

Stoughton Housing Authority
Wednesday, February 15, 2023 at 2:00 p.m.

The meeting was a hybrid meeting located in the City Hall conference room (207 S. Forrest St) and via Zoom.

Committee members present: Cindy McGlynn (Chair), Dave Ehlinger and Bob McGeever and Jessica Royko (remote)

Members absent: Fred Hundt (Vice-Chair) and Jessica Royko

Guests present: Matt Dregne (Stafford Rosenbaum), Daniel LaFrenz (Carlson Black, remote), Kathy Olson (Broihahn Management) and Tim Swadley (Mayor)

1. **Call to order** – McGlynn called the meeting to order at 2:04 p.m.
2. **Roll call and verification of quorum** – A quorum was present.
3. **Certification of compliance with open meetings law** – Ehlinger indicated this agenda item will be standard on all City of Stoughton committee agendas. The meeting was properly noticed and posted.
4. **Public comment** - None
5. **Communications – Presentation by Daniel LaFrenz (Carlson Black)** – LaFrenz went through his PowerPoint presentation and general discussion on the option to purchase the Greenspire properties. Ehlinger indicated he would send Olson copies of the most recent Capital Needs Assessment documents. LaFrenz anticipates having a draft Term Sheet for amendments to the option to purchase ready for the next committee meeting. Ehlinger indicated he would provide LaFrenz the calculations for the most recent PILOT (Payment in Lieu of Taxes) which should be incorporated into the draft Term Sheet.
6. **Approval of minutes for 02/08/2023** – Motion by Ehlinger/McGeever to approve the minutes of February 8, 2023 as drafted. The motion passed 3-0.
7. **Discussion and possible action regarding option to purchase Greenspire properties by Crown Point Properties** – No committee action items at this time.
8. **Next scheduled meetings**
 - a. **Wednesday, February 22, 2023 – Greenspire I/III property sale**
 - b. **Wednesday, March 1, 2023 – Greenspire I/III property sale**
 - c. **Wednesday, March 8, 2023 – Greenspire I/III property sale**
 - d. **Wednesday, March 15, 2023 – Greenspire I/III property sale**
 - e. **Wednesday, March 22, 2023 – Annual meeting** – No additional meetings or action items were requested.
9. **Adjourn** – Motion by Ehlinger/McGeever to adjourn at 3:41 p.m. The motion passed 7-0.

Respectfully submitted,

David P. Ehlinger, CPA
Director of Finance/Comptroller
City of Stoughton