COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES
Tuesday, August 6, 2019 @ 6:00 PM
ED OVERLAND ROOM, OPERA HOUSE, 381 E MAIN ST. STOUGHTON, WI

Present:
Alders Jean Ligocki, Brett Schumacher, Ben Heili, and Mayor Tim Swadley

Also Present:
City Clerk Holly Licht

Absent and Excused:
Regina Hirsch

Call to Order:
Ligocki called the meeting to order at 6:11 p.m.

Communications:
Ligocki requested to move agenda item #7 to the top of the agenda. There were no objections.

Discussion and possible action regarding Stoughton Area Resource Team (START) occupying Space in the Municipal Building located at 381 E. Main Street
Cindy Thompson gave background for START. They currently rent one office out of the Senior Center. They are going to hire a case worker and are in need of space. A lot of the families do not have transportation and need to be located at a central location. They want the office space in the same building. Alder Boersma said that he thought the planning department would be a great space for START. He doesn't think that the Opera House needs all the space in the building and he doesn't want to see it sit empty. Ligocki asked what their timeline was and how long they would need the space. Todd McVey, President from START said they are looking to approve job description in September and then the hiring process would start after that. He added they would like to be somewhere for at least 5 years. Thompson stated that participants that would be coming in and out of the building are not scheduled after 4:30 p.m. and they would be happy to adjust the hours due to Opera House Shows. Mayor Swadley said that VITA could also be another potential candidate for the space. Sid Boersma said that we should have priorities with providing services. Mayor Swadley stated that he didn't believe the City could meet START's needs. Ligocki stated that the City would communicate if the building were to go another route.

Food Cart:
Laura Trotter, Chamber of commerce suggested that the license year should be January 1-December 31. She said that most events where food carts are used are in the summer and having the license year start July 1st would be difficult. The committee agree and instructed Holly to make those changes. The committee also suggested taking out the part about schools and adding that food carts must be at least 300 feet away from a licensed special event or brick and mortar vendor (special events would be an exception). The committee would like to send the ordinance to council by the end of the year. They want to bring it back to the next meeting and then having zoning and the attorney take a look at it.

Discussion and possible action regarding a charitable donation policy:
Motion by Heili, second by Ligocki to recommend that the council approve the charitable donation policy. Motion carried 4-0.

Discussion and possible action regarding building use policy fees:
The committee instructed Clerk Licht to take out the ¼ hour before and after and just leave the $10 flat fee and the $10/per hour. Motion by Heili, second by Schumacher to recommend that council approve with the changes outlined above. Motion carried 4-0.

Approval of the August 6, 2019 Minutes:
Motion by Schumacher, second by Heili to approve. Motion carried 4-0.

Discussion and possible action regarding resolution on Climate Emergency
Heili stated that the City needs to take on the climate crisis and we need to let citizen know that we want to make this a priority and this resolution could be an accountability tool for the future. Schumacher suggested taking the part out about fossil fuel. Heili said that he would share with President Majewski before taking it to council. Mayor Swadley suggested talking to other members of WPPI to coordinate.

Adjourn:
Motion by Heili, second by Ligocki to adjourn at 7:53 p.m. Motion carried 4-0.

Respectfully Submitted,
Holly Licht, City Clerk