



OFFICIAL NOTICE AND AGENDA

of a meeting of a City Board, Commission, Department, Committee, Agency, Corporation, Quasi-Municipal Corporation, or sub-unit thereof.

Meeting of the	CITY OF STOUGHTON BOARD OF REVIEW
Date/Time:	Wednesday, June 5, 2019 @ 10:00 am - Noon
Location:	Council Chambers / Public Safety Building (321 S Fourth Street, Stoughton)
Members:	Sid Boersma, Greg Jenson, Phil Caravello, Regina Hirsch, Lisa Reeves and Mayor Tim Swadley

AGENDA ITEMS FOR CONSIDERATION (All items listed may be acted upon)

1. Call to Order
2. Election of Officers (Chair & Vice Chair)
3. Approval of the May 22, 2018 Board of Review Minutes
4. Board of Review Procedures and Certification Requirements per ss70.46(4)
5. Assessor's Affidavit and Signing of the Assessment Roll by the City Assessor
6. Examination of the Assessment Roll by Board Members
7. If applicable: Hear/Deny Objection or Schedule Objection Hearings to another date and time for objections filed prior to first meeting and/or during first two hours in session upon show of good cause for failure to meet 48 hour notice requirement.
8. If applicable: Deliberate on Objections.
9. If applicable: Adjourn for further hearings if necessary or if none, adjourn sine die.

IMPORTANT: THREE (3) MEMBERS NEEDED FOR A QUORUM: If you are unable to attend the meeting, please notify Clerk's staff by calling (608)873-6677 or via email hlicht@ci.stoughton.wi.us

*The Board of Review Notice was published on May 2, 2019 in the Stoughton Courier Hub. The notice was posted on May 5, 2019 at Stoughton City Hall, Stoughton Public Library, outside the Council Chambers and on the City website www.ci.stoughton.wi.us. The agenda was posted on May 29, 2019. **

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids & services. For information or to request this service, contact the City Clerk at (608) 873-6692.



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BOARD OF REVIEW MEETING MINUTES

Tuesday, May 22, 2018- 10:00 a.m.

Council Chambers, Public Safety Building, 321 S. Fourth Street, Stoughton

Present:

Sid Boersma, Greg Jenson, Phil Caravello, Pat O'Connor and Mayor Swadley

Absent and Excused:

Matt Bartlett

Call to Order:

Clerk Licht called the May 22, 2018 meeting of the Board of Review to order at 10:00 a.m.

Election of Officers (Chair & Vice Chair)

Motion by O'Connor, second by Jenson to appoint Boersma as Chair of the Board of Review.

Motion carried 5-0.

Motion by Boersma, second by Jenson to appoint Phil Caravello as Vice Chair of the Board of Review motion carried 5-0.

Approval of the May 16, 2017 Board of Review Minutes

Motion by Jenson, second by O'Connor to approve the May 16, 2017 Board of Review minutes

Motion carried 5-0.

Board of Review Procedures and Certification Requirements per ss70.46(4)

Clerk Licht noted that Boersma, Jenson, Caravello, and Bartlett completely the statutorily required training and all affidavits had been filed with the Department of Revenue.

Lee DeGroot, Accurate Appraisal, explained the process of Board of Review. He gave an overview of the 2018 law changes which include the dates of Board of Review can be held and that machinery is now exempt from personal property tax.

O'Connor asked about Dark Store Legislation. Lee responded saying that the legislation has not yet gone anywhere.

Assessor's Affidavit and Signing of the Assessment Roll by the City Assessor

Jeff DeGroot signed the assessor's affidavit and signed the assessment roll.

Examination of the Assessment Roll by Board Members

Lee DeGroot presented the assessment roll to the board members for examination.

DeGroot said Accurate Appraisal visited 974 properties. He added that total new construction was just under \$16 million. O'Connor asked how much the average residential property assessment went up. DeGroot said there was a 7.8% average increase in residential property.

Boersma asked how Stoughton's assessment increase related to other Cities. DeGroot stated that Monona, McFarland, and Edgerton all saw about 7% increase in value. Pleasant Springs saw 10% increase in value.

If applicable: Hear/Deny Objection or Schedule Objection Hearings to another date and time for objections filed prior to first meeting and/or during first two hours in session upon show of good cause for failure to meet 48 hour notice requirement.

Clerk Licht explained that she had received two objection forms for consideration, but the assessor had contacted the individuals and both issues had been resolved. The board did not currently have any other objections to hear.

If applicable: Deliberate on Objections.

There were no objections to deliberate on.

Motion by Jenson, second by O'Connor to recess at 10:34 a.m. Motion 5-0.

Motion by Jenson, second by O'Connor to resume the meeting at 11:50 a.m.

If applicable: Adjourn for further hearings if necessary or if none, adjourn sine die.

Motion by Jenson, second by O'Connor to adjourn at 12:00 p.m. Motion carried 5-0.

Objection to Real Property Assessment

To file an appeal on your property assessment, you must provide the Board of Review (BOR) clerk written or oral notice of your intent, under state law (sec. 70.47(7)(a), Wis. Stats.). You must also complete this entire form and submit it to your municipal clerk. To review the best evidence of property value, see the Wisconsin Department of Revenue's *Property Assessment Appeal Guide for Wisconsin Real Property Owners*.

Complete all sections:

Section 1: Property Owner / Agent Information

* If agent, submit written authorization (Form PA-105) with this form

Property owner name (on changed assessment notice) mark & Debra Eggerichs			Agent name (if applicable) Dana Doskocil		
Owner mailing address 1125 Sundt lane			Agent mailing address 1796 Lake Kegonsa Rd		
City Stoughton	State WI	Zip 53589	City Stoughton	State WI	Zip 53589
Owner phone (608) 873-0268		Email	Owner phone (608) 235 6868		Email sellerbuyguy@gmail.com

Section 2: Assessment Information and Opinion of Value

Property address 1125 Sundt lane			Legal description or parcel no. (on changed assessment notice) 0511-0615-9943		
City stoughton	State WI	Zip 53589			
Assessment shown on notice - Total \$ 349,700.00			Your opinion of assessed value - Total \$ 300,000.00		

If this property contains non-market value class acreage, provide your opinion of the taxable value breakdown:

Statutory Class	Acres	\$ Per Acre	Full Taxable Value
Residential total market value			
Commercial total market value			
Agricultural classification: # of tillable acres		@ \$ acre use value	
# of pasture acres		@ \$ acre use value	
# of specialty acres		@ \$ acre use value	
Undeveloped classification # of acres		@ \$ acre @ 50% of market value	
Agricultural forest classification # of acres		@ \$ acre @ 50% of market value	
Forest classification # of acres		@ \$ acre @ market value	
Class 7 "Other" total market value		market value	
Managed forest land acres		@ \$ acre @ 50% of market value	
Managed forest land acres		@ \$ acre @ market value	

Section 3: Reason for Objection and Basis of Estimate

Reason(s) for your objection: (Attach additional sheets if needed)	Basis for your opinion of assessed value: (Attach additional sheets if needed)
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Section 4: Other Property Information

- A. Within the last 10 years, did you acquire the property? ☐ Yes ☒ No
If Yes, provide acquisition price \$ _____ Date ☐ Purchase ☐ Trade ☐ Gift ☐ Inheritance
(mm-dd-yyyy)
- B. Within the last 10 years, did you change this property (ex: remodel, addition)? ☒ Yes ☐ No
If Yes, describe add a 20'x20' four season/sun room
Date of changes Cost of changes \$ 30,000.00 Does this cost include the value of all labor (including your own)? ☒ Yes ☐ No
(mm-dd-yyyy)
- C. Within the last five years, was this property listed/offered for sale? ☐ Yes ☒ No
If Yes, how long was the property listed (provide dates) to
(mm-dd-yyyy) (mm-dd-yyyy)
Asking price \$ _____ List all offers received _____
- D. Within the last five years, was this property appraised? ☐ Yes ☒ No
If Yes, provide: Date Value _____ Purpose of appraisal _____
(mm-dd-yyyy)
If this property had more than one appraisal, provide the requested information for each appraisal. _____

Section 5: BOR Hearing Information

- A. If you are requesting that a BOR member(s) be removed from your hearing, provide the name(s): _____
Note: This does not apply in first or second class cities.
- B. Provide a reasonable estimate of the amount of time you need at the hearing 20 minutes.

Property owner or Agent signature Dana Doskocil	Date (mm-dd-yyyy) 5-23-19
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BOARD OF REVIEW SCHEDULE 2019- JUNE 5, 2019 (10 A.M. TO NOON)

NAME

ADDRESS

PARCEL #

[illegible]