CITY OF STOUGHTON, 207 S FORREST ST, STOUGHTON, WISCONSIN

RESOLUTION OF THE COMMON COUNCIL		
Shared Ride Services 2023-2024 with options through 2027		
Committee Action:	Finance Committee recommended approval ____ on 12/13/22 TIME SENSTIVE ITEM	
Fiscal Impact	$14,255	
File Number:	R-xxx-2022	**Date 12/13/22**

The City of Stoughton, Wisconsin, Common Council does proclaim as follows:

RECITALS:

WHEREAS, the City of Stoughton has contracted with Running, Inc in Viroqua, WI for Shared Ride Services, also known as Taxi Services, for calendar years 2018 and 2019 with three (3) one-year options ending 12/31/2022; and,

WHEREAS, the City of Stoughton received grant funds of $229,008 during calendar year 2022 from the Wisconsin Department of Transportation (DOT) for the Shared Ride Services program which is approximately 69% of total budgeted expenditures; and,

WHEREAS, the DOT indicated that federal rules do not allow for the current contract to be extended past 12/31/2022 and thus required that a Request for Proposal be issued for calendar years 2023 and 2024; and,

WHEREAS, the Finance Department worked with the DOT to prepare a Request for Proposal (RFP) which was published on the State of Wisconsin's procurement website https://vendornet.wi.gov/Home/aspx on October 15, 2022; and,

WHEREAS, the RFP required bids to be received by 4:00 p.m. on November 15, 2022 and the only bid response received was from the current vendor Running, Inc.; and,

WHEREAS, the DOT requires that a review committee of at least three (3) qualified individuals review and rank all responses received before the vendor price proposals are known; and,

WHEREAS, a review committee consisting of the Director of Finance/Comptroller and two (2) members of the City of Stoughton Finance Committee met on November 29, 2022 to review and rank all responses received before the vendor price proposal was opened; and,

WHEREAS, the charge per mile for calendar year 2022 is $32.50 and the price proposal from Running, Inc. for Shared Ride Services for calendar year 2023 is $36.59; and,

WHEREAS, the Director of Finance/Comptroller has reviewed the price proposal as per the attached "cost/price analysis and price reasonableness determination" document and determined the price increase is reasonable based upon Consumer Price Index-Urban for both "motor fuel" and "all items" categories; and,

WHEREAS, the RFP review committee has unanimously recommended that the City of Stoughton contract with Running, Inc. for Shared Ride Services for the period of 01/01/2023 to 12/31/2024 with three (3) one-year options; and,

WHEREAS, the City of Stoughton Finance Committee at their October 11, 2022 meeting supported raising the public fares for 2023 to be raised by $0.25 from the 2022 rates;

NOW THEREFORE BE IT RESOLVED, that the City of Stoughton directs the Director of Finance/Comptroller to contract with Running, Inc. for Shared Ride Services in the City of Stoughton for calendar years 2023 and 2024 with three (3) one-year options ending 12/31/2027; and,

BE IT FURTHER RESOLVED THAT, the public fares for 2023 shall be:

Regular Rate	$4.75 one way
Senior Rate	$3.75 one way
Handicapped	$3.75 one way
Extra fee	$1.00 quick stop en-route to destination (no change)
Extra fee	$1.00 per mile outside City limits (no change)

Fiscal note: The projected increased expenditures over the budgeted amount is approximately $14,255. The projected fund balance at 12/31/2022 is $16,951 and is anticipated to be able to absorb the projected deficit for 2023.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

_____

Mayor Tim Swadley Date

Council Action: _____ ☐ **Override** **Vote** _____