07/13/2023 REVENUE AND EXPENDITURE REPORT FOR STOUGHTON CITY

PERIOD ENDING 06/30/2023

% Fiscal Year Completed: 49.59

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 Amended Budget	YTD BALANCE 06/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)
Fund 100 - GENERAL FUND						
Dept 88888 - GENERAL REVENUES						
100-88888-50169	HSA RETIREMENT PAYOUT	85,000.00	71,693.00	0.00	0.00	71,693.00

The Common Council adopted R-175-2022 on 08/23/2022 that established the process for funding of retirement payouts. As part of the resolution language, the Director of Finance/Comptroller is required to report the amounts transferred on a year to date basis. The attached payouts occured in June 2023.

The available remaining balance for calendar year 2023 is $71,693. I am aware of one long-term employee who has indicated that he will be retiring before the year is done.

The remaining General Fund Assigned Fund Balance for retirement payouts is currently $527,618.72.

Dave Ehlinger

From: BSA AP SYSTEM <laide@ci.stoughton.wi.us>
Sent: Wednesday, June 28, 2023 10:51 AM
To: Dave Ehlinger
Subject: BSA Accounts Payable: Invoice 'GROSHAN' Approval Requested.

Click here to approve

Reference Number: 92845
Invoice Number: GROSHAN
Invoice Post Date: 06/29/2023
Entered By: LISA
Vendor Name: NORTH SHORE BANK FSB
Invoice Amount: 11,253.00
Invoice Description: HEALTH SAVINGS RETIREMENT - JANE GROSHAN
Approval Department: FINANCE
Requested Approval Level: DEPARTMENT
Brief Reason: Automatically Approved
Notes: *Automatically Approved to highest level 'entered by' user could approve.

Account Number	Account Description	Budget Ledger Increase	Budget Ledger Decrease	Actual Ledger Debit	Actual Ledger Credit
Library					
215-00000-11100	Primary checking			11,253.00	
215-55110-49210	Transfer in - General Fund	11,253.00			(11,253.00)
215-55110-50169	HSA retirement payout	11,253.00			
General Revenues					
100-88888-50169	HSA retirement payout		(11,253.00)		
100-88888-50930	Transfer to other funds	11,253.00		11,253.00	
Balance Sheet					
100-00000-11100	Primary checking				(11,253.00)
100-00000-39804	Fund balance assigned retirement			11,253.00	
100-00000-39900	Fund balance unassigned				(11,253.00)

Dave Ehlinger

From: BSA AP SYSTEM <laide@ci.stoughton.wi.us>
Sent: Wednesday, June 28, 2023 10:48 AM
To: Dave Ehlinger
Subject: BSA Accounts Payable: Invoice 'OTT' Approval Requested.

Click here to approve

Reference Number: 92844
Invoice Number: OTT
Invoice Post Date: 06/29/2023
Entered By: LISA
Vendor Name: NORTH SHORE BANK FSB
Invoice Amount: 2,054.10
Invoice Description: HEALTH SAVINGS RETIREMENT PAYOUT - KRISTIN OTT
Approval Department: FINANCE
Requested Approval Level: DEPARTMENT
Brief Reason: Automatically Approved
Notes: *Automatically Approved to highest level 'entered by' user could approve.

Account Number	Account Description	Budget Ledger Increase	Budget Ledger Decrease	Actual Ledger Debit	Actual Ledger Credit
Senior Center					
100-54600-49750	intrafund transfer in - retirement	2,054.00			(2,054.10)
100-54600-50169	HSA retirement payout	2,054.00			
General Revenues					
100-88888-50169	HSA retirement payout		(2,054.00)		
100-88888-59750	Intrafund transfer out retirement	2,054.00		2,054.10	
Balance Sheet					
100-00000-39804	Fund balance assigned retirement			2,054.10	
100-00000-39900	Fund balance unassigned				(2,054.10)

CITY OF STOUGHTON, 207 S FORREST ST, STOUGHTON, WISCONSIN

RESOLUTION OF THE COMMON COUNCIL		
Amend 2022 adopted budget for vested compensated absences		
Committee Action:	Finance Committee recommended approval 6-0 on 08/09/2022	
Fiscal Impact:	$85,000	
File Number:	R-175-2022	**Date 8/23/2022**

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

RECITALS:

WHEREAS, Stoughton Utilities calculates a Payment In Lieu of Taxes (PILT) each calendar year due to the City of Stoughton; and,

WHEREAS, the City of Stoughton typically receives the PILT payment within 60 to 120 days after year end each year; and,

WHEREAS, the City of Stoughton correctly recognizes this revenue each year under modified accrual accounting within the General Fund; and,

WHEREAS, the City of Stoughton has historically set aside Assigned Fund Balance in the General Fund for this interfund receivable at year end without there being any required reason to do so; and,

WHEREAS, the General Fund Assigned Fund Balance at December 31, 2021 was $850,067; and,

WHEREAS, the City of Stoughton has accrued liabilities for sick and vacation pay that are considered vested employee benefits under multiple Wisconsin case law; and,

WHEREAS, the City of Stoughton's governmental funds have accrued liabilities for these compensated absences of $1,244,764 at December 31, 2021; and

WHEREAS, the City of Stoughton follows Governmental Accounting Standards Board (GASB) Statement No. 16 – *Accounting for Compensated Absences* (effective 01/01/1994) which indicates that expenditures for these compensated absences be recognized when actually paid out during the year and/or when a termination/retirement is known for certain; and,

WHEREAS, the pending GASB Statement No. 101 – *Compensated Absences* (effective 01/01/2024) will supersede GASB Statement No. 16 but will not change when governmental funds recognize the related expenditures; and,

WHEREAS, the City of Stoughton does not currently budget for known termination/retirement sick leave payouts in order to keep within the current levy limit statutes as well as to keep the mill rate somewhat flat; and,

WHEREAS, not budgeting for known terminations/retirement sick leave payouts causes the departments to experience deficits when they occur unless positions are held open which therefore causes inefficiencies and stresses on the departmental operations due to staffing shortages; and,

WHEREAS, the Director of Finance/Comptroller recommends (a) stopping the practice of setting aside Assigned Fund Balance for PILTs, (b) reclassing the current General Fund Assigned Fund Balance of $850,067 from PILTs to vested compensation; (c) amend the 2022 adopted budget to increase allowed expenditures in Dept. 88888 General Revenues by $85,000 for sick leave payouts, and (d) transfer the applicable funds from Dept. 88888 General Revenues when known terminations/retirements,

NOW THEREFORE BE IT RESOLVED, that the City of Stoughton hereby discontinue the practice of setting aside Assigned Fund Balance for PILTs due from Stoughton Utilities; and,

BE IT FURTHER RESOLVED, that the current General Fund Assigned Fund Balance for PILTs be reclassed to Assigned Fund Balance for vested compensation; and,

BE IT FURTHER RESOLVED, that the adopted 2022 budget be amended to increase expenditures in Dept. 88888 General Revenues by $85,000 for sick leave payouts; and,

BE IT FURTHER RESOLVED, that the Director of Finance/Comptroller is hereby authorized to amend the 2022 budget as necessary to transfer sick leave payouts from Dept. 88888 General Revenues to the appropriate departments as retirement/terminations are announced; and,

BE IT FURTHER RESOLVED, that the monthly Finance Department reports to the Finance Committee shall note the amounts transferred on a year-to-date basis; and,

BE IT FURTHER RESOLVED, that the intent is that budgets for 2023 and beyond be created utilizing this sick leave payout reserve; and,

BE IT FINALLY RESOLVED, that the total expenditures and revenues in the 2022 budget be increased by $85,000 as indicated on the following table:

Account Number	Account Description	Revenue		Expenditures	
		Increase	Decreased	Increase	Decreased
100-88888-49920	Fund balance applied - transfers	85,000			
100-88888-50169	HSA retirement payout			85,000	
Total		85,000		85,000	

Fiscal note: Budget amendments require two-thirds (2/3) vote of members elected. The City's proprietary funds (Storm Sewer, Emergency Medical Services, and Stoughton Utilities) use full

accrual accounting, which means that vested benefits are already a recognized expense. As such, GASB 16 and GASB 101 are not applicable for these departments and thus are not included in the resolution.

Council Action: [✓] **Adopted** [ ] **Failed** **Vote** 12-0

Mayoral Action: [✓] **Accept** [ ] **Veto**

Mayor Tim Swadley 8-24-22
Date

Council Action: _____ [ ] **Override** **Vote** _____

Generally, transfers are used to (1) move revenues from the fund that collects them to the fund that the budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Long-Term Obligations

Long-term obligations activity for the year ended December 31, 2021, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Amounts Due Within One Year
Governmental Activities					
Bonds and notes payable:					
General obligation debt	$ 33,789,470	$ 2,175,000	$ 3,114,084	$ 32,850,386	$ 3,864,643
General obligation debt from direct borrowings and direct placements	755,213	-	36,021	719,192	37,282
Premiums	829,549	-	82,629	746,920	-
Total bonds and notes payable	35,374,232	2,175,000	3,232,734	34,316,498	3,901,925
Other liabilities:					
Compensated absences	1,190,077	136,850	82,163	1,244,764	-
Fire pension liability	1,067,144	164,783	35,781	1,196,146	-
Other post-employment benefits	-	1,557,849	-	1,557,849	-
Total other liabilities	2,257,221	1,859,482	117,944	3,998,759	-
Total governmental activities long-term liabilities	$ 37,631,453	$ 4,034,482	$ 3,350,678	$ 38,315,257	$ 3,901,925
Business-Type Activities					
Bonds and notes payable:					
General obligation debt	$ 2,135,530	$ 150,000	$ 320,916	$ 1,964,614	$ 327,813
Revenue bonds	6,815,000	-	1,075,000	5,740,000	1,080,000
Revenue debt from direct borrowings and direct placements	3,786,472	-	371,721	3,414,751	381,501
Unamortized premium on debt	124,615	-	21,586	103,029	-
Total bonds and notes payable	12,861,617	150,000	1,789,223	11,222,394	1,789,314
Other liabilities:					
Vested compensated absences	397,476	94,986	96,146	396,316	-
Customer advances for construction	1,349,916	199,649	1,320,500	229,065	-
Other post-employment benefits	-	286,702	-	286,702	-
Total other liabilities	1,747,392	581,337	1,416,646	912,083	-
Total business-type activities long-term liabilities	$ 14,609,009	$ 731,337	$ 3,205,869	$ 12,134,477	$ 1,789,314

In accordance with Wisconsin Statutes, total general obligation indebtedness of the City may not exceed 5% of the equalized value of taxable property within the City's jurisdiction. The debt limit as of December 31, 2021, was $67,063,905. Total general obligation debt outstanding at year end was $35,534,192.

	General Fund	Debt Service	Construction	Nonmajor Funds	Total
Committed to:					
Seniors in need	$ -	$ -	$ -	$ 63,614	$ 63,614
Senior center wood shop	-	-	-	9,963	9,963
Food pantry	-	-	-	389,139	389,139
K9 unit	-	-	-	19,511	19,511
Tree commission	-	-	-	3,012	3,012
Cemetery	-	-	-	23,810	23,810
Revolving loans	-	-	-	272,656	272,656
Refuse	-	-	-	7,187	7,187
Ambulance	-	-	-	18,224	18,224
Fire department special	-	-	-	56,921	56,921
Opera house repair	-	-	-	6,778	6,778
Township outreach	-	-	-	14,123	14,123
Tourism	-	-	-	25,927	25,927
Landmarks	-	-	-	9,101	9,101
Senior center special	-	-	-	616,798	616,798
Opera house	-	-	-	41,234	41,234
Capital projects	-	-	-	629,286	629,286
Affordable housing	-	-	-	512,649	512,649
Subtotal	-	-	-	2,719,933	2,719,933
Assigned to:					
Safety camp	31,745	-	-	-	31,745
Youth gift	20,221	-	-	-	20,221
Bryant grant	129,341	-	-	-	129,341
Pool sinking fund	21,233	-	-	-	21,233
Shop with a cop	6,790	-	-	-	6,790
Tree plantings developer	36,395	-	-	-	36,395
Police federal grants	2,599	-	-	-	2,599
Paul Kraby memorial	4,576	-	-	-	4,576
Utility payment in lieu of taxes	850,067	-	-	-	850,067
Virgin lake boardwalk	148	-	-	-	148
Buddy bags	46	-	-	-	46
Arts council	6,442	-	-	-	6,442
National night out	2,170	-	-	-	2,170
Fire equipments	-	-	-	16,613	16,613
Equipment replacement	-	-	-	182,620	182,620
Capital projects	-	-	1,903,579	403,606	2,307,185
Outlay	-	-	-	674,206	674,206
Technology	-	-	-	31,936	31,936
Subtotal	1,111,773	-	1,903,579	1,308,981	4,324,333
Unassigned (deficit):	4,887,570	-	-	(695,666)	4,191,904
Total fund balances (deficit)	$ 7,319,997	$ 682,468	$ 2,077,443	$ 6,405,012	$ 16,484,920

	General Fund	Debt Service	Construction	Nonmajor Funds	Totals
Assigned to:					
Safety camp	$ 28,836	$ -	$ -	$ -	$ 28,836
Youth gift	19,871	-	-	-	19,871
Bryant grant	102,760	-	-	-	102,760
Pool sinking fund	15,233	-	-	-	15,233
Shop with a cop	6,728	-	-	-	6,728
Tree plantings developer	21,184	-	-	-	21,184
Police federal grants	5,176	-	-	-	5,176
Paul Kraby memorial	3,032	-	-	-	3,032
Utility payment in lieu of taxes	883,261	-	-	-	883,261
Virgin lake boardwalk	148	-	-	-	148
Buddy bags	46	-	-	-	46
Arts council	3,251	-	-	-	3,251
Buddy benches	625	-	-	-	625
Fire equipments	-	-	-	16,609	16,609
Equipment replacement	-	-	-	251,874	251,874
Capital projects	-	-	2,005,994	533,557	2,539,551
Outlay	-	-	-	578,292	578,292
Technology	-	-	-	95,146	95,146
Subtotal	1,090,151	-	2,005,994	1,475,478	4,571,623
Unassigned (deficit):	4,482,473	-	-	(1,052,419)	3,430,054
Total fund balances (deficit)	$ 7,030,962	$ 696,580	$ 2,005,994	$ 5,566,437	$ 15,299,973

Business-Type Activities

Net investment in capital assets:	
Land	$ 784,481
Construction in progress	1,002,263
Other capital assets, net of depreciation	59,496,001
Less long-term debt outstanding (excluding unspent capital related debt proceeds)	(12,371,955)
Less unamortized debt premium	(124,615)
Total net investment in capital assets	$ 48,786,175

5. Other Information

Employees' Retirement System

Plan Description

The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1,200 hours a year (880 hours teachers and school district educational support employees) and expected to be employed for at least one year from employee's date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report, which can be found at http://etf.wi.gov/publications/cafr.htm.

NOTE IV - DETAILED NOTES ON ALL FUNDS (cont.)

G. Net Position/Fund Balances (cont.)

	General Fund	Debt Service	Construction	Outlay	TIF District No. 7	Nonmajor Funds	Totals
Assigned to:							
Safety camp	$ 28,336	$ -	$ -	$ -	$ -	$ -	$ 28,336
Youth gift	19,421	-	-	-	-	-	19,421
Bryant grant	101,049	-	-	-	-	-	101,049
Pool sinking fund	19,659	-	-	-	-	-	19,659
Shop with a cop	6,146	-	-	-	-	-	6,146
Tree plantings developer	24,180	-	-	-	-	-	24,180
Police federal grants	4,299	-	-	-	-	-	4,299
Paul Kraby memorial	652	-	-	-	-	-	652
Utility payment in lieu of taxes	883,974	-	-	-	-	-	883,974
Liability insurance loss	70,000	-	-	-	-	-	70,000
Virgin lake boardwalk	409	-	-	-	-	-	409
Buddy bags	46	-	-	-	-	-	46
Arts council	1,799	-	-	-	-	-	1,799
Buddy benches	625	-	-	-	-	-	625
Fire equipment	-	-	-	-	-	20,783	20,783
Equipment replacement	-	-	-	-	-	527,768	527,768
Building replacement	-	-	-	-	-	567,713	567,713
Capital Projects	-	-	1,959,282	-	-	-	1,959,282
Outlay	-	-	-	1,307,532	-	-	1,307,532
Technology	-	-	-	-	-	100,394	100,394
Sub-total	1,160,595	-	1,959,282	1,307,532	-	1,216,658	5,644,067
Unassigned (deficit):	4,248,928	-	-	-	-	(1,124,324)	3,124,604
Total Fund Balances (Deficit)	$ 6,803,581	$ 832,401	$ 2,403,116	$ 1,307,532	$ 438,407	$ 5,592,091	$ 17,377,128