



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:  
Members:

## **Personnel Committee of the City of Stoughton**

**Monday, June 6, 2016 @ 6:00 pm.**

**Mayor's Office (381 E Main St, Stoughton WI 53589)**

Pat O'Conner (Chair), Thomas Majewski (Vice-Chair), Sid Boersma, Paul Lawrence, and Mayor Donna Olson (ex-officio member)

- 1 Call to Order
- 2 Approval of the May 2, 2016 Personnel Committee meeting minutes
- 3 Communications
- 4 Review and possible action regarding the Streets Supervisor job description update
- 5 Review and possible action regarding the Public Works Department structure changes for reporting
- 6 Discussion and possible action regarding Utilities Compensation: Exempt vs. Non-Exempt
- 7 Discussion and possible action regarding Utilities Duplications:
  - Payroll
  - Accounting
  - Personnel Files
- 8 Discussion regarding Springsted Compensation recommendations
- 9 Discussion and possible action regarding update to Work Rules - Promotion
- 10 Discussion and possible action regarding Hiring Policies
- 11 Discussion and possible action regarding updated Seasonal Work Rules
- 12 Future Agenda Items
  - Additional Position Descriptions from Springsted
- 13 Adjournment

If you are disabled and in need of assistance, please call 873-6677 prior to this meeting.

**NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.**

**Note:** For security reasons, the front door of the City Hall Building will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the Fifth Street entrances.