



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Community Affairs/Council Policy Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:

Date /Time:

Location:

Members:

### **COMMUNITY AFFAIRS/COUNCIL POLICY OF THE CITY OF STOUGHTON**

**Tuesday, October 4, 2011 at 6:00 p.m.**

**Hall of Fame Room/City Hall (381 E Main St, Stoughton WI 53589)**

Ross Scovotti (Chair), Eric Olstad (Vice Chair), Tim Swadley, Paul Lawrence, Mayor Olson (ex-officio)

Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

#### **Item # CALL TO ORDER**

1. Communications

#### **Item # OLD BUSINESS**

2. Update regarding the GFOA budgeting for outcomes.

#### **Item # NEW BUSINESS**

3. Minutes of August 2, 2011
4. Discussion and possible action regarding revisions to the Library meeting room policy.
5. Discussion regarding drafting a document for expectations and guidelines of committee chairs.
6. Policy on Financial Oversight of Community based Committees.
7. Future agenda items: GFOA Budgeting for outcomes update.

cc: Mayor Olson, City Clerk Kelly Michaels, Utilities Director Bob Kardasz, Senior Center Director Cindy McGlynn, City Council Members, Department Heads, City Attorney, Stoughton Newspapers/Wi State Journal, Deputy Clerk Pili Hougan, Library Administrative Assistant Debbie Myren.

Note-An expanded meeting may constitute a quorum of the Council.

#### **ADJOURNMENT**