PUBLIC SAFETY MINUTES
October 28,2020 @ 6:00 p.m.
GoToMeeting

Present:
Jenson, Ligocki, Doom, Tikalsky and Mayor Tim Swadley

Also Present:
Chief Leck, Jim Blouin, Ronnie McKittrick, Joseph Baird

Discussion and possible action regarding special resolution supporting the police department
Committee determined to have individual council members show appreciation to Police Department at their discretion

Communications:
Alder Jenson recognized 10-28-2020 as First Responders Day

Approval of the September 23, 2020 Public Safety Committee Minutes
Motion by Doom, second by Ligocki to approve the minutes. Motion carried 5-0.

Discussion and possible action regarding Amending Chapter 70-176 of the City of Stoughton Municipal Code; by creating subsection (82) relating to No Parking Anytime on the west side of Hoel Avenue between Otteson and Odegard Drives.
Motion by Doom, second by Tikalsky to recommend that council approve. Motion carried 5-0.

Discussion and possible action regarding suspending Ordinance 70-186; Downtown 2 Hour Parking Regulations, from November 30th 2020 to January 1st 2021
Motion by Ligocki, second by Doom recommend that council approve. Motion carried 5-0.

Discussion and possible action regarding snowmobile routes in the City right-of-ways
Motion by Doom, second by Tikalsky to recommend that council approve. Motion carried 5-0.

Discussion and possible action regarding transferring a Class B Winery license issued to Mershonian Cidery, LLC from 108 Business Park Circle #7, to 124 W. Main St
Motion by Jenson, second by Doom to recommend that council approve contingent on receiving premises description and November 26, 2020 effective date, subject to change as notified by Mershon's to City Clerk, carried 5-0.

Adjournment:
Motion by Ligocki, second by Doom to adjourn at 6:40 p.m. Motion carried 5-0.

Respectfully Submitted,

Tim Swadley, Mayor

PUBLIC SAFETY MINUTES
December 3, 2020 @ 6:00 p.m.
GoToMeeting

Present:
Jenson, Ligocki, Doom, Tikalsky and Mayor Swadley

Also Present:
Police Chief Greg Leck, Clerk Licht, Attorney Manthe, Attorney Reuter, Detective Adams, office Covarrubias, Sergeant Frisch, Officer Johnson, Josh Quisling, Chatta Hoffman, Steve Meyer, and Bradley Dillman

Call to Order:
Jenson called the meeting to order at 6:01 p.m. He also noted that the committee will meet December 16th @ 5:30 p.m.

HEARING: In the Matter of the Consideration of the Revocation of the Class B Reserve Combination License held by Shakers Saloon, LLC

Motion by Jenson, second by Ligocki to turn chair duties over to Attorney Reuter for purposes of conducting the revocation hearing.

Rick Manthe appeared on behalf of the complainant and the agent Chatta Hoffman was present for Shakers.

Josh Quisling, on behalf of Shakers, asked the committee for postponement for more time to retrain an attorney. The committee declined the request for postponement.

Mr. Manthe made an opening statement stated the safety risk for the community if Shakers license was not revoked.

Josh Quisling made an opening statement on behalf of Shakers. He stated The Tavern League said that they could be open and they cannot control patron's actions. He added that there was no way to determine that the patron was in the bar.

Mr. Manthe called Detective Hill to the stand. He was sworn in. Hill stated responded to the shooting and went Edgerton Hospital and later UW Hospital. He stated that the victim was positive for COVID-19. He interviewed the victim and the victim said he was at a party at the bar where he was shot in the parking lot. Hill also said he assisted in an incident that involved Shakers last year. The former agent, Dale Kittelson was arrested on the premises for possession of cocaine and methamphetamine. He added that he also found what appeared to be a drug ledger in Mr. Kittelson's truck.

Mr. Manthe introduced exhibits 1-4 into the record.

Mr. Manthe called Detective Adams to the stand. He was sworn in. Adams stated that he responded to the shooting on the early morning hours of October 10th. He found several shell casings from 2 different hand guns. He performed a search warrant on October 15th. There were approximately 10 cameras in the bar area. Exhibit 5 was entered into the record. Exhibit 6 was

entered into the record. Exhibit 7 was entered into the record. Exhibit 8 was entered into the record. Exhibit 9 was entered into the record.

Mr. Manthe called officer Hector Covarrubias to the stand. He was sworn in. He testified that he performed a bar check shortly after midnight at Shakers Saloon on October 10th. The female bouncer did not let the police in. Eventually, they were given access to the premise. There appeared to be 100 people, 10% were wearing masks and no one was social distancing. He arrived back on scene after a call of shots fired around 2 a.m.

Mr. Manthe called Sergeant Frisch to the stand. He was sworn in. Frisch stated that he talked to Chatta Hoffman and she wanted to relinquish the liquor license. She called back and said she was physically removed by one of the owners and could not take the license off the wall. He met her in the Shakers parking lot. He knocked and was not granted entry into the building. He eventually called Bradley Dillman and he said that the cameras inside the building do not record. Mr. Manthe stated that ordinance 14-40 (g) allows inspection of the premise.

Mr. Manthe called Paul Johnson to the stand. He was sworn in. On February 23rd at 2:40 p.m. he was on patrol and noted that the open sign for Shakers Saloon was on. He observed bartenders serving patrons alcohol. He entered the bar and Bradley Dillman stated that the people drinking were employees. He issued a municipal citation for being open after hours.

Exhibit 10 was entered into the record.

The committee recessed at 7:55 for ten minutes.

The committee reconvened the hearing at 8:06 p.m.

Mr. Quisling called Steve Meyer to the stand. He was sworn in. Mr. Meyer stated that no altercations happened in the bar. He said they have a wand and check patrons as the enter; no weapons were in the bar. He stated that there were 69 patrons and 6 staff members in the building. Mr. Meyer stated that there have been no complaints about the bar to his knowledge.

Mr. Manthe provided closing statements. He stated that Shakers poses a significant risk to the community by allowing patrons that resulted in a shoot-out in the parking lot and a COVID-19 super spreader event.

Mr. Quisling stated that the shooting did not happen in the bar and the bar is not responsible for patrons after they exit the bar. He added that Mr. Kittleson has been eliminated from the bar and that is no longer an issue.

The hearing was closed at 8:36 p.m.

CLOSED SESSION: Enter into closed session pursuant to Wis. Stat. § 19.85(1)(a) for deliberations concerning a case which was the subject of a quasi-judicial hearing before the Public Safety Committee. The Public Safety Committee will conduct deliberations concerning the Matter of the Consideration of the Revocation of the Class B Reserve Combination License held by Shakers Saloon, LLC.

Motion by Jenson, second by Doom to go into closed session pursuant to Wis. Stat. § 19.85(1)(a) for deliberations concerning a case which was the subject of a quasi-judicial hearing before the Public Safety Committee. The Public Safety Committee will conduct deliberations concerning the Matter of the Consideration of the Revocation of the Class B Reserve Combination License held by Shakers Saloon, LLC at 8: 39 p.m. Motion carried 5-0.

RECONVENE IN OPEN SESSION: Issue a determination or take other appropriate action in regards to the Class B Reserve Combination License held by Shakers Saloon, LLC.

Motion by Tikalsky, second by Doom to go into open session at 9:15 p.m. Motion carried 5-0.

Chair Jenson stated that committee made a recommendation for the City Council to revoke the license.

Adjournment:
Motion by Doom, second by Ligocki to adjourn at 9:24 p.m. Motion carried 5-0.

Respectfully Submitted,

Holly Licht, City Clerk

PARKS AND RECREATION COMMITTEE MEETING MINUTES

Wednesday October 21, 2020 at 6:00 pm

This will be a virtual meeting. You can join the meeting using the information below:
Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/379740981
You can also dial in using your phone. United States: +1 (571) 317-3122 **Access Code:** 379-740-981

Present: Alderpersons: Phil Caravello, Regina Hirsch, Ben Heili, Joyce Tikalsky, Mayor Tim Swadley and Parks & Recreation Director Dan Glynn

Guests: Mark Hale, Fred Hundt, Caller 1

Call to Order
Meeting called to order at 6:02 pm.

Approval of Minutes from September 15, 2020
Motion to approve the Minutes from September 15, 2020 by Heili seconded by Hirsch
Motion carried unanimously

Communication; Mayor Swadley commended Director Glynn for his mentoring efforts with an Eagle Scout. There was no Public Comment from guests.
Directors Report-Director Glynn highlighted updates on High School Baseball lights and programming at Stoughton Area Youth Center.

Park Design Guidelines (Discussion & Possible Action
Director Glynn gave overview of proposed guidelines. Alder Hirsch highlighted areas needing additional discussion and consideration, will be discussed at a future meeting.

Council Goals (Discussion & Possible Action)
Director Glynn gave summary status of Council Goals

Yahara Riverfront Development – Trail and Bridge Preliminary Design Review (Discussion & Possible Action) *Director Glynn provided overview of conceptual map design and description from Strand Engineering*

Future Agenda Items

Park Design Guidelines
51 West Development Parkland Dedication
Park Impact Fee & Fee in Lieu of Study
ADA Transition Plan

Motion to adjourn by Heili seconded by Hirsch
Motion carried unanimously at 8:40 pm.

River and Trails Task Force Minutes
Monday, September 14, 2020
Virtual Meeting

Present: Jim Wilcox, Sandra Black, Nancy Hagen, Joni Dean, Larry Liebmann, Ralph Erickson, Andrew Hoffman, Council Person Phil Caravello, Dan Glynn.
Guests: Darren Marsh, Alex DeSmidt, Chris James.

CALL TO ORDER

1. Call to order: Sandra called the meeting to order at 1730.
2. July 6, 2020 Minutes: Approved by Sandra with a second by Nancy. Carried.
3. Communications: Nancy brought up the trail site starting at Page Street and parallel to County B, with connections to Marie Drive on the other side to the school. Dan reported that the City would like to see the whole plan before further discussion.

   Division Street Park was discussed where an area of plantings appeared to have been sprayed. Dan sent a letter to the neighbors near the park to explain the grant funding for the plants and asking them to call the police if they see any further damage to the plantings. Sandra asked that the City plan to mow the plantings in the area in the fall. Consider signage for the park to explain the plantings.

   Nancy mentioned improving the signage at the pedestrian bridge as some are looking ragged. This could be a potential Eagle Scout project and Dan is working with the Scouts and will add this to their list.

   Dan shared the Bjoin Park improvement project, including a map of the changes in the park and trail access.

NEW BUSINESS

4. Dane County Trail Projects: Darren Marsh, as the Madison City Parks Director, discussed a trail update along with two colleagues. Chris discussed Phase 2, the Lower Yahara River Trail and shared connections on a map. Phase 1 was completed in 2017 and Phase 2 has been started from Fish Camp to Williams Drive. This phase will avoid archeological sites. Chris discussed the status and next steps. There will be an upcoming virtual public education meeting where the same information will be shared. After this phase is complete, the next one is LaFollette Park to Viking Park. Alex shared the Dane County Parks and Open Space Plan. He also discussed the improvement of accessible piers and public shoreline opportunities and shared the sites on a map with updated fishing piers at Fish Camp and Babcock County Parks. Darren then provided some updates for parks around the Stoughton area.
5. City of Stoughton Trail Projects: Dan shared information on the upcoming phases of the master plan for Stoughton with a slide show.

6. Future Agenda Items: Signage for Business Park North trail site. Dan will find out in the next day about the DOT Grant funding.

ADJOURNMENT
The meeting was adjourned at 1824 by Nancy, with a second by Andrew. Carried.

Respectfully submitted,
Joni Dean

Plan Commission Meeting Minutes
Monday, November 9, 2020 at 6:00 pm
Virtual Meeting

Members Present: Mayor Tim Swadley, Chair; Todd Barman; Phil Caravello; Tom Robinson; Tom Selsor; Tom Majewski and Brett Schumacher
Members Absent: None
Staff: Rodney Scheel, Director of Planning and Development
Press: None
Guests: Phil Harrison

1. **Call to order.** Mayor Swadley called the meeting to order at 6:00 pm.

2. **Consider approval of the Plan Commission meeting minutes of October 12, 2020.**
   Motion by **Robinson** to approve the minutes as presented, 2nd by **Caravello**. Motion carried unanimously.

3. **Council Representative Report.**
   Caravello stated the Common Council approved the following:

   O-19-2020 – Amending the Zoning Classification at 1114 and 1115 Abel Court
   O-20-2020 – Amending Zoning Code 78-707 and 78-704 regarding exterior lighting

4. **Staff Report - Status of Current Developments.**
   Scheel gave an overview of the current status of developments as outlined in the packet of materials. There were no questions.

5. **Request by Vik Malling to amend zoning ordinance section 78-722(7) Swimming Pool Standards. (postponed from September 12, 2020)**
   Mr. Malling contacted the City and reported he couldn't participate tonight.

   Barman reported his understanding of our existing ordinances regarding fencing for pools: the fence is high enough (5 ft) so you don't have inadvertent accidents and far enough from the edge (4 ft) to prevent someone from jumping over the fence into the pool. He also stressed the "self-closing, self-latching" requirement is important to him. He suggested that the ordinance as proposed section 6 conflicts with section 7. He suggests we should clean up this section and has offered some suggested language to be considered.

   Motion by **Barman** to postpone action until December to allow Mr. Malling to participate and to have staff incorporate Commissioner Barman's suggested language into the draft ordinance, 2nd by **Robinson**. Motion carried unanimously.

6. **Proposed zoning ordinance amendment to repeal section 78-205(12) and all references to group developments.**
   Scheel explained the request.

   Mayor Swadley opened the public hearing.

   No one registered to speak.

Mayor Swadley closed the public hearing.

Motion by **Barman** to recommend the Common Council approve the ordinance amendment as presented, 2nd by **Schumacher**.

Motion carried unanimously.

7. Request by Phil Harrison to discuss the regulations for flags and banners used for commercial signage.

Phil Harrison explained that they are 2 year residents of Stoughton. They had observed "feather flags" elsewhere and thought they could be put up without a permit.

Commissioner Barman indicated as a local business owner he had previously inquired about "feather flags" for his own business and found they were not allowed. He stated it is a difficult time to invest in permanent signage.

Selsor suggested that Barman should recuse himself from voting on this item.

It was suggested that "sandwich board" type signs are better suited for pedestrian traffic vs. vehicular traffic.

Caravello suggested he may be willing to consider 1 feather flag per business with the message "Open".

There was discussion about possibly allowing one wave banner per lot to be used only when the business is open.

Barman suggested maybe considering one for each building per street frontage so a corner building would be allowed one on each street.

Majewski is concerned about the density of feather flags and suggested maybe one per lot in the downtown area. They should not be allowed in the right of way except in the downtown district.

The Commissioners would like staff to draft language for them to consider at the next meeting. They suggested we may need to include the City Attorney into the discussion.

No motions were made.

8. Discuss potential zoning code amendments to allow mobile food vending on private property.

Majewski is ok with 180 days but indicated 90 days may be better. Schumacher indicated support for 90 to 180 days.

Barman indicated Portland, OR has a system where they review mobile vending as part of a site plan. Mobile vending has been incorporated into strategies to encourage business activity in communities.

Mayor Swadley discussed how the Community Affairs/Council Policy Committee has evaluated mobile food vending licensing issues and is not recommending a separate City license. It was recommended mobile food vending be managed through zoning and special event permitting.

It was requested the City Attorney Rachel Synder attend the next meeting to discuss the draft language.

No action taken.

9. Future agenda items.
51 West Development.

Adjournment.
Motion by **Schumacher** to adjourn at 7:30 pm, seconded by **Caravello**. Motion carried unanimously.

Respectfully Submitted,

Rodney Scheel

FINANCE MINUTS
November 24, 2020 @ 6:00 p.m.
GoToMeeting

Present:
Schumacher, Jenson, Reeves, Doom, and Mayor Swadley

Also Present:
Finance Director Friedl, Clerk Licht, Planning Director Scheel, HR Director Gillingham, Chief Leck, Senior Center Director McGlynn, and Alder Tikalsky

Call to Order:
Schumacher called the meeting to order at 6:02 p.m.

Communications:
None

Reports: the following reports were entered into the record.

- Contingency Report
- October 2020 Financial Report
- 2020 General Fund Projection as of 10/31/20
- October Treasurer's Report
- YTD October 31, 2020 CIP Report

Approval of the October 27, 2020 Finance Committee Minutes
Motion by Reeves, second by Jenson to approve. Motion carried 5-0.

Discussion and possible action regarding DOT Agreement for connecting Highway Change:
Motion by Reeves, second by Jenson to approve to recommend that council approve the DOT Agreement for connecting Highway change. Motion carried 12-0.

Discussion and possible action regarding Abel Plat Agreement
Motion by Jenson, second by Reeves to recommend that council approve the Abel Plat agreement. Motion carried 5-0.

Discussion and possible action regarding 2021-2022 Police Union Contract
Motion by Reeves, second by Doom to recommend that council approve the 2021-2022 Police Union Contract. Motion carried 5-0.

Discussion and possible action regarding agreements with Senior Center Annex tenants and use the area for Senior Center Activities
Senior Center Director McGlynn stated that the Senior Center would be fundraising any costs associated with construction and demolition.

Schumacher said that he would like to see costs estimates for all 3 options. Reeves stated that she needed a lot more information before deciding. She stated that we would need to be able to come up

with the $29,000 of lost revenue annually. She added that the businesses have been good tenants and offer a lot of options for many residents. Finally, she stated that we need to take a look at rent rates.

Jenson, Doom and Schumacher agreed with Reeves. Jenson said that there would be potential space in the Youth Center and the old City Hall building.

Discussion and possible action regarding treatment of future special assessments and potential Transportation Utility

The committee did not act on this item. It will be back in a future agenda.

Adjournment

Motion by Jenson, second by Reeves to Adjourn at 6:56 p.m. Motion carried 5-0.

Respectfully Submitted,

Holly Licht, City Clerk