



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE  
Date /Time: **Monday, August 4, 2014 @ 5:30 p.m.**  
Location: Mayor's Office  
381 E. Main St., Stoughton, WI  
Members: Tricia Suess (Chair), Paul Lawrence (Vice-chair), David Kneebone,  
Eric Hohol and Mayor Donna Olson (ex-officio member)

### AGENDA

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1. Call to Order
2. Communications:
  - a. Update on Goals and Objectives
  - b. Compensation Study Update
  - c. City Clerk Position Update
3. Approval of Personnel Committee Minutes of July 7, 2014
4. Discussion and Action regarding Policy Review
  - a. Review updated listing, prioritization and grouping
5. Discussion and Action regarding EMS Position (EMS Operations Support Specialist)
6. Discussion and action regarding authorization requested by Chief Leck to start hiring process for an anticipated retirement
7. Discussion and action regarding Police Department Restructure
8. Discussion and action regarding Utilities new proposed position and updated job description
  - a. Updated job description for Utilities Finance and Administrative Manager
  - b. Proposed Lead Operator II position
9. Future Agenda Items-identify
  - a. Mayor Rates of pay- next steps?
10. Adjournment

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING, PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

ATTN COMMITTEE MEMBERS: THREE (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify City Hall by calling (608)873-6677 or via email [ajgillingham@ci.stoughton.wi.us](mailto:ajgillingham@ci.stoughton.wi.us)

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By: Personnel Committee Chair Tricia Suess, Mayor Donna Olson