CITY OF STOUGHTON, 207 S FORREST STREET, STOUGHTON, WISCONSIN

RESOLUTION OF THE COMMON COUNCIL

To authorize an increase in operating hours for Stoughton Transit and to authorize the Addendum to the 2018 Shared Ride Taxi Contract with Running Inc.

Committee Action: Finance meets December 10, 2019

Fiscal Impact: The additional 369 hours should be fully covered by grants and passenger fares.

File Number:	R-192-2019	**Date Introduced:**	December 10, 2019

WHEREAS, the City of Stoughton has a contract with Running Inc to operate its taxi service for 2018 and 2019, and the contract has three one-year renewal options; and

WHEREAS, Running Inc is requesting that the scheduled hours be increased from 11,820 to 12,189 to improve service on weekends and during weekday rush-hour times; and

WHEREAS, the 369 additional hours are expected to be fully funded by grants and passenger revenues; and

WHEREAS, the 2020 hourly rate will be $30.46 per Wisconsin Department of Transportation regulations; and

WHEREAS, the total cost of the contract before passenger and grant revenues will be $371,276.94; and

WHEREAS, it is projected that the taxi service in 2020 will only cost the city $200 after passenger and grant revenues are considered; and

WHEREAS, the 2020 operating budget provides sufficient expenditure authority to cover the additional hours; and

BE IT RESOLVED by the Common Council of the City of Stoughton that it approves increasing the operating hours from 11,820 to 12,189 starting in 2020; and

BE IT FURTHER RESOLVED by the Common Council of the City of Stoughton that city staff are authorize to execute the attached Addendum to the 2018 Shared Ride Taxi Contract with Running Inc.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____

Mayor Tim Swadley Date

Council Action: _____ ☐ **Override** **Vote** _____

CITY OF STOUGHTON
FINANCE DEPARTMENT
207 S Forrest, Stoughton, WI 53589

(608) 873-6677 www.ci.stoughton.wi.us

Date: November 25, 2019

To: Finance Committee

From: Ryan Wiesen
Assistant Director of Finance

Subject: Stoughton Transit Increased Hours and Contract Renewal

The contract signed with Running Inc to operate Stoughton Transit has a two-year term from 2018 to 2019. The contract also has three one-year renewal extensions.

The attached addendum was drafted by Running Inc to accept the first one-year renewal for 2020. It is also requesting permission to increase the scheduled annual hours from 11,280 to 12,189. The additional hours will be used to improve response times for weekend service and weekday rush-hours.

The contract rate will be $30.46, which is determine by taking the prior year rate and adding an inflation factor per Wisconsin Department of Transportation (WiDOT) regulations.

The extra hours will have a cost of $11,240, but the cost is expected to be funded entirely by passenger fares and the WiDOT operating grant. Sufficient expenditure authority in the 2020 budget also exists for the additional hours.

The attached resolution is drafted to approve the additional 369 hours and to authorize the contract renewal addendum.

ADDENDUM to the 2018 Shared Ride Taxi Contract Between:

the City of Stoughton, Wisconsin
and
Running Inc.

1. This addendum extends the term of the contract dated January 1, 2018 for an additional year ending December 31, 2020.

2. Both parties agree to abide by the terms and conditions established in the request for proposal issued by the City of Stoughton in the fall of 2017, and the proposal submitted by Running Inc. in response thereof.

3. The contract may be continued for TWO additional years through December 31, 2022 by mutual agreement of the parties each year.

4. For 2020, the parties have agreed that the City is to be billed at $30.46 per vehicle service hour and the total number of billed vehicle service hours are not to exceed 12,189 hours, and the total contract amount will not exceed $371,276.94.

5. The added hours are intended to address patron concerns regarding the timeliness of service. 104 hours will be allocated to improve response time of weekend service, and 265 hours will be allocated to improve response time of weekday rush-hour service.

6. Federal certifications and assurances which were executed in September 2019 are incorporated by reference into this addendum.

RUNNING INC.	CITY OF STOUGHTON
_____	_____
Karl Schulte, General Manager	Jamin Friedl, Director of Finance
Date _____	Date _____