



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:  
Members:

### **Personnel Committee of the City of Stoughton**

**Monday, February 5<sup>th</sup>, 2018 @ 6:00 pm**

**Mayor's Office (381 E Main St, Stoughton WI 53589)**

Thomas Majewski (Chair), Kathleen Johnson (Vice-Chair), Sid Boersma, Matt Bartlett, and Mayor Donna Olson (ex-officio member)

- 1 Call to Order
- 2 Approval of the January 3<sup>rd</sup>, 2018 Personnel Committee meeting minutes
- 3 Communications
- 4 Discussion and possible action regarding R-58-2015 – Non-Union Work Rules not being specific
- 5 Discussion regarding outsourcing of payroll
- 6 Discussion and possible action regarding Hiring Policy update: City Clerk
- 7 Discussion and possible action regarding Utilities request to fill the vacant Utilities Water System Supervisor position
- 8 Discussion and possible action regarding 3,5, and 10 year plans from Leadership
- 9 Future Agenda Items
  - Email/Electronic vs paper paystubs
  - Economic Development
  - Develop Review process for employees including Department Heads
  - Time sheet entry
- 10 Adjournment

**\*\* May move to closed session per State Statute 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

If you are disabled and in need of assistance, please call 873-6677 prior to this meeting.

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.**

**Note:** For security reasons, the front door of the City Hall Building will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrances.