COMMISSION ON AGING MEETING MINUTES
Tuesday, August 1, 2023
Stoughton Area Senior Center

Present: Lou Havlik, Barb Manson, Bob McGeever, Faith Schuck, David Sharpe, Sue Wollin
Staff Present: Cindy McGlynn, Hollee Camacho
Absent & Excused: Roz Gausman, Lisa Reeves, Jeanne Schwass-Long, Sue Springman, David Thomas

Call to order: L. Havlik called the meeting to order at 11:07 AM.

Communications: Passed around a card from Kristin Ott thanking members for her gift. Welcomed Marcia Standard our new Administrative Assistant. COA members are familiar with Marcia from when she served as COA representative for the Town of Albion. Cindy shared that Marcia is doing great and fits in very well with staff. Marcia enjoys the position; says staff is great and leadership is amazing.

July Minutes: Moved by S. Wollin, seconded by B. McGeever to approve; passed unanimously.

Construction Update:
- We are still waiting on chairs for the annex space next door and the installation of programmable door locks.
- We will have an Open House of the space on August 16 at 1pm.
- We working on improving the lighting in the Yahara Room.

Accreditation Update:
- Our first re-accreditation meeting was held last month. Cindy brought in a sample binder for COA members interested in looking at the paperwork.
- The committee is wonderful and members have already signed up for the different segments.
- Staff is excited to get started and to work through steps to improving the Center.

Director Comments: C. McGlynn
- Cindy encouraged members to sign-in using the new database, SchedulesPlus. New sign-in screens and scanners are now installed in the annex too. Hollee has been working with the staff at SchedulesPlus to learn new features like managing the loan closet, running reports, tracking meal orders and creating route sheets.
- Currently ping pong, line dancing, qigong, stretch class, Stepping On and some presentations are using the new annex space. We look forward to our order of more chairs so we can begin showing the movie and holding larger classes there too.
- We'll be selling Chose's Coney Dogs next Thursday at Rotary Parks' Gazebo Musikk event, and will have an ice cream social/concert with the city band on August 15 outside along the river.

Committee Reports: Cindy handed out the new list of committee assignments. It may take some time for committees to meet since staff are working to fit in accreditation meetings too.

Legislative Update:

- The City is beginning the CIP Budget Process. Part of the Senior Center plan is to begin discussing options for expanding parking.
- Commission discussed the impact state funding increases may have on the City budget. These funds are intended for street and emergency services. Though it is certainly encouraging knowing the City has more funds to work with along with potential opportunities from rate of construction growth.
- For the City's upcoming budget Cindy will request additional case management staff time.

Meeting Adjourned: Moved by B. McGeever, seconded by F. Schuck to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:39 AM by L. Havilk.

Next Meeting: Tuesday, September 5, 2023 at 11:00 AM

Public Works Committee
Thursday, August 17th, 2023
(Virtual Meeting)

Members Present: Tom Majewski, Kay Rashka, Lisa Reeves, Ben Heili, Jordan Tilleson & Mayor Tim Swadley

Absent/Excused: Christina Scanlon

Staff: Planning Director Rodney Scheel & Public Works Director Brett Hebert

Guests:

Call to Order: *Majewski* called the meeting to order at 6:02 PM

1) Communications:

2) Approve July 20th, 2023 Meeting Minutes: Motion by Reeves to approve the minutes and seconded by Rashka. Motion carried 6-0.

New Business:

3) Amundson Parkway Project Update:

Director Hebert updated the Committee on the Amundson Parkway Pulverization demo. The project has been completed and staff will be evaluation the asphalt zipper demo for potential future uses & cost savage.

4) Road Construction Update:

Director Hebert updated the Committee on all 2023 road construction projects.

5) Discuss 2024 Yard Waste Site Fees:

Director Hebert outlined the projected operating costs for the Yard Waste Site in 2023, which shows an operating loss at year end. *Director Hebert* is proposing a $5.00 increase for the resident and non-resident fee schedule.

Motion by Reeves to recommend to approve and go to Council, seconded by Tilleson. Motion carried 6-0

6) Public Works CIP Review:

Director Hebert presented the 2024 CIP proposed budget to the Committee.

7) Future Agenda Items:

a) **Discuss the Rental of City Property for Lease for Agricultural Planting and Harvesting**
b) **Pedestrian Hill Surface Remediation**
c) **Tree Commission Structure**

9) <u>Adjourn:</u> Motion by Reeves to adjourn, seconded by Tilleson to adjourn the meeting at 7:15pm. Motion carried 6-0

Respectfully submitted by Jen Wagner 8/23/2023