.

Viking Games – located on W. Jefferson St. (between S. Division and S. Water Streets)

Saturday, May 15

- 10am-5pm – Announcers will be amplified.
- 11am-5pm – Event will broadcast music from a portable sound system.

Stoughton Syttende May Festival – May 14-16, 2021

NOTICE: Street, Parking Lot, and On-Street Parking Closings

You are receiving this notice because your residence or business will be affected by a street or parking lot closure, or no on-street parking, during the 2021 Syttende Mai Norwegian Heritage Festival. Streets and parking lots affected are listed here.

Street Closures

W. Jefferson St. from S. Water to S. Division St.

- Closed Friday, May 14 at 5pm
- Closed Saturday May 15
- Opens Sunday, May 16

S. Water St. marked "No Outlet" from W. Main St. to W. Jefferson St.

- No outlet in place from Thursday, May 13 through Saturday, May 16
- Re-opens Sunday, May 16

S. Division St. from Main St. north to W. Washington St.

- Closed Thursday May 13, 2pm through Sunday, May 16
- Open for curbside pick-up only. Not a through-street.

Main St - Hwy 51

- Closed Sunday, May 18, 12:45pm to 4:00pm for the Norwegian Parade

S. Fourth St from E. Main St., south to Mandt Park

- Closed Sunday, May 18 12:45pm through parade end

E Milwaukee St from S. Fourth St. to Van Buren St

- Closed Sunday, May 18 12:45pm through parade end

S. Division St from Forton St. south to North St.

- Closed Friday, May 15, 5pm to 7pm for the Canoe activities

Forton Street Bridge

- Closed Friday, May 15, 5pm to 7pm for the Canoe activities

Stoughton WISCONSIN

Stoughton Chamber of Commerce
532 E. Main St.
Stoughton, WI 53589
608-873-7912

Stoughton Syttende May Festival – May 14-16, 2021

Parking Lot Closures

Kegonsa Plaza Lot

- Closed from Wednesday, May 12 at 7am through Monday, May 17 at 7pm
- Area resident parking is available on S. Water St. and in the North Parking Lot
- Kegonsa Parking Lot will be partially open late Sunday

Forrest/Main Parking Lot

- Closed from Thursday, May 13 at 4:30pm through Sunday, May 16 at 7pm

No On-Street Parking Areas

- No on-street parking from Friday, May 14 at 7am to Sunday, May 16 at 11pm
    - On S. Division St. from Main St. south to Jefferson St.
    - On South Page from Main St to W South St
- No on-street parking from Friday, May 14 at 7am to Sunday, May 16 at 5pm
    - On W. Main St. from Gjertson St. to King St.
    - On W. South St. from King St. east to S. Gjerston St.
    - On Nora St. from W. Main St. to W. South St.
    - All of Riverside Drive – from S. Page St. to S. Fourth St.
    - On S. Fourth St. south to Chicago St.
    - On E. Milwaukee St. from S. Van Buren. to S. Fourth St.

Thank you for your patience. I hope you will enjoy your "up front" experience of the festival!

If you have any questions, please feel free to contact me at the Stoughton Chamber of Commerce, 608-873-7912 or syttendemai@stoughtonwi.com.

Sincerely,

Callie LaPoint
Syttende Mai Event Manager
Stoughton Chamber of Commerce
608-873-7912 | syttendemai@stoughtonwi.com

Stoughton Chamber of Commerce
532 E. Main St.
Stoughton, WI 53589
608-873-7912

Syttende Mai Festival 2021

Business Affected by Run Route

Business	Address	City	State	Zip
Walmart	2600 State Highway 138	Stoughton	WI	53589
Century 21 Affiliated	2420 WI-138 Suite 103	Stoughton	WI	53589
T&T Nails	2420 WI-138 Suite 105			
Pancake Café	2421 WI-138 Suite 106	Stoughton	WI	53589
Dunkin' Donuts	2480 State Highway 138	Stoughton	WI	53589
Kettle Park West				
Anytime Fitness	2300 Hwy 51-138	Stoughton	WI	53589
Sports Enhancement Academy	2300 Hwy 51-138	Stoughton	WI	53589
Stoughton Eye Care & Eyewear	2300 Hwy 51-138	Stoughton	WI	53589
Stoughton Hospital Rehab & Sports Med. Clinic	2300 Hwy 51-138	Stoughton	WI	53589
Spinners Pizza	2125 McComb Rd	Stoughton	WI	53589
Summit Credit Union	2105 McComb Rd	Stoughton	WI	53589
Level Up Fitness	225 Hoel Ave	Stoughton	WI	53589
Not Affected 2018				
Stoughton Lumber	3188 Deer Point Dr	Stoughton	WI	53589
Dairyland Electrical Industries, Inc.	3165 Deer Point Dr, Ste A	Stoughton	WI	53589
Shaw Building & Design	3158 Deer Point Dr	Stoughton	WI	53589
RHD Plumbing	1480 Oak Opening Dr	Stoughton	WI	53589
Kwik Trip	2400 Roby Rd	Stoughton	WI	53589
KFC/Taco Bell	1324 Nygaard St	Stoughton	WI	53589
Coldwell Banker Success	1200 Nygaard St	Stoughton	WI	53589
Deak's Pub & Grill	1017 Nygaard St	Stoughton	WI	53589
Culver's	916 Nygaard St	Stoughton	WI	53589
Arby's of Stoughton	900 Nygaard St	Stoughton	WI	53589
Banushi's Bar and Grill	800 Nygaard St	Stoughton	WI	53589
Quality Inn and Suites	660 Nygaard St	Stoughton	WI	53589
Grand China	2388 Jackson St	Stoughton	WI	53589

Hanson Electronics	2384 Jackson St	Stoughton	WI	53589
Jimmy John's Sandwiches	2376 Jackson St	Stoughton	WI	53589
Check Advance	2372 Jackson St	Stoughton	WI	53589
Verizon Wireless	Jackson St	Stoughton	WI	53589
The UPS Store	2364 Jackson St	Stoughton	WI	53589
Papa Murphy's Pizza	2360A Jackson St	Stoughton	WI	53589
Gates Collision Center	1477 Hwy 51	Stoughton	WI	53589
Stoughton Garden Center	1471 Hwy 51	Stoughton	WI	53589
Dane County Auto	1411 Hwy 51	Stoughton	WI	53589
Gunderson Funeral and Cremation Care	1358 Hwy 51	Stoughton	WI	53589
Stark Automotive Group	1304 Hwy 51	Stoughton	WI	53589

Main Street

Separate Master Database at the Chamber

March 22, 2021

[Business Name]

Greetings!

As you know, Syttende Mai is coming soon! I'm writing to let you know that your business is affected by the Syttende Mai Classic, our Saturday morning foot races and the Sunday parade.

The race participants will enter Hwy 138 from Starr School Road and run along Highway 138 until Hoel Avenue. Security personnel will help slow traffic to ensure participant safety.

This means that nearly 1,000 people will be running or walking past you on the morning of Saturday, May 16! The 20 Mile Run, the 10 Mile Run, and the 17 Mile Walk participants use this course. This will happen between 8:45am and roughly 11:30am.

This would be a great opportunity to use your existing signs (or put up a banner) to encourage or congratulate the participants. As they pass your business, they will be approaching the 2-miles-to-go point, and will be ready for a little encouragement!

If you have questions regarding the race and its route, please contact Race Day Events at 608-316-5755

The Sunday parade also utilizes Main St. from S Gjertson to Mandt Park. This year we will be flipping the parade around and making it a drive-through event in Mandt Park. What this means is that the community of Stoughton will be invited to drive through, thus creating some traffic along Main St. Community participants will be encouraged to stay in the right lane while through traffic will stay in the left lane.

If anyone in your organization is interested in helping (perhaps intersection control?) please let me know. If you have any questions about this change, or would like to talk about other opportunities, feel free to call me.

Thank you and Have a great day!

Callie

Callie LaPoint
Syttende Mai Event Manager
Stoughton Chamber of Commerce
syttendemai@stoughtonwi.com
608-873-7912

Syttende Mai Festival 2021

Portable Toilet Locations

Order as of March 5, 2021

Locations TBD

Location	Municipality	Notes	Number and Type of Units: Regular	Accessible	Sink	Extra Pump	Pickup Day
Rosenbaum Road	Outside of Stoughton	Start of Canoe Race	1			No pump	Fri. after 7pm or Sat. early am
Madison: corner of Main St & MLK JR Blvd	Madison	20 Mile Run Start	6			No Pump	Saturday after 8:30 am
Summit Credit Union	Madison	17 Mile Walk Start	3			No pump	Saturday after 8:30 am
Clayton Road	Town of Dunn	Run/Walk	1			No pump	Saturday after 12:00pm
Sandhill Rd, North End and Hwy B	Town of Dunn	Runs/Walk	5			No pump	Saturday after 12:00pm
Rutland Dunn Townline Rd. and Hawkinson	Town of Dunn	Run/Walk	2			No pump	Saturday after 12:00pm
Lalor Rd and Hwy B	Town of Dunn	Run/Walk	1			No pump	Saturday after 12:00pm
West of 4287 Schneider Drive, at edge of field	Outside of Stoughton	Run/Walk	1			No pump	Saturday after 12:00pm
Hawkinson Rd and Schneider Dr	Outside of Stoughton	Run/Walk	1			No pump	Saturday after 12:00pm
1955 Hawkinson Rd, at lower driveway	Outside of Stoughton	Run/Walk	1			No pump	Saturday after 12:00pm
Hoel Ave and Main Street, south side	City of Stoughton	Run/Walk	1			No pump	Saturday after 12:00pm
Fox Prairie School Field, on King St. south of South St.	City of Stoughton	Lil' Run	2			No pump	Saturday after 12:00pm
On North St. in front of SASD Administration Bldg.	City of Stoughton	River Bluff Campus	1			Extra pumps Sat. and Sun.	Sunday after 4pm
W. Washington St. and N. Division St.	City of Stoughton	Parking Lot	1	1	1	Extra pumps Sat. and Sun.	Sunday after 4pm
W. Main St. and S. Monroe St.	City of Stoughton	Kwik Trip Parking Lot	2			Extra pumps Sat. and Sun.	Sunday after 4pm
W. Main St. and S. Page St.	City of Stoughton	Livsreise Parking Lot	2			Extra pumps Sat. and Sun.	Sunday after 4pm
W. Main St. and Gjertson St.	City of Stoughton		2			No pump	Sunday after 4pm
S. Fourth St. and Mandt Parking Lot	City of Stoughton	Run Finish and Parade St	4	1		Extra pumps Sat. and Sun.	Sunday after 4pm
S. Fourth St. at E. Main St. in front of Library	City of Stoughton	Do not block windows 608-873-6281	2			Extra pumps Sat. and Sun.	Sunday after 4pm
S. Division and W. Jefferson	City of Stoughton	Viking Games	1				
Kegonsa Parking Lot	City of Stoughton	Food Vendors	1	1	1	Extra pumps Sat. and Sun.	Sunday after 4pm
S. Fourth St. Open lot across from Isham	City of Stoughton		1			No pump	Sunday after 3pm
Division Street Park	City of Stoughton	South Side - near fence	2			No pump	Saturday after 4
Senior Center Parking Lot	City of Stoughton	Parade		1		No pump	Only need on Sunday
Total Units:			**9**	**3**	**2**		

Syttende Mai Festival 2021

ATM Locations Downtown

Kwik Trip – 517 W Main St on 51 and Monroe St

City Hall – 207 S Forrest St

Viking Brew Pub – 211 E Main Street

Viking Games – Kegonsa Parking Lot on S. Division St.

FESTIVAL LEGEND
Events
Booster Button Required
Attraction
Booster Button Required
Food Stand
Booster Button Required
Forton St
N Division St
N Forrest St
RIVER BLUFF MIDDLE SCHOOL
N
W
E
S
SCALE OF MILES
0
0.05
0.1
DIVISION STREET PARK
YAHARA RIVER
North St
S Forrest St
S Fourth St
S Fifth St
STOUGHTON CHAMBER OF COMMERCE
E Washington St
STOUGHTON CITY HALL
E MAIN ST
51
N Page St
W MAIN ST
51
Water St
Division St
E Jefferson St
STOUGHTON POLICE DEPARTMENT
STOUGHTON FIRE DEPARTMENT
ANNUAL SVTTENDE MAI Festival
STOUGHTON, WISCONSIN
STOUGHTON
To Mandt Park
S Fifth St
Sixth St
Seventh St
S Page St
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#	Syttende Mai Activities
	Syttende Mai Classic
	Syttende Mai Lil Run
11	Quilt Show
12	Viking Games
13	Sunday Parade - Mandt Parkway
14	Canoe (independent activity; times will vary)
15	Scavenger Hunt (throughout town)
16	
17	
18	
19	
20	

#	Food Groups
1	Ernie's Kettle Corn supporting Three Gaits - at Main and Page Auto parking lot
2	Friends of the Stoughton Library
3	Norwegian Dancer Parents
4	RMN Donuts supporting World of Change Leaders - TBD
5	Sons of Norway-Mandt Lodge
6	Stoughton Area Youth Soccer Assoc. & Kona Ice
7	Stoughton FFA Alumni (Mandt Center/Grandstand)
8	Stoughton Lions Club
9	Stoughton Rotary Club
10	Stoughton Youth Hockey (Mandt Center)

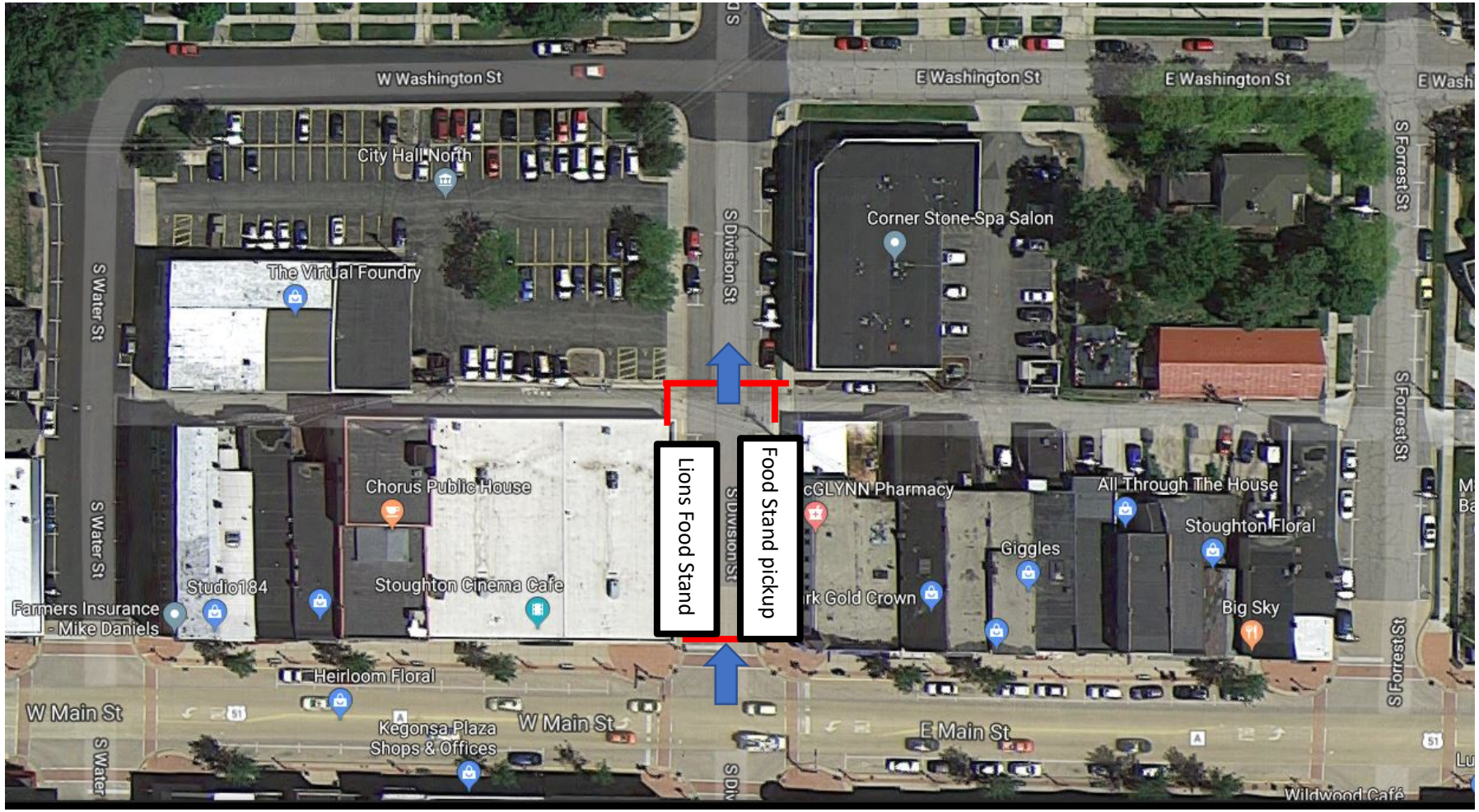
ANNUAL
SYTTENDE MAI
Festival
STOUGHTON, WISCONSIN

ANNUAL
SYTTENDE MAI
Festival
STOUGHTON, WISCONSIN

Syttende Mai Festival 2021

S. Division St Closure: from W. Washington to Main St
Red Barrier: Street/Entry Closure

Lions: Food Stand
Division St open for food pick-up only



2021 SYTTENDE MAI COVID OPERATIONS PLAN

A Note From The Race Director

We are actively working with Public Health Madison and Dane County and the necessary municipalities to receive approval for permits for an in-person race on May 15, 2021.

We are confident in the proven safety plan we have developed but recognize the difficult decision the Health Department and permitting agencies must make to provide approvals.

We expect to have necessary approvals in place by April 15th and will communicate as soon as possible with participants as we receive any news.

Keep Training and Stay Safe,

Ryan Griessmeyer
Race Director

2995 SUB-ZERO PARKWAY
FITCHBURG, WI 53719
608.316.5755

RACE DAY EVENTS
WWW.RACEDAYEVENTS.COM

The Safety Plan

This safety plan below is designed to cover the Syttende Mai Running Events. The events are scheduled for Saturday, May 15, 2021. While we recognize the impact the novel coronavirus has had on our communities, we are also aware that things may look very different in mid-May. As such, we are developing a safety plan that has masking and social distancing efforts at the core of the plan so that we can continue to provide save and healthy events to participants of all types.

Packet Pick-Up

In a typical year, all participants were expected to pick up packets at the start line of their respective distance.

2021 Plan: We have added an option to have packets mailed to participants prior to the event to minimize touch points and decrease the number of in-person packet pick-ups. We have added a packet pick-up at Fleet Feet Sports – Madison the day before the event to reduce in-person numbers at packet pick-up on the day of the event. Minimal contact will be made at packet pick-up using electronic check in devices.

Capacity

Normal field capacity has been **1,700** participants broken down into the following events:

Kids Race:	600
20 Mile:	400
17 Mile:	300
10 Mile:	400

The field capacity for each event will be limited to allow for adequate social distancing at the Start Lines, Aid Stations, and Finish Lines.

Kids Race:	400
20 Mile:	250
17 Mile:	300
10 Mile:	250

RACE DAY EVENTS
WWW.RACEDAYEVENTS.COM

Route Maps:

The routes for each event allow for adequate social distancing, provide minimal or no overlap, and allow for start lines to have numerous corrals for staging.

20 Mile Route: https://www.mapmyrun.com/routes/view/4194467509

17 Mile Route: https://www.mapmyrun.com/routes/view/4194476986

10 Mile Route: https://www.mapmyrun.com/routes/view/4194452395

2 Mile Kid's Route: https://www.mapmyrun.com/routes/view/4194421300

Start Times:

Start times have traditionally helped with spacing throughout the course for safety and have been as follows:

Start Name:	Location:	Time:	Notes:
17 Mile Start Time:	Badger Rock Middle School	6:00 AM – 7:00AM	Rolling Start
20 Mile Start Time:	Badger Rock Middle School	7:30 AM	
10 Mile Start Time:	Town of Dunn	8:00 AM	
2 Mile Kids Start Time:	Stoughton, WI	7:45 AM	2 Miles from Finish

2021 Plan: We are planning to adjust start times and procedures to allow for social distancing and safety. 2021 Start procedures to be as follows:

Start Name:	Location:	Time:	Notes:
17 Mile Start Time:	Badger Rock Middle School	6:00 AM – 7:00AM	Rolling Start with one (1) person every 10 seconds.
20 Mile Start Time:	Badger Rock Middle School	7:30 AM	Rolling Start with one (1) person every 10 seconds.
10 Mile Start Time:	Town of Dunn	8:00 AM	Rolling Start with one (1) person every 10 seconds.
2 Mile Kids Start Time:	Fox Prairie Elementary School	7:15 AM and 7:30 AM	Two separate 200 person races with rolling starts with one (1) person every 10 sec.

RACE DAY EVENTS

WWW.RACEDAYEVENTS.COM

Masking:

- All participants will be required to wear masks/face covering in non-competition times:
  - At packet pick-up
  - Pre and post-race
  - Start Lines
  - Immediate finish line (Masks will be given to you at finish line if needed)
- All staff and volunteers are required to wear masks/face covering at all times.
- All spectators are required to masks/face covering.

Spectators:

- Spectating is discouraged
- If you are spectating, a facemask is required at all times.
- Maintain 6' social distancing;
- Must conduct daily symptom self assessment;
- No spectators at start or finish lines.

Screening:

- Each participant shall be required to complete a declaration at packet pickup that they are not currently infected by COVID-19 and have not had, or knowingly been in contact with, someone experiencing any of the following COVID-19 symptoms in the past 10 days: https://www.cdc.gov/screening/paper-version.pdf
- By acknowledging, the participant agrees to take temperature on race day. Fever of 100.4 or higher, the participant shall not participate.
- All spectators are requested to self-assess prior to attending the event.

Compliance Manager:

- Ryan Griessmeyer (608-444-2261)

RACE DAY EVENTS
WWW.RACEDAYEVENTS.COM

Communications:

- Outline safety procedures for participants, staff/volunteers, and spectators.
- Publish on registration page social media and website.
- Email to participants prior as part of Race Week Update.
- Mobile App will be developed as another method of spectator and participant communication.
- Announcements will be made over PA System at the event to remind participants of the protocols and safety measures.

Sanitation:

- Hand sanitizers will be provided in all portapottie.
- Touch points have been reduced to minimize interaction between participants and volunteers/staff
- All surfaces will be disinfected and cleaned often.
- Portable restrooms will be spaced 6' apart.
- Increased number of restrooms available at start/finish lines.
- Signage will be posted to remind participants to wash hands.

Start Line Procedures and Social Distancing:

20 Mile Start Procedure:

- The start line for the 20 Mile Event is at Badger Rock Middle School, 30 minutes after the 17 Mile Walk is finished starting.
- Runners will start at 7:30am.
- Runners will be lined up in corrals of 50 people each and will be socially distanced 10' apart marked by 18" cones.
- Runners will be required to wear a mask in the start corrals (Mask will be provided if needed)
- Runners will be released one at a time every 10 seconds maintaining social distancing.

17 Mile Start Procedure:

- The start line for the 20 Mile Event is at Badger Rock Middle School.
- Walkers will start at 6:00am with a rolling start until 7:00am.
- Walkers will be lined up in corrals of 50 people each and will be socially distanced 10' apart marked by 18" cones.
- Walkers will be required to wear a mask in the start corrals (Mask will be provided if needed)
- Walkers will be released one at a time every 10 seconds maintaining social distancing.

10 Mile Start Procedure:

- The start line for the 10 Mile Event is in the Town of Dunn, just south of the intersection of Hwy B and Sand Hill Rd.
- Runners will start at 8:00am.
- Runners will be lined up in corrals of 50 people each and will be socially distanced 10' apart marked by 18" cones.
- Runners will be required to wear a mask in the start corrals (Mask will be provided if needed)
- Runners will be released one at a time every 10 seconds maintaining social distancing.

2 Mile Kids Start Procedure:

- The start line for the 2 Mile Kids Event is at Fox Prairie Elementary School in Stoughton, WI.
- Runners will start at 7:15am and 7:30am to allow clearing of the finish line before other events begin to finish.
- Runners will be lined up in corrals of 50 people each and will be socially distanced 10' apart marked by 18" cones.
- Runners will be required to wear a mask in the start corrals (Mask will be provided if needed)
- Runners will be released one at a time every 10 seconds maintaining social distancing.

Water and Aid Stations:

- 10oz bottled water will be available at all aid stations.
- 16oz bottled water will be available at the finish line.
- No Gatorade or endurance drinks will be available.
- No nutrition will be provided on course
- Gels will be provided in closed packets for people to carry
- Tables spaced 25' apart
- Water is self-serve and bottles will be closed upon arrival.

Support Vehicles (SAG Wagons):

- Have bottled water and facemasks in vehicle
- Windows down at all times
- Hand sanitizer and disinfectant wipes in vehicle
- Staff will wear masks at all times

Shuttle Buses:

- We recommend having someone you know drive you to or from the start and finish lines.
- Alternative options will include Green Cab and Uber.
- The nature of this event requires shuttle buses for some participants. Shuttle buses will be available with the following precautions:
    - Driver will wear a mask and go through symptom screening
    - All passengers are required to wear masks
    - Capacity will be adjusted to allow for social distancing between passengers
    - Cleaning and disinfection will occur before and after each trip.

Finish Line/Post-Race:

- Finish line chute will be fenced to keep runners moving to the exits and to their vehicles.
- Runners will be “encouraged” to leave finish area ASAP.
- Results streamed live and sent to mobile devices.
- No awards ceremonies. Awards available for pick-up at separate table.
- Finish line water will be in 16oz. closed bottles that are self-serve.
- Finish line nutrition will be pre-packaged self-serve grab and go style.
- No beer will be available at the finish line.
- No live entertainment will be available at the finish line.

RACEDAY-01 SWILLMERING

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Robertson Ryan - Madison
Two Plaza East, Suite 650
330 East Kilbourn Avenue
Milwaukee, WI 53202

CONTACT NAME:
PHONE (A/C, No, Ext): (608) 516-3919 FAX (A/C, No): (608) 237-2493
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : WEST BEND MUTUAL INSURANCE COMPANY	15350
INSURER B : STATE FUND MUTUAL	11347
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Race Day Events LLC
5976B Executive Drive
Fitchburg, WI 53719

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE / X OCCUR			1497361	1/2/2021	1/2/2022	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			1497361	1/2/2021	1/2/2022	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A		72579.105	2/15/2021	2/15/2022	E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Liquor Liability			2102252	1/2/2021	1/2/2022		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Sample

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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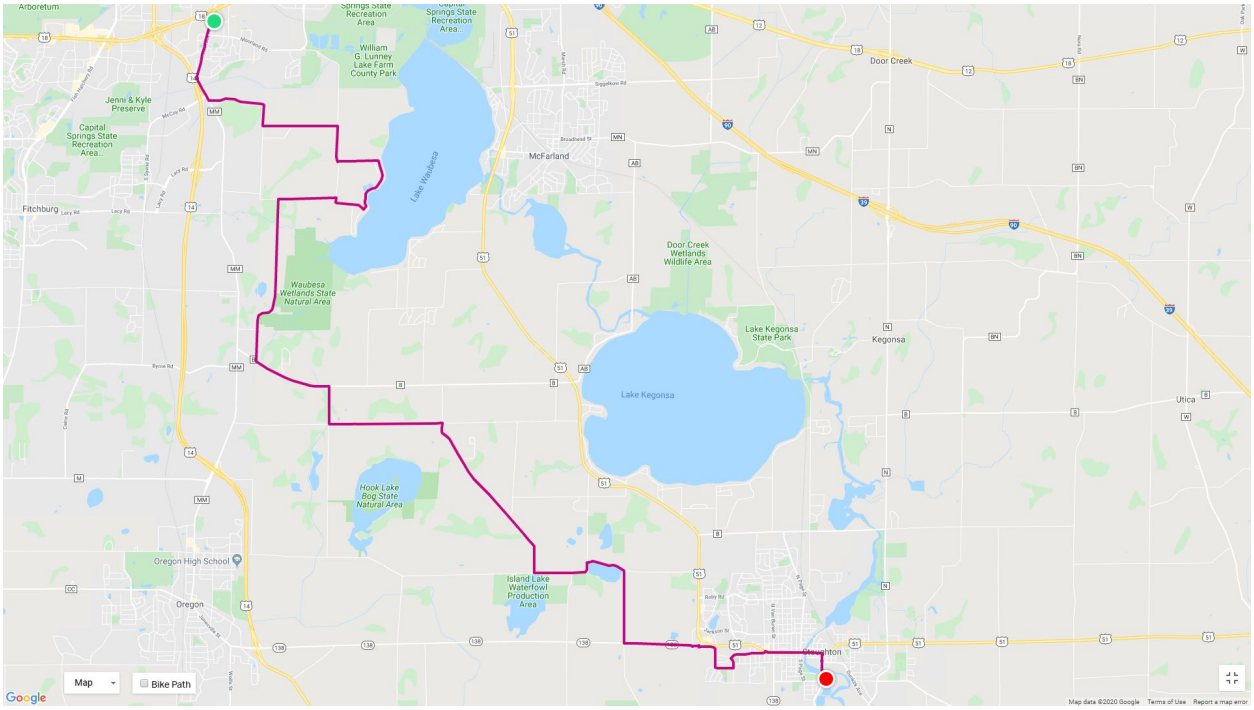
2021 Syttende Mai 20, 17, and 10 mile Run/Walk

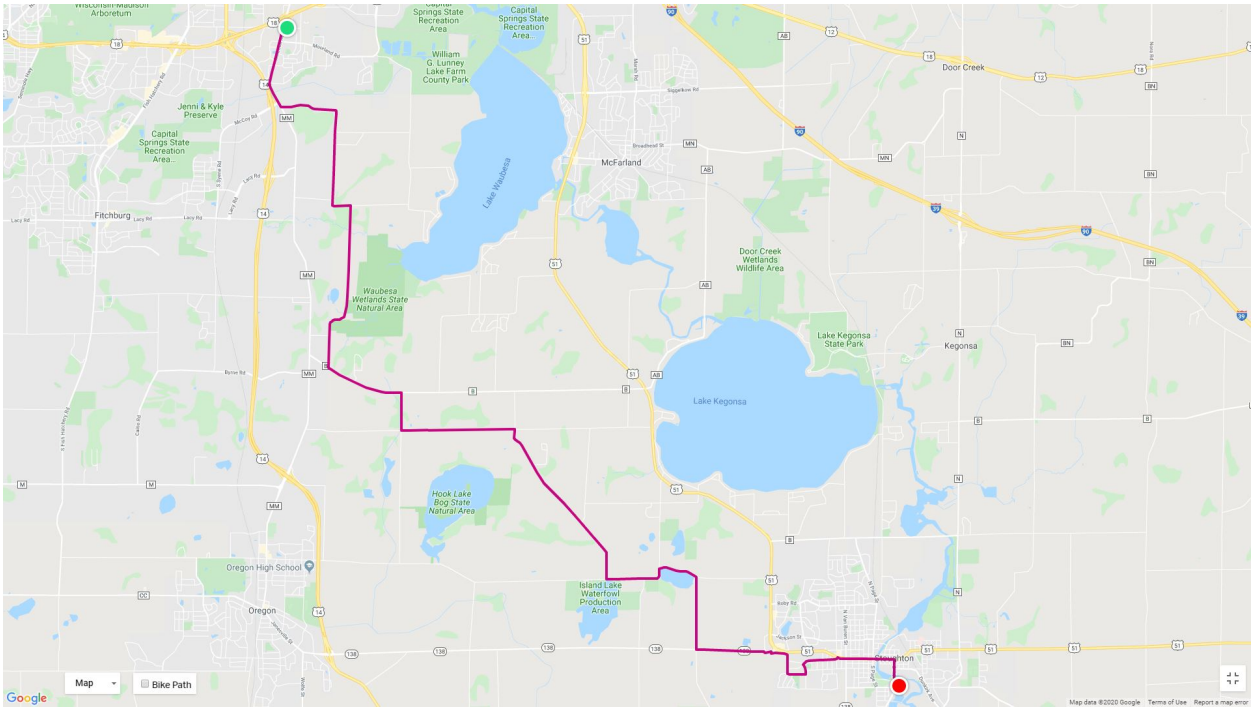
Race Day Events will be the producer of the 2021 Run/Walk. Most of the route will remain the same as years past, with the change coming from the starting point. They have approval for use of the grounds at Badger Rock Middle School.
The 20-mile and 17-mile will start from the same location and meet up along Lalor Rd.

Contact: Ryan Griessmeyer, Race Day Events. 608-316-5755

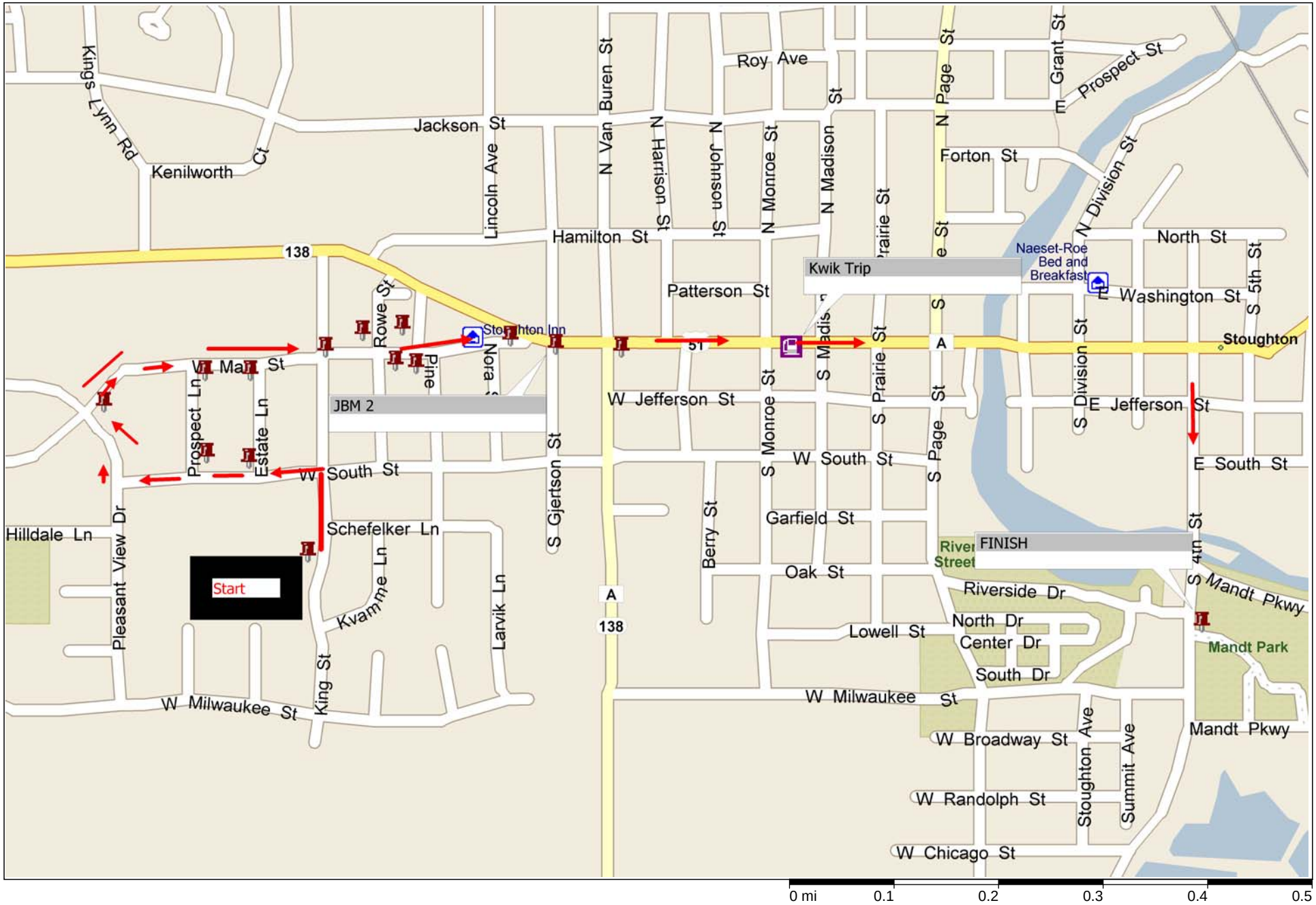
20 mile route:



17 mile route:



Lil Run Syttende Mai Run Route



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W Washington St
W MAIN ST
CITY HALL
C OF C
PF
S Page St
S Lynn St
S ACADEMY ST
S Franklin
Hill St
W South St
S VAN BUREN ST
Riverside Dr
MANDT PARK
W Milwaukee St
W Broadway St
Mandt Pkwy

Community Participation in drive-through Parade.

- Car line-up no earlier than 12:45 pm starting at Van Buren – Milwaukee
    - Obtaining Church of Latter Day Saints for approval to use their parking lot.
- All cars must be occupied. Empty cars are subject to ticketing
- Cars must not block intersections or driveways.
- Official escort to start the parade will be at 1:00 pm
- Last car will be at 3:00 pm.
- Community Spirit: dress up yourself and your car in honor of Syttende Mai!
    - Prizes will be awarded for best dressed!

Parade can be watched on WSTO.