CITY OF STOUGHTON
FINANCE DEPARTMENT
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Date: April 22, 2021

To: Finance Committee

From: Jamin Friedl

Subject: Waiving/Delaying of Certain License and Permit Fees in 2021

The City of Stoughton Finance Department has been requested to provide budgetary information relating to License and Permit revenues to assist the Finance Committee in determining whether it would like to investigate waiving or delaying certain fees due to the lingering impacts of COVID-19. The next page contains information as it relates to License and Permit revenues as follows:

- 2019 Actual and Budget Amounts
- 2020 Actual and Budget Amounts
- 2021 Year-to-Date 3/31 Actual and Budget Amounts

City staff is requesting the Finance Committee to consider the pros and cons of waiving/delaying certain fees in 2021 and to provide direction to the Finance Department if this matter is to be investigated further.

Prior to making a decision to proceed, I wanted to bring to your attention a new program established by Public Health Madison and Dane County that will give licensed establishments a COVID-19 credit to help rebound from the ongoing pandemic. This 30% credit will provide financial assistance to more than 3,500 qualifying establishments in Dane County.

This 30% credit to licensed establishments for the upcoming licensing year will result in a $568,000 transfer of funds from Public Health's reserve fund back to licensed establishments. Public Health is offering this credit to show support for operators impacted by the pandemic and return some of the licensing fees that operators had previously paid.

Qualifying licenses are associated with food and drink establishments, tattoo and body piercing, hotels and tourist rooming houses, bed and breakfast, swimming pools, campgrounds and recreational campgrounds. Operators in these categories must renew for the 2021-22 licensing year to receive the credit. School and temporary food establishment licenses are excluded from this funding.

The resolution associated with this program has been referred to the Dane County Personnel and Finance Committee. The City of Stoughton Finance Committee might want to follow this action closely prior to making a recommendation at the City level.

Respectfully,

Jamin Friedl

BUDGET REPORT FOR STOUGHTON CITY

Calculations as of 3/31/2021

DESCRIPTION	2021 AMENDED BUDGET	2021 ACTIVITY THRU 3/31/21	2020 AMENDED BUDGET	2020 ACTIVITY THRU 12/31/20	2019 AMENDED BUDGET	2019 ACTIVITY THRU 12/31/19
LIQUOR & MALT BEVERAGE	$ 18,000	$ 4,400	$ 18,000	$ 20,626	$ 18,000	$ 39,579
OPERATORS	$ 11,000	$ 970	$ 12,000	$ 9,090	$ 11,000	$ 11,870
CIGARETTE	$ 1,600	$ 400	$ 1,575	$ 1,600	$ 1,600	$ 1,575
MISC. LICENSE	$ 6,500	$ 1,095	$ 7,000	$ 5,782	$ 6,800	$ 6,583
DOG	$ 3,400	$ -	$ 3,500	$ 1,524	$ 2,500	$ 3,440
BUILDING	$ 75,000	$ 8,017	$ 75,000	$ 84,815	$ 90,000	$ 67,360
ELECTRICAL	$ 25,000	$ 3,432	$ 25,000	$ 37,694	$ 30,000	$ 25,105
PLUMBING	$ 15,000	$ 2,482	$ 15,000	$ 21,638	$ 18,000	$ 17,002
HEATING	$ 12,000	$ 2,122	$ 12,000	$ 26,690	$ 15,000	$ 13,580
FIRE PROTECTION FEES	$ 5,000	$ 368	$ 5,000	$ 5,202	$ 4,000	$ 5,865
MISC	$ 28,000	$ 6,360	$ 25,000	$ 44,362	$ 25,000	$ 37,830
	$ 200,500	$ 29,645	$ 199,075	$ 259,023	$ 221,900	$ 229,789

MISC - Rezoning, CUP, Site Plan Reviews, Final Plat Reviews, Signage, Fencing, Decks, etc.

2020 Building, Electrical, Plumbing and Heating exceedance is mainly due to ZinkPower

2020 Misc exceedance is mainly due to the KPW Phase II Final Plat Review