

## **PUBLIC SAFETY COMMITTEE MEETING MINUTES**

Wednesday, August 25, 2021

Virtual

**Present:** Chair, Greg Jenson, Alderpersons Jean Ligocki, Joyce Tikalsky, Tricia Suesse, Charleston, John Basco, City Attorney Rachel Snyder, and Police Chief Greg Leck.

Excused: Ozzie Doom

**Guests:** Teresa Pellett and Pamela Kosanovich.

**Call to Order:** Chair Jenson called the meeting to order at 6:01 p.m.

### **Old Business:**

Discussion and possible action on approving the premise description for Pamela Kosanovich Class B Liquor license application. Chief Leck & Attorney Snyder reported that they are now satisfied with the newly re-submitted premise description and all is in order now. Chair Jenson questioned if the committee could recommend approval of the license since the agenda only reflected approval of the premise description. Attorney Snyder indicated that the direction from council was that once in issue with the premise description was resolved the license application could return to council for approval.

**Motion by Ligocki to approve the new premise description. 2<sup>nd</sup> by Suesse. Motion carried 6-0**

**Communications:** Chief Leck gave a brief update regarding the new Speed Board hopefully coming in the next few weeks. Ligocki reminded the group of the Diversity Listening session to be held virtually on Thursday night. Mayor Swadley advised that he will be handing out Certificates at the conclusion of the CIT training for officers at the Fire Department Training room. Leck added that four Stoughton officers are attending this mental health training with the goal of having all officers trained in the near future.

### **New Business**

4. Minutes of 7-28-21: Minutes to reflect proper spell of Teresa Pellett's name.  
**Moved by Tikalsky 2<sup>nd</sup> By: Ligocki, to approve the minutes of 7-28-21.**  
**Motion carried: 6-0**

5. Discussion of the committee on Alcohol Policy

Teresa Pellett presented the draft proposal for the Stoughton Alcohol Policy Committee. Questions then evolved around selection of committee member and whether the committee should be a sub-committee of the PSC or not. Ligocki stated that this looks like a good start to the process. Mayor Swadley questioned what type of structure the committee should be in namely City subcommittee or public interest one. Teresa stated that maybe a city subcommittee would give more credibility to the committees' deliverables.

Attorney Snyder will research on whether the subcommittee needs a Council resolution or not and follow up at the next meeting.

6. Amending Section 14-42 (d) (1) to provide that nonrenewal, suspension, or revocation proceedings shall be initiated by the Public Safety Committee when someone has been assessed a certain number of points, rather than having been convicted by a court.

Attorney Snyder and Chief Leck then presented to proposed Amendment to Section 14-42 regarding the "Points System" and PSC requirements for actions. Jenson question why the first offense for Underage on Premises was moved to zero points. Attorney Snyder advised that it puts the points assessment in line with State Statues. Jenson also thought it would be good for the Clerk to send out the ordinance to all license holders. Ligocki thought that maybe we should invite all licenses holders to a meeting to explain the new points system. Leck advised that the points system is not new and has been in place in excess of 30 years but agreed that sending a reminder to license holders would be helpful.

**Motion by Ligocki to approve the Amendment to 14-42 and recommend to Council, 2<sup>nd</sup> by Tikalsky. Motion carried 6-0**

7. Update to license cancellation language for license that has not been used within 60 days after granted....Section 14-41

Discussion followed regard cancelation for 60 days of nonuse. Attorney Snyder and Chief Leck explained the process and current language and how the process should work. The issued was raised over a recent surrender license. Leck stated that this incident was more of an anomaly. Usually they occur much more fluid. Sues questioned what is required for an application to be complete. Leck advised the ordinance is specific and mirrors State Statues. Leck explained that because of COVID restriction there really wasn't any checking on establishments for being open or closed as most were closed due to the pandemic. Normally the PD would notice establishments not being open and would start the 60 day clock.

Discussion continued on whether there is a written process. Swadley advised likely not. Attorney Snyder stated that she could work with the City Clerk and possibly setup a written process guideline. No further action taken.

8. Update to the ordinance and/or policies regarding how to handle receipt of liquor license application.

Ligocki stated that she felt there needed to be more detail on how this process is supposed to work. Tikalsky agreed and asked if there was a written process. Leck pointed out that there is language in the ordinances that outline how this is supposed to occur. Again, this confusion was brought on by a recent conflict in the licensing process. Leck advised that these usually are more concise and without conflict.

Attorney Snyder talked about options that could be researched and adopted. Discussion centered on looking at our process with maybe time stamping applications as they are received. It was decided that the Clerk should work with the City Attorney to clarify the process.

No further action.

9. Review the curbside pickup parking policy.

Tikalsky gave an overview report on the Curb Side Pickup Pilot Program. Tikalsky stated that most businesses it has been well received. There has been some issues with current location on Forrest Street at E. Main St. Leck reported that this sign has been temporarily been covered because of a complaint and request from Tikalsky. Leck acknowledged that a business owner has been using the stall for his own parking.

Tikalsky believes the program would be good, but stated there are pros and cons. Tikalsky stated that she wants more committee direction and believes more time will be needed for evaluation. Sues stated that maybe she could seek some help from the downtown business group for more input. The Pilot program is set to expire in October 22, 2021. Tikalsky says more time will help to more completely evaluate the program.

**Motion to extend the Curbside Parking Pilot program another 6 months (4-22-22) from October 22, 2021 by Tikalsky, 2<sup>nd</sup> by Ligocki**

**Motion carried 6-0**

**10. Discussion regarding Task Force's Subcommittee on Law Enforcement Policies and Standards Recommendations.**

Chief Leck updated the Committee on passage of Act 75 which creates standards for when an officer may use force and deadly force to include;

- Creates a duty to report noncompliant use of force;
- Creates a duty to intervene to prevent or stop noncompliant use of force; and
- Creates a whistleblower protection for officers who report (or are believed to have reported) noncompliant use of force or intervened to prevent or stop it

Leck advised that all these provisions are already covered in the Stoughton PD policies regarding Use of Force. Leck explained that there will be a policy revision coming out to make the even clearer as it involves these topics. Leck stated that the department's Use of Force policies are posted on our website for transparency.

Leck went on to provide information regarding department training and topics that the department using for training purposes. Leck explained that each officer has approximately 40 hours of In-service training and usually about 40 hours of specialized training each year. In addition, shift supervisors regularly hold shift training on policies, and procedures during their shifts.

Leck stated that topics include, Use of Force, Firearms, De-escalation, EVOC, Dealing with Mental Issues, Overdose response, and many others. Leck stated that the department tries to incorporate "Best Practices" in all of its training and strives to be current with immersing topics. Leck added that often officers are selected to be trained as training in specialized area to aid our training consortium.

Future meetings topics; Continue Liquor License process, EOC & Emergency Plan, Curbside pickup pilot.

**Moved by Ligocki, 2<sup>nd</sup> By Tikalsky to adjourn at 7:32 p.m. Carried unanimously.**

Respectfully Submitted,  
Greg Leck, Chief of Police