Meetings of: **COMMON COUNCIL OF THE CITY OF STOUGHTON**

Date//Time: Tuesday, July 11, 2023, 7:00 p.m.
Location: The meeting of the Common Council will be conducted as a hybrid meeting.

Members: Mayor Tim Swadley, Phil Caravello, Ben Heili, Regina Hirsch, Greg Jenson, Jean Ligocki, Tom Majewski, Daniel Payton, Lisa Reeves, Jonathan Schroerlucke, Brett Schumacher, Vacant (2)

CALL TO ORDER
Mayor Swadley called the meeting to order at 7:02 p.m.

Roll Call
Clerk Christen called the roll, there were 8 alders present. Ligocki and Caravello were absent and excused.

Certification of compliance with open meetings law
Mayor Swadley noted the meeting had been properly noticed.

Public Comment Period:
JoAnn Grassman presented information and various publications of "Best Places to Visit in Wisconsin" and that Stoughton is not included. She asked for support from the Council to the Downtown Merchants to pursue inclusion of Stoughton for "Best Places to Visit in Wisconsin".

Communications and Presentations:
President Hirsch extended a thank you to the Stoughton Junior Fair Board for putting on such a good fair this year, it was a very nice event.
Mayor Swadley wanted to expand on that, noting the weather was good, it was well attended. He had visited daily, he also was there with representatives from Strand and Parks Director Glynn, reviewing aspects of the Mandt Park Master Plan.
Director Scheel noted the pathway and new bridge had been opened at the start of the fair. A safe, wide, and paved pathway with plantings

5. **Consent Agenda:**
   A. Council Minutes – June 27, 2023
   B. Committee Minutes and Reports:
      Finance (6/13/23); Public Safety Committee (5/24/23)
   C. **R-111-2023** Confirmation of the Mayor's Aldermanic Appointments to Non-Standing Boards, Committees and Commissions
   D. **R-112-2023** Approving the Mayor's Citizen Appointments to Standing Committees

Motion by Hirsch, second by Schumacher to approve the consent agenda. Motion carried 8-0.

OLD BUSINESS

O-21-2023 Amend Section 70-176 of the Stoughton Code of Ordinances, Related to parking prohibited at all times on the northside of West Wilson St. 40 feet west from Lincoln Avenue.

Motion by Jenson, second by Majewski to approve O-21-2023 Amend Section 70-176 of the Stoughton Code of Ordinances, Related to parking prohibited at all times on the northside of West Wilson St. 40 feet west from Lincoln Avenue. Motion carried 8-0.

R-105-2023 Amend City of Stoughton Investment Policy

Motion by Schumacher, second by Jenson to approve R-105-2023 Amend City of Stoughton Investment Policy.

Motion carried 8-0.

NEW BUSINESS

Discussion and possible action – the City of Stoughton aldermanic appointment questionnaire

Clerk Christen noted that this would be before the Council on July 25 along with District 1 applicants.

R-113-2023 Magnolia Springs wetland and woodland restoration plan.

Motion by Schumacher, second by Reeves to approve R-113-2023 Magnolia Springs wetland and woodland restoration plan. Motion carried 8-0.

R-114-2023 Naming of Teigen Farm Park in Magnolia Springs development.

Motion by Schroerlucke, second by Jenson to approve R-114-2023 Naming of Teigen Farm Park in Magnolia Springs development. Motion carried 8-0.

Discussion and possible action regarding timing of check issuance to Stoughton Area Community Foundation of American Rescue Plan Act funds.

Director Ehlinger noted the need for direction from the Council on when to make payments to the approved ARPA recipients. Motion by Hirsch, second by Reeves to make the payments in October 2023. Motion carried 8-0.

R-115-2023 Acceptance of Tax Incremental Districts financial statements 12-31-2022.

Motion by Schumacher, second by Jenson to approve R-115-2023 Acceptance of Tax Incremental Districts financial statements 12-31-2022. Motion carried 8-0.

O-23-2023 Ordinance to annex approximately 34 acres from the Town of Dunn (Sheryl Anderson) west of US Hwy 51 between Rutland-Dunn Town Line Road and County Highway B.

Schumacher read O-23-2023 Ordinance to annex approximately 34 acres from the Town of Dunn (Sheryl Anderson) west of US Hwy 51 between Rutland-Dunn Town Line Road and County Highway B as a first reading. O-23-2023 will be back before Council on July 25.

ADJOURNMENT

Motion by Heilli, second by Jenson to adjourn. Motion carried 8-0. 7:41 p.m.

Respectfully submitted,

Candee Christen

City Clerk

Common Council of the City of Stoughton
Tuesday, July 25, 2023 at 7:00 p.m.

The meeting was a hybrid meeting located in the City Council chambers of the Public Safety Building at 321 S. Fourth St as well as concurrently held via Zoom.

Council members present: Mayor Tim Swadley, Phil Caravello, Ben Heili (remote), Regina Hirsch, Greg Jenson, Tom Majewski, Daniel Payton, Lisa Reeves and Brett Schumacher
Members absent: Jean Ligocki and Jonathan Schroerlucke
Guests present: Patrick Butler, Tyler Denig (remote), Dave Ehlinger, Dave Erdman (Baker Tilly US), Brett Hebert (remote), Andrea Jansen (Baker Tilly US), LLP, Rick Manthe (Stafford Rosenbaum), Christine Wozniak Scanlon (remote), Rodney Scheel and Jill Weiss

1. **Roll Call** – Swadley called the meeting to order at 7:04 p.m.
2. **Certification of compliance with open meetings law** – Swadley indicated the meeting was properly noticed.
3. **Public Comment Period** - None
4. **Communications and Presentations:**
   A. **Baker Tilly US, LLP presentation of audited financial statements 2022 and management letter 2022** – Andrea Jansen, partner with Baker Tilly US, LLP, indicated the City was given a clean audit opinion and gave an overview of the 2022 financial highlights report. General discussion on the topic occurred.
   B. **American Rescue Plan Act (ARPA) available funds 07-13-2023** – Ehlinger indicated the report was informational only in response to questions raised at the last meeting regarding ARPA.
   C. **Stoughton Water Quality: 2022-2023 Lead and Copper Sampling Results** – Weiss went over the PowerPoint slides regarding water quality. General discussion on the topic occurred.

   Ehlinger indicated the Capital Improvement Plan (CIP) meetings have been scheduled for the following dates, with all meetings held in the Common Council chambers.
   - Thursday, August 10, 2023 at 6:00 p.m.
   - Thursday, August 17, 2023 at 7:30 p.m.
   - Wednesday, August 23, 2023 at 6:00 p.m.
5. **Consent Agenda:**

A. Council Minutes – July 11, 2023 – The minutes were not in the packet, so this item was removed from the consent agenda. It will be added to the 08/08/2023 packet.

B. Committee Minutes and Reports: Finance (6/27/23); Planning (6/12/23); Committee on Aging (6/6/23); Landmarks (6/8/23); Park & Rec (4/18/23, 5/16/23); River & Trails (5/01/23); Public Works (6/15/23); Library (6/21/23)

C. R-117-2023 Outdoor Consumption Permit for the period of July 1, 2023, to June 30, 2024,
(Banushi's Bar and Grill)

D. R-118-2023 Authorizing and directing the proper city official(s) to appoint Puree Hill as the agent for KPW Hospitality, d/b/a Tru by Hilton, located at 2500 Jackson St.

E. Stoughton Utilities Payments Due List Report – May, Stoughton Utilities Payments Due List Report – June, Stoughton Utilities Financial Summary – April, Stoughton Utilities Financial Summary – May, Stoughton Utilities Statistical Report – May,

Stoughton Utilities Statistical Report – June, Minutes 5/15/23 and 6/19/23 -- Motion by Jenson/Reeves to approve modified consent agenda items. The motion passed 8-0.

6. Aldermanic District 1 & 4 Appointments: Interviews, appointment, administration of oath, and seating of new alderpersons

Butler spoke about his background and why he wanted to be an alderperson. After Manthe spoke regarding language for moving forward, Hirsch/Jenson moved that pursuant to Wis. Stat. §17.23(1), the Common Council of the City of Stoughton hereby appoints Patrick Butler to fill the vacant position of alderperson for District 4. Patrick Butler shall serve as an alderperson for District 4 until a special election, to be ordered by the Common Council under Wis. Stat. §8.50, is held and a successor is elected and qualified. The motion passed 8-0.

Scanlon spoke about her background and why she wanted to be an alderperson. Motion by Hirsch/Reeves that pursuant to Wis. Stat. §17.23(1), the Common Council of the City of Stoughton hereby appoints Christina Wozniak Scanlon to fill the vacant position of alderperson for District 1. Christina Wozniak Scanlon shall serve as an alderperson for District 1 until a special election, to be ordered by the Common Council under Wis. Stat. §8.50, is held and a successor is elected and qualified. The motion passed 9-0.

7. R-116-2023 Accept financial statements and management letter reports dated December 31, 2022 ***(Finance Committee is considering on July 25, 2023)*** Motion by Schumacher/Jenson to approve the resolution as drafted. The motion passed 10-0.

8. R-119-2023 Preliminary Plat for Lots 1, 3 and 4 within the 51 West Subdivision. ***(Plan Commission recommends approval 6 – 0)*** – Scheel spoke on the topic and various questions were raised. Motion by Caravello/Payton to approve the resolution as drafted. The motion passed 10-0.

9. R-120-2023 Preliminary Condominium Plat for property at 839-981 N. Page Street. ***(Plan Commission recommends approval 6 – 0)*** – Scheel spoke on the topic and answered various related questions. Motion by Caravello/Schumacher to approve the resolution as drafted. The motion passed 10-0.

10. R-121-2023 Certified Survey Map (CSM) for property at Chalet Subdivision. ***(Plan Commission recommends approval 6 – 0)*** – Scheel spoke on the topic and general discussion occurred. Motion by Caravello/Payton to approve the resolution as drafted. The motion passed 10-0.

11. O-23-2023 Rezoning of Certified Survey Map (CSM), Lot 1 at the Chalet Subdivision. ***(Plan Commission recommends approval 6 – 0)*** – Caravello introduced the ordinance. Affect comments by Scheel and general discussion on the ordinance, the ordinance was laid over to the August 8, 2023 Common Council meeting for a second reading.

12. R-122-2023 Authorizing the Partial Release of a Platted Public Utility Easement on Lot 141 of John Nygaard's Virgin Lake Estates (2108 Wood View Dr), recorded as Document No. 5592538, Dane County Registry Encl. ***(Utilities recommends 5-0)*** – Motion by Payton/Jenson to approve the resolution as drafted. Weiss indicated that there was a clerical error in the agenda language regarding the document number as well as the packet not including the most recent

proposed resolution language. Motion by Schumacher/Reeves to postpone this resolution until the August 8, 2023 Common Council meeting. The motion to postpone passed 10-0.

13. Engagement Letter - City of Stoughton, Anderson Annexation – Manthe spoke regarding Stafford Rosenbaum's conflict of interest regarding this topic. Motion by Payton/Hirsch to support legal representation by Reuter, Whitish & Evans, SC, on this topic. The motion passed 10-0.

14. R-123-2023 Acceptance of Public Improvements made by R.O.B. Real Estate Brokerage and Builders, LLC for the Parker Cole Addition *(Public Works recommends approval 6-0)* – Scheel spoke on this topic and answered general questions. Motion by Majewski/Reeves to approve the resolution as drafted. The motion passed 11-0.

15. O-24-2023 Creating Section 58-14 of the Stoughton Municipal Code, relating to the prohibition of fishing in City owned storm water ponds that use mechanical aeration devices. *(Public Works recommends approval 5-0)* – The ordinance was introduced by Majewski. Hebert spoke on the topic and answered various questions. The ordinance was laid over to the August 8, 2023 meeting for a second reading.

16. R-124-2023- Confirming the Mayor's Appointments to Standing Committees for the 2023-2024 Term, Pursuant to 2-67 of the Municipal Code. – Swadley explained the process so that new alderpersons understood how appointments worked. Motion by Jenson/Schumacher to approve the resolution as drafted. The motion passed 10-0.

ADJOURNMENT – Motion by Majewski/Jenson to adjourn at 8:42 p.m. The motion passed 10-0.

Respectfully submitted,

David P. Ehlinger, CPA
Director of Finance/Comptroller
City of Stoughton