CITY OF STOUGHTON, 207 S. Forrest Street, Stoughton, WI 53589

ORDINANCE OF THE COMMON COUNCIL			
Amending City Ordinance Chapter 2, Article II, Division 2, Sec. 2-67(a) of the Stoughton Municipal Code Committee Action: CACP recommends 6 -0 on 12/06/22 Fiscal Impact:			
File Number:	O-01-2023	**First Reading:** **Second Reading**:	January 10, 2023 January 24, 2023

The Common Council of the City of Stoughton do ordain as follows:

Section 1. Sec. 2-67(a) is amended to read:

(a) Appointments to the standing committees set out in section 2-66 will be comprised of four city council members, one from each aldermanic district and up to two City of Stoughton residents from different districts who are not immediate family members of city council members appointed to the same standing committee, with the exception of the personnel committee, which will be comprised of four city council members, one from each district. The citizen members shall count in determining a quorum. The citizen members shall not serve as chair ~~or vice-chair~~ of a committee. If a citizen member serves as vice-chair of a committee, a second city council member shall be selected at the time of the vice-chair's selection to be the alternate (absent of the chair) at the Ad-hoc CIP Committee.Whenever possible, the mayor will appoint a member of the previous year's committee as a hold over to insure committee continuity. Appointments to standing committees shall be made annually by the mayor at the reorganizational meeting of the city council, subject to confirmation by the council.

This ordinance shall be in full force and effect from and after its date of publication.

Date Council Adopted: _____

Mayor Approved: _____

_____
Tim Swadley, Mayor

Published:_____

Attest:_____

_____
Candee Christen, City Clerk

DRAFT

-
- **Sec. 2-66. - Established; meetings; responsibilities.**

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(a)

Generally. The committees set out in this section shall constitute the standing committees of the council. Such committees shall be responsible for the areas provided in this section.

(b)

Committees and their responsibilities.

(1)

Public works committee. The oversight responsibilities of the public works committee include street department, streets and alleys, signing of streets, sidewalks, disposal of stormwater, maintenance of municipally owned property, permits, installation and maintenance of traffic signs, public transportation, tree commission, planning department, Main Street enhancement committee, cemetery board, and all ordinances and policies concerning or affecting such subjects.

(2)

Community affairs/council policies committee. The oversight responsibilities of the community affairs/council policies committee include food pantry, hall of fame, opera house, information technology/media services, commission on aging, arts council, seniors in need, and other committees related to community or social projects, as well as rules and procedures to be followed by all standing committees and the council, policies to be followed by elected and appointed officials in the conduct of city business and all ordinances and policies concerning or affecting such subjects.

(3)

Public safety committee. The oversight responsibilities of the public safety committee include licenses, ambulance, police, fire, judiciary, traffic regulation and related signage, safety committee, and all ordinances and policies concerning or affecting such subjects.

(4)

Finance committee. The oversight responsibilities of the finance committee include finance department, financial transactions, treasurer's reports, claims for payment, claims for damages, contract approval/award/expenditure oversight, insurance purchasing and

oversight, bonds, borrowing resolutions, financial policies, budgets, revenue generation, assessment/assessor selection/oversight, purchase, lease and sales of property, taxi grant, grant applications/expenditure oversight, facade improvement committee and all ordinances and policies affecting or concerning such subjects.

(5)

Personnel committee. The oversight responsibilities of the personnel committee include the clerk's department, policy decisions and necessary interpretation of work rules and union agreements, all personnel policies, hearings or decisions related to employee hiring, discipline, and status as required by ordinance and/or city policy union and employee negotiation personnel position requests, payroll questions, position description creation and appeals, any matter dealing with firms retained for personnel purposes, exclusive of their contract, and all ordinances and policies concerning or affecting such subjects.

(6)

Parks and recreation committee. The oversight responsibilities of the parks and recreation committee include parks and recreation department, parks, park development, recreation, river and trails task force, youth center, friends of Mandt Park, and all ordinances and policies concerning or affecting such subjects.

(Ord. No. 0-19-11, § 2, 9-13-2011; Ord. No. 0-2-2018, 1-23-2018)

- **Sec. 2-67. - Appointments.**

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(a)

Appointments to the standing committees set out in section 2-66 will be comprised of four members, one from each aldermanic district. Whenever possible, the mayor will appoint a member of the previous year's committee as a hold over to insure committee continuity. Appointments to standing committees shall be made annually by the mayor at the reorganizational meeting of the city council, subject to confirmation by the council.

The citizen members shall count in determining a quorum. The citizen members shall not serve as chair or vice-chair of a committee.

(b)

Each committee shall elect its own chair and vice-chair at the first meeting following the reorganizational meeting. No alderperson shall serve as chair of more than one standing committee.

(Ord. No. 0-19-11, § 2, 9-13-2011)

CACP AGENDA ITEM, July 6, 2021:

Request from Alder Jenson additional language proposed in red

Sec. 2-67. - Appointments.
Appointments to the standing committees set out in section 2-66 will be comprised of four city council members, one from each aldermanic district and two community members, with the exception of the personnel committee, which will be comprised of four city council members, one from each district.
The citizen members shall count in determining a quorum. The citizen members shall not serve as chair or vice-chair of a committee. The citizen member may participate in a closed door meeting unless there is a conflict of interest that requires them to recuse themselves or if an alderperson objects for a stated reason.
Whenever possible, the mayor will appoint a member of the previous year's committee as a hold over to insure committee continuity. Appointments to standing committees shall be made annually by the mayor at the reorganizational meeting of the city council, subject to confirmation by the council. Each committee shall elect its own chair and vice-chair at the first meeting following the reorganizational meeting. No alderperson shall serve as chair of more than one standing committee.

Recommended by CACP – July 6, 2021

Motion by Jenson, second by Ligocki to approve adding the following language to the Ordinance.

Motion carried 7-0.

The citizen members shall count in determining a quorum. The citizen members shall not serve as chair or vice-chair of a committee. ~~The citizen member may participate in a closed door meeting unless there is a conflict of interest that requires them to recuse themselves or if an alderperson objects for a stated reason.~~

CACP Minutes December 6, 2022 @ 6:00 p.m.

The meeting of the CA/CP will be held as a hybrid meeting (virtually and in person).
IN PERSON: Fire Department Training Room, 401 East Main Street

Via Zoom: You can join the meeting from your computer tablet or smartphone:
https://us06web.zoom.us/j/87873318991?pwd=Z0RzUmo5ZW83R2JPdUMrSGRpa2NWZz09 Meeting ID: 878 7331 8991
Passcode: 449078

Call to Order: Vice-Chairperson Tilleson called the meeting to order 6:02 p.m.

Present: Heili, Reeves, Majewski, Masa-Myers, Tilleson and Mayor Swadley

Absent: Venegas

Guests: Alder Greg Jenson

Communications-Alder Jenson provided reasons to name 51 West (Eastside) Park after Walt Eggelson

Approval of the November 1, 2022 CACP Minutes

Motion by Reeves, second by Majewski to approve November 1, 2022 CACP Minutes

Motion carried 6-0

Sustainability Committee update-Alder Heili gave an update of the committees work including survey

Diversity, Equity and inclusion (DEI) Task Force- Mayor Swadley gave an update of the Task Force work including survey and discussion regarding hiring a Facilitator/Project Manager

Discussion and possible action regarding Park Naming- 51 West Eastside Park-no action taken

Discussion and possible action regarding Park Naming KPW-no action taken

Discussion and possible action regarding O-18 Chair-Vice Chair section

Motion by Heili, second by Majewski to approve changes O-18 Chair-Vice Chair section

The citizen members shall count in determining a quorum. The citizen members shall not serve as chair ~~or vice-chair~~ of a committee. If a citizen member serves as vice-chair of a committee, a second city council member shall be selected at the time of the vice-chair's selection to be the alternate (absent of the chair) at the Ad-hoc CIP Committee.

Motion carried 6-0

Non-profit list updates- Tilleson and Mesa-Myers will continue to update master list of nonprofits

Future Agenda Items

Sustainability Committee update

Diversity, Equity and inclusion (DEI) Task Force update

Park Naming Rights Policy

Park Naming- 51 West Eastside Park

Park Naming-KPW

Park Naming-Magnolia Springs

Non-profit list updates

Adjourn: Motion by Masa-Myers to Adjourn, second by Reeves at 7:00 p.m. Motion carried 6-0