City of Stoughton Housing Authority Minutes
July 14, 2020 at 3:00 p.m.

Present: Senior Center Director McGlynn, Finance Director Friedl, Fred Hundt

Others Present: Sue Broihahn, Kathy Olson, Wendy Skoien, Mayor Swadley, Jason Brent, Mark Miller

Absent and Excused: Dennis Pence, Jessica Royko

Call to Order: The meeting was called to order at 3:02 p.m. by McGlynn

Communications:
Swadley informed the group that he asked Josh Ripp and Mark Miller to attend the meeting to discuss the fire alarm system issues at the Greenspire buildings. Mark informed BMC to begin researching a new fire alarm system due to the age of the existing system. BMC will proceed in the most timely and cost efficient manner possible.

Approval of the December 9, 2019 Housing Authority Minutes

Motion by Friedl to approve the December 9, 2019 Housing Authority meeting minutes, second by Hundt. Motion passed 3 – 0.

Renovation Update
Kathy Olson informed the group that McGann sent over the contracts this morning for 3 units at the same price as 2019.

Latest Management Report and Financials
Jason Brent provided a summary of the May 2020 financials and Owner's Report.

Update on discussions with Dane County Housing Authority
Mayor Swadley, Jamin and Cindy provided the group with a summary of the discussions recently held with the Dane County Housing Authority Executive Director, Karyn Knaak. Karyn is still settling into her new position and hopes to resume discussions with Stoughton in late 2020/early 2021.

2019 Financial Audit Summary
Jamin provided a brief summary of the 2019 Stoughton Housing Authority audit report and Management Letter.

Next Meeting:
October 14th at 3:00

Future Agenda Items:

Fire system update
Renovation update
Grant Opportunities
Insurance Review

Motion by Fred, second by Friedl to adjourn at 3:47 p.m.