CITY OF STOUGHTON
DEPARTMENT OF
PLANNING & DEVELOPMENT
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RODNEY J. SCHEEL
DIRECTOR

Date: June 20, 2023

To: Finance Committee

From: Rodney J. Scheel
Director of Planning & Development

Subject: Library HVAC System Design and Upgrade Project

The 2023 Budget includes $10,000 for initial heating, ventilation and air conditioning (HVAC) system evaluation. The current 2024 CIP includes $120,000 for anticipated HVAC system replacements. Given we plan to make system improvements, we recommend entering into an agreement that goes beyond just evaluation of the current system. We have received a proposal from Strang, Inc. to evaluate the current system, design revisions/upgrades, prepare bidding documents, and provide services through construction. Their proposal is for this scope of work is $36,500. This will allow us to get the design work underway and allow us to confirm the budget for the complete project.

We recommend amending the 2023 Budget to $36,500 and entering into an agreement with Strang, Inc. for this scope of services.

If you have any questions, please contact me.