City of Stoughton – Committee of the Whole
Thursday, March 2, 2023 at 6:00 p.m.

The meeting was a hybrid meeting located in the Common Council chambers (2nd floor of the Public Safety Building, 321 S. Fourth St) as well as concurrently held via Zoom.

Committee members present: Regina Hirsch (President), Lisa Reeves (Vice President), Phil Caravello, Ben Heili, Greg Jenson, Jean Ligocki, Brett Schumacher, Tim Swadley (Mayor) and Joyce Tikalsky (remote)
Members absent: Fred Hundt, Tom Majewski, Frank Raff and Rachel Venegas
Guests present: Candee Christen (remote), Matt Dregne (Stafford Rosenbaum), Dave Ehlinger (remote), Derek Punches (Stafford Rosenbaum), Lisa Schimelpfening and Jerry Wendt (Stoughton Community Foundation)

1. **Call to order** – The meeting was called to order by Hirsch at 6:05 p.m.
2. **Roll call and verification of quorum** – A quorum was present.
3. **Certification of compliance with open meeting law** – Hirsch indicated the meeting was properly noticed.
4. **Public comment** - None
5. **Communication** - None
6. **Approval of Committee of the Whole meeting minutes for 10/19/2023** – It was noted that the agenda should have indicated 2022 not 2023 but that the minutes were correct. Motion by Reeves/Schumacher to approve the minutes of 10/19/2022 as drafted. The motion passed 9-0.
7. **Report – PowerPoint presentation – Derek Punches, Stafford Rosenbaum, Operator's License Policy** – Attorney Punches presented a detailed overview of the proposed changes to the Operator's License application process. General discussion followed.
8. **Ordinance amending Chapter 14 of the City of Stoughton municipal code relating to the issuance of alcohol beverage operator's licenses** – Motion by Heili/Ligocki to recommend to the Common Council the ordinance with the updates to language in the ordinance be made as discussed. The motion passed 9-0. Motion by Jenson/Reeves to recommend to the Common Council the related policy changes, appendix and flowchart. The motion passed 9-0.

   A break was taken at 7:36 p.m. for 15 minutes.

9. **American Rescue Plan Act (ARPA) funding requests**
   Jerry Wendt with the Stoughton Community Foundation spoke regarding their grant practices. General discussion occurred. Various committee members spoke regarding their overall preferences for usage of ARPA funds and potential ranking methodologies.

   Motion by Jenson/Reeves to recommend to the Common Council to use $300,000 in ARPA funds for the purchase of a new ambulance for Emergency Medical Services as well as an additional $25,000 to upgrade non-functioning equipment used for training. Schimelpfenig was uncertain where the $25,000 request came from. Ehlinger indicated this was from the 2021 ARPA request and Schimelpfenig indicated these purchases have already been made.

   The motion by Jenson/Reeves was amended recommend to the Common Council to use $300,000 in ARPA funds for the purchase of a new ambulance for Emergency Medical Services. Schimelpfening spoke on this topic along with updating the committee members that the State of Wisconsin has provided a grant to the City of Stoughton of $115,270 for the purchase of a new

ambulance with 50% of the funds having already been paid to the City of Stoughton. Ehlinger suggested that the motion be updated to reflect the grant funds already provided.

The motion by Jenson/Reeves was amended to recommend to the Common Council to use $184,730 in ARPA funds for the purchase of a new ambulance for Emergency Medical Services. *[The amount is the original $300,000 less $115,270 in grant funds.]* The motion passed 9-0. Ehlinger reminded the committee members that there is nothing in the 2023 budget in relation to ARPA funds, so any usage requires a budget amendment approved by 2/3 of members elected.

Greg Jenson left at 9:17 p.m.

Discussion continued with various committee members speaking regarding their overall preference for usage of ARPA funds and potential ranking methodologies.

By consensus, it was agreed that the next Committee of the Whole meeting to discuss ARPA funds would be on Thursday, April 6th at 6:00 p.m.

10. **Adjourn** – Motion by Ligocki/Reeves to adjourn at 9:39 p.m. The motion passed 8-0.

Respectfully submitted,

David P. Ehlinger, CPA
Director of Finance/Comptroller
City of Stoughton