

Landmarks Commission Meeting Minutes
Thursday November 10, 2022 – 6:30 pm
Hybrid

Members Present: Todd Hubing, Chair; Greg Pigarelli, Vice-Chair; Kimberly Cook, Secretary; Alan Hedstrom; Lisa Reeves and Peggy Veregin

Staff: Michael Stacey, Zoning Administrator

Absent: David Udstuen

Guests: None

1. **Call to order.** Hubing called the meeting to order at 6:30 pm.
2. **Welcome new Commission member David Udstuen.**
Mr. Udstuen was not in attendance.
3. **Consider approval of the Landmarks Commission meeting minutes of October 13, 2022.**
Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Veregin**. Motion carried 5-0 (Reeves abstained)
4. **Telecommunication Tower Review.**
Cook joined the meeting at 6:33 pm.

The Commission discussed the location of the proposed tower and noted it is not close to any historic properties.

The Commission has no concerns about the tower or location.

5. **Downtown Local District.**
Stacey stated Erica Ruggiero provided the District Nomination Report which will be added to document storage for Commission members to view.

Erica Ruggiero will be sending paper copies of the Design Guidelines. The Commission discussed getting costs to make some copies for the public and to have at the Public Library.

The Commission discussed potential ordinance amendments that may be needed for creation of the district.

The current plan is to send information to property owners and tenants of the proposed Local District next month and potentially a public hearing next spring 2023.

6. **1892 High School and Old Gym/Armory Building.**
The school referendum passed to demolish the Old Gym. Hubing stated that if costs greatly exceed expectations there may be potential to work with the school district to save the building.

7. **Community Engagement.**
Hubing stated we'll likely wait until January to send information to Local Landmark owners.

8. Commemorative Signage for the Riverfront Redevelopment.

Hubing stated the Committee met with the City and Chamber about what the City would allow as far as signage downtown.

The city representatives proposed that etchings in the sidewalk be used instead of signs on a pedestal. A kiosk located in front of the City Hall parking lot would map the location of the sidewalk etchings and would provide photos and history relevant to each location. QR codes could also be included in the sidewalk etchings that link to a website with further information and photos.

9. Commission Reports/Calendar.

Stacey provided an update to the procedures manual.

10. Future agenda items.

Downtown Local District...

11. Adjournment.

Motion by Hedstrom to adjourn the meeting at 7:45 pm, 2nd by Reeves. Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey