



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE
Date /Time: Monday, November 19th, 2012 @ 5:30PM
Location: Mayor's Office at City Hall
381 E. Main St. Stoughton, WI
Members: Larry Peterson (Chair), Sonny Swangstu, Michael Engelberger, Tricia Suess,
Mayor Donna Olson (ex-officio member)

ATTN COMMITTEE MEMBERS: EIGHT (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify the City Clerk by calling (608)873-6677 or via email nprobst@ci.stoughton.wi.us.

CALL TO ORDER

- 1 Communications

CONSENT AGENDA

- 2 Minutes of 9-10-2012 meeting

OLD BUSINESS

- 3 Work Rules amendments

NEW BUSINESS

- 4 Job descriptions for 2013 clerical assistant positions

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING,
PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

By: Personnel Committee Chair Larry Peterson, City Clerk Nick Probst