FINANCE COMMITTEE MINUTES
Tuesday, October 26, 2021 @ 6:00 p.m.
GoToMeeting

Present:
Schumacher, Reeves, Hirsch, Engelberger (arrived at 6:22 pm), Doom, Mayor Swadley

Absent Excused:
Neigum

Also Present:
Finance Director Friedl, Planning Director Scheel

Call to Order:
Schumacher called the meeting to order at 6:01 p.m.

Communications:

None.

Reports:

- September Treasurer's Report
- October 15, 2021 Contingency Report
- September 30, 2021 Financial Statements
- September 30, 2021 YTD CIP Report

Approval of the October 18, 2021 Finance Committee Minutes
Motion by Reeves, second by Doom to approve the October 18, 2021 minutes. Motion carried 5-0.

Discussion and possible action regarding Stafford Rosenbaum's proposed rates for 2022
Hirsch asked to have a multiyear proposal to avoid excessive annual increases in rates and ensure longevity. Once received this item will come back to Finance for further discussion.

Discussion and possible action regarding next steps in pursuing recovery of NAFA's default on the increment guarantee amount owed to the City
Motion by Doom to engage Stafford Rosenbaum to confirm NAFA has not yet sought US recognition of the Canadian reorganization proceedings and bring back to Finance for further discussion, second by Hirsch. Motion carried 6-0.

Adjournment:
Motion by Doom, second by Reeves to adjourn at 6:45 p.m. Motion carried 6-0.

Respectfully Submitted,

Jamin Friedl, Finance Director

Plan Commission Meeting Minutes
Monday, October 11, 2021 at 6:00 pm
Virtual Meeting

Members Present: Mayor Tim Swadley, Chair; Phil Caravello; Todd Barman; Tom Majewski; and Tom Robinson
Members Absent: Brett Schumacher, Vice-Chair and Al Farrow
Staff: Rodney Scheel, Director of Planning and Development; Michael Stacey, Zoning Administrator
Press: None
Guests: Rob Hostrawser; Trisha Brown; Colette Spranger

1. **Call to Order.** Mayor Swadley called the meeting to order at 6:00 pm.

2. **Consider approval of the Plan Commission meeting minutes of September 13, 2021.**
   Motion by **Majewski** to approve the minutes as presented, 2nd by **Caravello**. Motion carried 4-0 (Barman abstained).

3. **Council Representative Report.**
   Caravello stated the Common Council had first readings for Ordinance 20 and 21 and approved Resolutions 148, 149 and 150.

4. **Staff Report - Status of Current Developments.**
   Scheel gave an overview of the status of current developments as outlined in the packet.

   Mayor Swadley stated several downtown properties are under new ownership and he anticipates future requests coming for those new uses.

5. **Request by Arlin Teigen for extra-territorial land division approval at 1069 Taylor Lane, Town of Dunkirk.**
   Scheel gave an overview of the request.

   Barman questioned the need for hardship related to the 2.5 acre limit.

   Rob Hostrawser stated this is related to a land swap where he is trading these acres for some land in the City on Isham Street. Hostrawser stated it could be viewed as honoring the Teigen family who were the original owners and the added acres squares off the land area to aid in future development.

   Majewski stated the land does not square off along the north property line. Scheel stated the CSM shows the land square with the adjacent property and the colored map shown was provided by Dane County.

   Motion by **Caravello** to recommend the Common Council approve the land division request as presented, 2nd by **Robinson**. Motion carried unanimously.

6. **Request by Trisha Brown for approval of front wall signage at 208 W. Main Street.**
   Scheel introduced the request.

   Barman questioned if the proposed banner will look like the rendering and how long will the temporary banner be placed.

   Trisha Brown stated she is looking into a metal type sign and the banner is planned to be used for 30 days.

   Barman stated he likes the design so he would support a permanent sign with that design.

   The group discussed whether a banner or vinyl sign should be allowed for an extended period and whether to approve the sign on a temporary basis.

   Stacey stated code allows a banner to be placed on a building front for up to 30 days without a permit and after that the banner is treated like a wall sign which requires a permit.

   The Commission would like the applicant to come back with plans for a permanent sign.

   No action taken.

7. **Future agenda items.**
   Scheel stated he expects requests coming for the KPW commercial lots.

8. **Adjournment.**
   Motion by **Barman** to adjourn at 6:26 pm, 2nd by **Majewski**. Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey

River and Trails Task Force Minutes
Monday, September 13, 2021
Virtual Meeting

Present: Dan Glynn, Joni Dean, Sandra Black, Bob Diebel, Jim Killian, Jon Lewis.
Guests: Phil Caravello

CALL TO ORDER

1. Call to order by Sandra at 1735.
2. July 12, 2021 Minutes: Approved by Bob with a second by Jon.
3. Communications:
   a. Yahara River Park Update: Dan referred to information in the packet including water surface elevation changes. There is a video posted on the website and R&D explains it. Dan explained the schedules of phasing. There is a new grant opportunity through Covid relief funds based out of Chicago including surrounding states like Wisconsin with a total of 86 million dollars. The earlier you apply, the better for obtaining funds. There is also $138,000 through Federal Grant Funds available. Phase 1 will start in the spring and is all permitted.

OLD BUSINESS

4. Interpretive Signs: Dan shared options of different signs. There is $5000 in the budget for new signage next year. Dan sent a letter to the Ridge Street property owners about the easement that he has done for the last 3-4 years without any response.

NEW BUSINESS

5. 2022-26 CIP Trail Project: Dan shared a map of the County B area with the parking lot.
6. Future Agenda Items: None.

ADJOURNMENT:
The meeting was adjourned at 1816.

Respectfully submitted,

Joni Dean

Meeting of: Sustainability Committee Minutes

Date/Time: Monday, September 27, 2021 @ 6:00 p.m.

Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/164921765

Access Code: 164-921-765

Members Present Ben Heili, Rachel Venegas, Rich Morris, Gwen Drury, John Hallinan, Donelle Scaffidi, Denise Duranczyk, Brady Troeller, Scott Taylor, Yvonne Meichtry

Guests- Brett Hebert, Amy Wanek, Michelle Probst

Excused- Stephan Jackson

Call to Order: by Chairperson Venegas 6:02 pm

Approve August 23, 2021 minutes
Motion to approve August 23, 2021 minutes by Duranczyk, seconded by Heili
Motion carried unanimously

Communications-Dane County Rain Barrel event October 23rd at Garver Mill

Survey update-Donelle Scaffidi introduction of Michelle Probst from UW Extension

Presentation from Brett Hebert Stoughton Public Works Director

Goals/Purpose of committee-Committee will define scope of work at future meeting

Review of McFarland Plan/ Monona Plan-discussion regarding sustainable plan, communication/education and work groups to focus guidelines and principles

Future Agenda Items- next meeting October 25, 2021

Goals/Purpose

Review other community plans

Survey

Adjourn-Motion to Adjourn by Duranczyk, seconded by Hallinan

Motion carried unanimously at 8:04 p.m.

Tree Commission Meeting Minutes
Thursday October 14, 2021 @ 5:00 PM
Virtual Meeting - Stoughton, WI

Members Present: Kevin Short, Mike Point, Fred Hundt, Jim Fitzgibbon, Dean Tangeman, Aaron Mazzone & Kathy Engelberger

Absent & Excused:

Staff: City Forester John Kemppainen and Admin Asst. Jen Wagner

Guest:

Call to order: Tangeman called to order @ 5:04 PM

1) **Communications:**

Hundt wanted to mention what a successful turn out it was for getting the trees handed out to residents last month.
Kemppainen informed everyone that Public Works got a new chipper today since the old one was 10-15 years old.

2) **Approval of minutes from June 10th, 2021 Meeting:** **Motion by Tangeman, seconded by Hundt to approve the minutes. Carried 7-0.**

3) **September Forestry Reports:** *Kemppainen* stated:

- The trees for the DNR Urban Forestry Grant were distributed to residents for plating in September. 38 of the 40 trees survived in the gravel bed.
- Tree inventory updates continued in September. The area being updated this summer is south of US-51 and east of Page St. This are will be trimmed this coming winter
- He visited Arthur Weiler Nursery to select trees for the fall tree planting program this year. 89 trees were purchased for planting throughout the city, the majority of which are being planted in front of new homes and businesses.
- The Lead Service Replacement Project being completed by SU is ongoing and continues to require multiple site visits per week to discuss tree issues.
- Several residents were notified of code violations for dead/dying/dangerous trees in September. Moving forward, Public Works Department will be responsible for notifying residents of these code violations instead of the Planning Department. This will mean more time spent by the Forestry Division on these matters in the future.

4) **NEW BUSINESS: Tree Commission Attendance & Activity:**

- *Tangeman* stated the last three meetings have had to be cancelled due to lack of quorum so he wanted to guage the interest in continuing with this Commission.

Motion by Hundt, seconded by Mazzone to keep the Tree Commission. Motion carried 7-0

5) **Elect Chair:**

- *Engelberger* volunteered to be the Chair

Motion by Hundt, seconded by Tangeman to elect Engelberger as Chair. Motion carried 7-0

6) <u>Elect Vice-Chair:</u>

- *Hundt* volunteered to be Vice-Chair

Motion by Engelberger, seconded by Tangeman to elect Hundt as Vice-Chair. Motion carried 7-0

7) <u>Future Agenda Items:</u>

- Continue work on local Legacy Tree Program
- Discuss possible grants for 2023
- Discuss possible Arbor Tree locations to plant

Motion by Tangeman seconded by Hundt to adjourn the meeting at 5:45 p.m. Respectfully submitted 10/15/21, Jen Wagner - Staff