**Stoughton DEI Taskforce**
**Strategic Planning Subcommittee Report Aug 3, 2022**

Subcommittee members Sarah Esmond, Renee Wilberg, and Sharon Meilahn Bartlett have been meeting weekly with a primary goal of creating a survey for City employees to share their knowledge about and experience with DEI activities, learn who lends DEI leadership and what resources might currently exist. We want to get a feel for what assets and opportunities we have and what may need to be done to prepare and present a strategic plan, particularly how to frame it in such a way as to encourage City leadership and employees' investment in it.

Over the next month or so, we are piloting the survey to get feedback on the current format (readability, time required to complete, unanticipated challenges to completing, etc.) to refine it before inviting City employees to take it. A survey was proposed in the agenda of the July 2022 meeting. Since then, Mayor Tim Swadley has offered to collaborate with us and be a 'first responder'! We would also like our fellow Taskforce members to take the survey. This would afford us the opportunity to get to know each other and assess our Taskforce skills and assets AND to secure needed review and feedback on the survey format itself. Sharon will invite Taskforce members with a link to the survey and instructions. To stay true to our grassroots/open records commitment, please send your comments and/or questions about the survey exercise to Sharon ONLY who will collate these for sharing out.

Sarah, Sharon, and Jean Ligocki recently had a productive exchange with Mayor Tim Swadley about the survey and about establishing web presence for the Taskforce. We're awaiting assistance from others the Mayor wants to connect with before we can move forward.

**Of note:**
The Taskforce requested independent webspace in late May; in late June, we learned we cannot operate an independent site, but the city will provide us a landing page. We have not yet received updates from City personnel on how this will be transacted.

In early July we requested (by email) guidance on a potential survey platform for deploying the survey to employees. We also requested information about the demographics of the current City workforce. We have not yet received answers from City personnel.