CITY OF STOUGHTON
POLICE DEPARTMENT
321 South Fourth Street
Stoughton, WI 53589
(608) 873-3374

GREGORY W. LECK
CHIEF OF POLICE

DATE: February 13, 2020

TO: Public Safety Committee
City Clerk

FROM: Chief Leck

REFERENCE: Alcohol Operators License Carly E. Hougan

On February 13, 2020, I reviewed the application for a Bartender's License from a Carly E. Hougan. After completing my review of his application, I am not recommending approval of the operator's license at this time.

I base my decision on the fact that the applicant shows a conviction on 12-16-19 for OWI from an 8-5-19 arrest. Further, the applicant has a prior OWI conviction from 2009, and a Stoughton Municipal Court THC conviction from 2012. Based on the fact that these violations are substantially related to the license activity, I am recommending denial of the application for Operator's License at this time.

Respectfully,

Gregory W. Leck
Chief of Police

CITY OF STOUGHTON
OPERATOR LICENSE APPLICATION

Receipt Number: 100045774

SUBMIT RENEWALS NO LATER THAN MAY 15 FOR TIMELY PROCESSING

- ☒ OPERATOR- 1 YEAR (NEW APPLICANT) - **$50.00**
- ☐ OPERATOR- 2 YEAR (RENEWAL)- **$75.00**
- ☒ PROVISIONAL- OPERATOR- **$15.00 (issued after background check)**

TO BE FILLED OUT BY THE APPLICANT:

NAME OF APPLICANT LAST	FIRST	WISCONSIN DRIVER'S LICENSE NUMBER:
Hougan	Carly	[redacted]

HOME ADDRESS: STREET	CITY	STATE	ZIPCODE
[redacted]			

PHONE#:	BIRTHDATE:	BIRTHPLACE: St Mark's Hospital
[redacted]		

HOW LONG HAVE YOU CONTINUOUSLY RESIDED IN WISCONSIN:	HAVE YOU COMPLETED BEVERAGE SERVER TRAINING? ☒ YES ☐ NO
Life Long Residency	
PLACE OF EMPLOYMENT AS AN OPERATOR/MANAGER: 1933 Speakeasy Stoughton, WI	HOW LONG HAVE YOU BEEN EMPLOYED AS AN OPERATOR/MANAGER: Just Hired

Please list ANY and ALL prior convictions for any felony, misdemeanor or other offenses (including all alcohol related traffic offenses)AND ANY pending criminal charges against you, (if you need additional space please use the back of this application).
The following websites may help you locate your records:
www.dot.wisconsin.gov/drivers/drivers/points/abstract.htm OR http://wi-recordcheck.org

ARRESTING AGENCY:	CHARGE:	DISPOSITION:
Dane Cty 07/2009	Operating w/ PAC .08	Closed
Stoughton 2011 (3)	City ordinance Violation	CLOSED
Dane Cty 08/2019	DUI/ OWI/Refusal	CLOSED - Pending upcoming education Course, License Revoc. + IID device in car for 1year. Began process 2/5/20 for IID. Currently meeting all desired requirements. → occ. license until 12/16/20

IMPORTANT NOTE: Attach a copy of your Driver's License or State Photo ID along with this application. This application must be completed fully and in its entirely including providing a copy of your Driver's License or Photo ID. If the application is submitted incomplete it will be returned to you as such and you will be required to complete a new application. Application fees are NON-REFUNDABLE so a new application will require another fee.

I hereby apply for a license to serve, from date hereof to June 30, 20 21 inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitation imposed by Section 125.32(2) and 125.68(2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me.

The undersigned affirms that he/she made and signed the foregoing application for an operator license and that he/she made complete and true answers to each question. Any incomplete, misleading or falsified application information may result in a denial of the application.

Carly E. Hougan — 2/10/2020
APPLICANTS SIGNATURE — DATE SIGNED

utilities NA — court Ø

TO BE FILLED OUT BY THE STOUGHTON POLICE DEPARTMENT

✓ Recommend Approval — _____ RESTRICTED TO 1 YEAR RENEWALS

✓ Recommend Denial

ARRESTING AGENCY:	DATE:	CHARGE:	DISPOSITION:

DATE:	AUTHORIZED SIGNATURE:
2/13/2020	[signature]

RETURN FULLY COMPLETED APPLICATION, COPY OF PHOTO ID, AND APPLICABLE FEE TO:

CITY CLERK- ATTN: LICENSING, 207 S. FORREST ST, STOUGHTON, WI 53589

AUTHORIZATION FOR RELEASE OF INFORMATION

Carly E. Hougan, [redacted]

Name: First M.I. Last Date of Birth

Residing at [redacted], Cambridge, WI 53523

Address City

I hereby authorize the Stoughton Police Department to release to the City Clerk's Office, the City Attorney and the City Council, my driving records and any arrest records for review in connection with my application for an Operator's License and/or Alcohol License with the City of Stoughton.

Carly E. Hougan

Signature

2/10/2020

Date

OPERATOR APPLICATION CHECK LIST

Application filled out X

Authorization for release of information filled out & signed X

Form for License withholding for unpaid city claims signed X

Given information sheet for bartenders X

Given State booklet for laws relating to underage persons X

Given copy of ordinance for point system X

Given sheet on alcohol license application review process X

Informed that they must attend the Responsible Beverage Servers Course and bring in or send a copy of the completion certificate before regular license will be issued _____

Informed of the next Public Safety meeting and will be sent a notice with the date and time if its necessary that they attend _____

Carly E. Harg

Applicant's Signature

2/10/2020

Date

Serving Alcohol

is proud to present this certificate to

Carly Hougan

for successful completion of the online course

Wisconsin Alcohol Seller Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

* CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
* OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
* RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
* DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
* ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6) and 125.04 (5) (a) 5. Wis. Stats.

Verify online at servingalcohol.com

Verification Code

pEsryi909v

Date Issued

Feb 11th, 2020

VALID FOR 2 YEARS

Learn more about this wallet card at http://servingalcohol.com/wallet-card

Wisconsin Bartender License

Name: Carly Hougan

Certification Date: Feb 11th, 2020

Certificate Code: pEsryi909v

Verify Online: servingalcohol.com

125.17(6) & 125.04(5)(a)5. Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS