PUBLIC SAFETY COMMITTEE MEETING MINUTES
Wednesday, February 28, 2018
Mayor's Office, City Hall

Present: Chair, Scott Truehl, Alderpersons, Denis Duranczyk, Greg Jenson, Kathleen Johnson, Mayor Donna Olson, and Police Chief Greg Leck.

Excused:

Guests: Varivy Abrouq (BBG's), John Thompson and Teressa Pellett

Call to Order: 6:05pm (Johnson arrived at 6:35pm.

Communications: Chief Leck mentioned that the Stoughton Wellness Committee is sponsoring a panel discussion on youth alcohol and drug issues at the River Bluff Middle School on March 6th at 6:00 pm.

Old Business

2. **Further discussion and possible action regarding the creation of an ordinance relating to the keeping of bees within the city.**

Leck & Mayor Olson relayed that Fire Chief Wegner had provided input to the proposed ordinance. Also John Thompson was present and recommended further changes, including changes to the Notification section. Chair Truehl discussed the need to keep the notification section in place and committee members agreed. Duranczyk had concerns over the possibility that the Planning Department staff would need specific training to enforce the ordinance as proposed.

Jenson then made a motion to forward the proposed ordinance as written to the Planning Commission for further action.

Motion by: Jenson, 2nd by Duranczyk. **Motion carried 4-0**

New Business

3. **Approval of Minutes: Motion by:** Jenson, 2nd by Duranczyk to approve the minutes from the 1-30-18 meeting. **Motion passed 4-0**

4. **Discussion and possible action regarding an application for change of agent: Kwik Trip # 893, located at 1359 US Hwy 51, requests appointment of Breonna Pitera as Agent.**

   Chief reported that the City Clerk and PD has reviewed the request and recommends approval.

   Motion by: Duranczyk**, 2nd by** Jenson **to approve.**

   Motion passed 4-0

5. **Discussion and possible action regarding an application change of agent: Kwik Trip # 739, located at 517 W. Main Street, requests appointment of Scott Galston Agent**

Chief reported that the City Clerk and PD has reviewed the request and recommends approval.

Motion by: Duranczyk**, 2nd by** Jenson **to approve.**

Motion passed 4-0

6. **Discussion and possible action regarding approving of a Special Event and Class "B" Temporary Liquor License to Sustainable Stoughton Inc. for Earth Day Expo.**

Chief reported that the City Clerk and PD has reviewed the request and recommends approval.

Motion by: Duranczyk**, 2nd by** Jenson **to approve.**

Motion passed 4-0

7. **Discussion and possible action regarding an application for a Class B Beer and Class B Liquor License for Ammovi Ventures, LLC, D/B/A Banushi's Bar and Grill, located at 800 Nygaard St., Wendy S. Brigham-Abrouq Agent**

Mr. Abrouq was present. Chief reported that the City Clerk and PD has reviewed the request and recommends approval.

Motion by: Duranczyk**, 2nd by** Jenson **to approve.**

Motion passed 4-0

8. **Discussion and Possible action regarding Amending Section 70-176 (61) to restrict parking on both sides of Veterans Road between the intersections of US HWY 51 and Vernon Street .**

Chief Leck reported that this item comes from the Planning Department and is a result of the reconstruction of Veterans Road scheduled to begin this spring. With the reconstruction, new bike lanes will be established requiring the restrictions on parking. Leck explained the he expanded the restricted parking area to include both sides to Vernon Street because of past complaints of visibility issued caused by parked vehicles on the west side of the street. After discussion, Committee Members recommended that all affected property owners be notified and also be informed of the Dane County pre construction meeting being held on March 20.

Motion by: Jenson**, 2nd by** Duranczyk **to approve. Motion carried 5-0**

9. **Discussion and possible action regarding amending Section 70 of the Stoughton Municipal Code to create Section 70-202 granting authority to the Police Chief and Public Works Director to designate temporary Parking and Vehicle Movement Restrictions on City Street as deemed necessary.**

Chief Leck explained that City Ordinances are currently not explicit in granting power to both the police chief and Public Works director to have the authority to temporarily

restrict parking and vehicle movements (Close streets). This authority will prevent having to come back to the council each time parking and movements on streets need to be restricted for short periods of time.

Motion by: Duranczyk**, 2nd by** Johnson **to approve. Motion carried 5-0**

10. Discussion and possible action regarding Best Practices recommendations for Temporary Class "B" Liquor Licenses.

As directed by the Committee previously, Chief Leck presented a list of proposed Best Practices for Temporary Class "B" Liquor Licenses. Chief Leck reviewed each one and suggested adding to the header "Guideline" and date approved wordage to the document. Leck explained that in the future, the Best Practices Guidelines will be handed out with each application for a Temporary Class B license

Motion by: Jenson**, 2nd by** Duranczyk **to approve. Motion carried 5-0**

11. Future Agenda items:

- Discussion and information regarding Through Streets in the City

Moved by: Duranczyk, 2nd By Jenson to adjourn at 7:05 p.m. Carried unanimously.

Respectfully Submitted,
Greg Leck,
Chief of Police