CITY OF STOUGHTON

Parks and Recreation Department

MEMORANDUM

Date: 02/23/10

To: Laurie Sullivan

From: Tom Lynch

RE: Items for Finance

From the minutes of 2-15-10

5. Community Garden

Motion made by Chenoweth, seconded by Swangstu to approve the contract with the United Methodist Church and use $3500 from the park development fund for signage and a water source to enable the City develop and operate a community garden at that location, contingent on a conditional use approval. Motion passed 2-0 w/o quorum.

381 E. Main Street, Stoughton, WI 53589 608.873.6677 fax 608.873.5519

PARKS AND RECREATION COMMITTEE MEETING MINUTES

Monday, February 15, 2010
Recreation Department

Present: Alderpersons Sonny Swangstu, Carl Chenoweth and Parks and Recreation Director Tom Lynch
Absent and Excused: Rollie Odland
Absent: Paul Lawrence
Guests: Sean Brusegar, Erik Veum

1. Call to Order
Meeting called to order by Swangstu at 6:00 PM.

2. Approval of Minutes for January 18, 2010
Motion by Chenoweth, seconded by Swangstu, to approve the minutes from January 18, 2010. Motion passed 2-0 w/o quorum.

3. Communications

4. Fence Advertising Agreement with Stoughton Baseball Improvement
Erik Veum represented SBI with a plan to advertise on ball park fences as a way to raise money for baseball field improvements. Lynch and Brusegar felt this was the best way to improve field conditions without having to add staff.

Motion by Chenoweth, seconded by Swangstu to recommend to Finance to accept a contract with Stoughton Baseball Improvement that allows for advertising on outfield fence lines on Norse Park and Lowell Park baseball fields, contingent on approval of an exception to the signage regulations. Motion passed 2-0 w/o quorum.

5. Community Garden
Motion made by Chenoweth, seconded by Swangstu to approve the contract with the United Methodist Church and use $3500 from the park development fund for signage and a water source to enable the City develop and operate a community garden at that location, contingent on a conditional use approval. Motion passed 2-0 w/o quorum.

6. Pool Shelter Future
The pool shelter needs a new roof and repairs to the east end wall and concrete floor. $10,000 was placed in the 2010 budget. Staff discussions led to a better long term solution of tearing down the existing east end and re-building a smaller addition that matches the look of the west end.

Motion by Chenoweth, seconded by Swangstu, to recommend to Public Works to pursue the project to re-construct the east end of the pool shelter using budgeted and Park Development Funds as needed. Motion passed 2-0 w/o quorum.

7. Future Projects and Agenda Items
Sport group contracts

8. Adjornment
Motion to by Chenoweth, seconded by Swangstu adjourn at 6:30 PM. Motion passed 2-0 w/o quorum.

UMC Community Garden

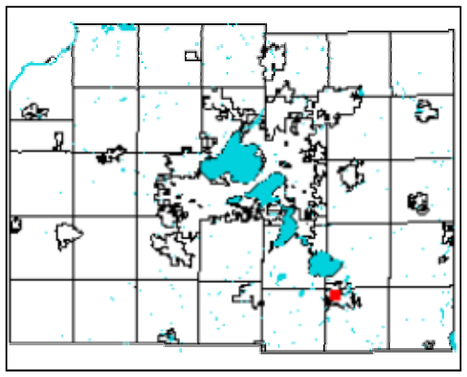
Print Close

Road Centerlines
- Local Roads
- County Highways
- State Highways
- Interstate
- US Higways
- On/Off Ramps

Parcels
Ownership Boundaries
Plat Text
Acreage Text
Hydrography (lines)
- River/Stream

Lot Number Text
Municipality Boundaries
Hydrography (polygons)
- Lakes/Open Water

2005 Orthos - 1 foot



DC iMap

DISCLAIMER
This map was prepared using the Dane County DCiMap online geographic information system. All information is believed accurate but is NOT guaranteed to be without error. This map and its underlying data is intended to be used as a general index to land related information and is not intended for detailed, site-specific analysis. Dane County GIS datasets used to produce this map are copyrighted.

UNITED METHODIST CHURCH
OF STOUGHTON

525 LINCOLN AVENUE STOUGHTON WI 53589-1225 (608) 873-3273
Email: stoughtonumc@wisonsinumc.org Website: wwwstoughtonumc.org
Fax: (608) 873-6948

Rooted in Christ we grow, in God's love, bear fruit, and share the harvest with the world

December 14, 2009

Tom Lynch
Stoughton Parks and Recreational Department
321 South Fourth Street
Stoughton, WI 53589

Dear Tom,

Thanks for your interest regarding the expansion of the community gardens at the Stoughton United Methodist church site. As you know, we've managed a successful program for several years now. As the city is interested in seeing the program expanded, and the church has additional land available for community plots, it was good that we shared discussion over the past few weeks. In these economic hard times, the church is interested in participating in a partnership that will allow expansion of the community gardens and enhance life for the people of Stoughton.

As a follow-up to our trustee meeting on 12/8/2009, I offer a summary of the contingencies that we discussed regarding the expansion of the present community gardens at Stoughton United Methodist Church:

- The city will provide a written agreement drafted by the city's legal counsel regarding the city's management of the community gardens at the Stoughton United Methodist Church.
- The city will determine a nominal fee for the garden plots and manage the money in a way that excess profits will be distributed to a needy cause on behalf of the city and the church.
- The city will provide a certificate of liability insurance for the use of land space at the Stoughton United Methodist Church to the church prior to expansion.
- The city will oversee preseason plowing/tilling of a space not to exceed 100' x 150' of the community gardens at the Stoughton United Methodist Church.
- The city will provide for an adequate amount of compost bins and their management at the church site.
- The city will provide for an adequate amount of water sources at the site of the community gardens. The cost of water usage for the gardens will be the responsibility of the city.
- The city will consult with the church as to adequate signage that credits the church's involvement with the community gardens. The cost will be endured by the city.

Rev Dr Lamarr V Gibson ,Pastor
lgibson@wisconsinumc.org

Becky J Severson, Admin Assistant
secretary@wisconsinumc.org

Lisa Shimon , Music Director
lshimon@wisconsinumc.org

- The city and the church will agree to promotions and publications regarding the community gardens.
- The city will allow the 2009 Stoughton United Methodist Church community garden participants the right of first refusal in 2010.
- The city will provide one garden plot to the church for use by the youth of the Stoughton United Methodist Church.
- The city will provide the names, addresses, and phone numbers of community garden users to the church for the purpose of assistance to the city with complaint management.
- The city will enforce community garden parking only on the tarred surface of the church parking lot.
- The city will establish a procedure for complaint management.
- A city representative and the board of trustees of the church will complete an annual review at the end of each garden season for the purpose of improvement.

Again, this list is offered as a summary of our discussion. Please feel free to clarify or add items that would be helpful.

We look forward to joining forces with the city for the benefit of the people.

Let us know when you are ready to take the next step.

Sincerely, Tom Lunde

Tom Lunde
Trustee Chair
Stoughton United Methodist Church

COMMUNITY GARDEN AGREEMENT

BETWEEN

UNITED METHODIST CHURCH OF STOUGHTON

AND

THE CITY OF STOUGHTON, WISCONSIN

The purpose of this agreement is to define the terms involved in the use of a parcel of land owned by the United Methodist Church of Stoughton (Church) by the City of Stoughton, Wisconsin (City) for the expressed purpose of developing a community garden.

1. The Church shall provide the defined land parcel at a cost of one (1) dollar per year for a minimum period of ten (10) years. The land will remain in the ownership of the Church.

2. One year prior to the end of this term either a new agreement will be drawn or the City is to begin restoring the land to it's original barren condition.

3. The City will determine a nominal fee for the garden plots and manage the money in a way that excess profits will be distributed to a needy cause on behalf of the city and the church.

4. The City will provide a certificate of liability insurance for the use of land space at the Stoughton United Methodist Church to the church prior to expansion.

5. The City will oversee preseason plowing/tilling of a space not to exceed 100' x 150' of the community gardens at the Stoughton United Methodist Church.

6. The City will provide for an adequate amount of compost bins and their management at the church site.

7. The City will provide for an adequate amount of water sources at the site of the community gardens. The cost of water usage for the gardens will be the responsibility of the city.

8. The City will consult with the church as to adequate signage that credits the church's involvement with the community gardens. The cost will be endured by the city.

9. The City and the church will agree to promotions and publications regarding the community gardens.

10. The City will allow the 2009 Stoughton United Methodist Church community garden participants the right of first refusal in 2010.

11. The City will provide one garden plot to the church for use by the youth of the Stoughton United Methodist Church.

12. The City will provide the names, addresses, and phone numbers of community garden users to the church for the purpose of assistance to the city with complaint management.

13. The City will enforce community garden parking only on the tarred surface of the church parking lot.

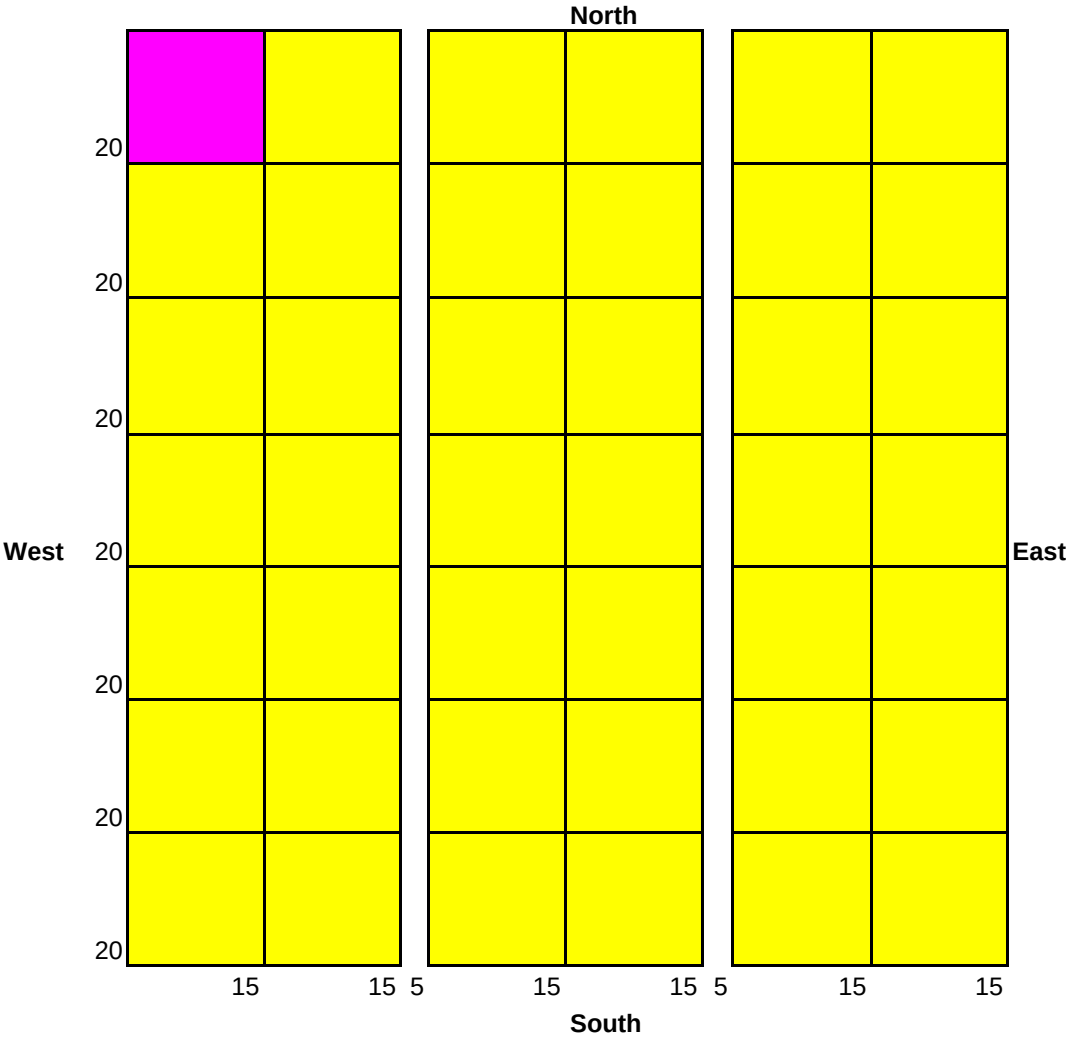
14. The City will establish a procedure for complaint management.

15. A City representative and the board of trustees of the church will complete an annual review at the end of each garden season for the purpose of improvement.

Attachment defines areas of responsibilities.

Agreed to this _____ day of _____ in the year _____

_____	_____
_____	_____
For the City of Stoughton	For the United Methodist Church of Stoughton Board of Trustees



Costs: Start Up		Costs: Yearly		Revenue: Yearly
Water Source	$3,000	Meter Charge	$40	41 Plots X $30 = $1230
Compost Bins	Eagle Proj	Water Charge	$80	
Signage	$500	Street Dept. Costs	$500	
		Recreation Costs	$500	
	$3,500		**$1,120**	**$1,230**

Community Garden Interest

Holly Tangeman	877-0944
Kella Janda	knjanda3@gmail.com
Michelle Zagozen	zagozenm@hotmail.com
Sue Foldy	sdfoldy@wisc.edu
Elizabeth Boone	873-8223
Sandy Maves	873-5928 wants same plot
Patrice Margin	622-5146
Methodist Church Sunday School	
Ruzhdi & Minire Grainca	873-8504
Michael Lowe	873-5940
Annette & Bob Klingaman	873-9450
Kris Perlberg	205-9576
Patricia Micetic	877-0492
Frank & Lucille Sissons	205-2290
Kathy Dutilly	873-9295
Kristin & Jason Bluchowiak	873-9917
Christopher Gilbertson	541-0046
Jennifer Graffin	(419) 967-0313
Matthew Hoffman	873-3099
Richard & Arlene Aide	249-1190
Tamera & Adam Mehring	873-0273
Dorothy Wood	212-1193
Robin & Todd Schultz	877-1268