



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE-Special Meeting  
Date /Time: **Thursday, November 21, 2013 @ 5:30 p.m.**  
Location: Mayor's Office at City Hall  
381 E. Main St. Stoughton, WI  
Members: Sonny Swangstu (Chair), Ron Christianson, Tricia Suess (Vice-chair), Thomas Selsor and Mayor Donna Olson (ex-officio member)

ATTN COMMITTEE MEMBERS: THREE (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify City Hall by calling (608)873-6677 or via email [mhougan@ci.stoughton.wi.us](mailto:mhougan@ci.stoughton.wi.us)

### CALL TO ORDER

1. Communications
2. Minutes of November 14, 2013

### OLD BUSINESS

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### NEW BUSINESS

3. Review and approve position descriptions, wage scales, and posting for the Human Resources positions.
4. Review proposal(s) for reorganization at City Hall as a result of the Baker Tilly Study (Tricia).
5. Review and discussion regarding performance reviews/merit system.
6. Future agenda items.

The Council may meet in closed session per State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

### ADJOURNMENT

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IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING, PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

By: Personnel Committee Chair Sonny Swangstu, Mayor Donna Olson