

## **COMMISSION ON AGING MEETING MINUTES**

**Tuesday, November 1, 2022**

**Mandt Room, Stoughton Area Senior Center**

**Present:** Lou Havlik, Roz Gausman, Barb Manson, Bob McGeever, Faith Schuck, Jeanne Schwass-Long, David Sharpe, David Thomas, Joyce Tikalsky, Susan Wollin

**Staff Present:** Cindy McGlynn, Hollee Camacho

**Guest:** Sue Springman

**Absent & Excused:**

**Call to order:** L. Havlik called the meeting to order at 11:05 AM.

**Welcome & Introductions:** Cindy welcomed Sue Springman who is considering filling our City of Stoughton COA representative opening.

**October Minutes:** Moved by R. Gausman and J. Tikalsky seconded to approve; passed unanimously.

### **Comments by Director: Cindy McGlynn**

- Nursing students from Madison College were here last week to ask questions of the services we provide. They left us with a fact sheet on diabetic nutrition.
- In 2023 we will get a new food catering contract. We are hopeful the new caterer will cover more of our participants' nutritional needs and in a more appealing, dignified and cost-effective way. It has been an ongoing argument as to why their menus are not more accommodating for people with diabetes or heart conditions.
- Case managers are extremely busy with the kick-off of Medicare Part D Open Enrollment. New referrals to case management continue to be on a two-week waiting list except in the event of a crisis.
- Many thanks to Ed Gregorich for cleaning all our windows on the main floor and to Diane Roth for offering to do our outdoor holiday decorating once again!

### **Fundraising**

- We reached our \$200,000 fundraising goal for the annex project.
- As of December 2022, all vendors will be vacated from the Annex. CLA has moved to the Anderson Plaza. It was noted that START recently announced they have also relocated to the Anderson Plaza from their previous location on Vernon Street.
- In January, we will begin the remodel of the Annex into two large programming spaces.
- We are running into difficulties with setting up two more MySC check-ins in the Annex. Initially we paid over \$10,000 for our first two sign-in stations. We received a quote of over \$7,000 for the access to the software for two more sign-ins, minus the equipment in addition to our annual \$1,200 fee. This is a system we've had for over ten years. We are considering the cost-effectiveness for our current needs.

- Part of the remodel will include a change to the two building's external door locks to allow for the programming of when the building locks and the use of key fobs.
- The Stoughton Area Community Foundation shared that there is a donation that the Senior Center has been picked to receive on an annual basis to go towards our annual fundraising goal. The amount will be disclosed by a SACF representative at our next COA meeting.

### **2023 Budget Process**

- The priority of Mayor Swadley's proposed budget is to retain current employees. This attempts to address the high cost of replacing and retraining employees who have left their positions with the City for higher paying jobs. The Mayor's proposal for the 2023 budget is a 4% wage increase for all employees and to bring some employees up to the local market rate.
- Because of the high cost involved with City staff "wage right-sizing," the additional staff time we requested (additional 20 hours of case management staff time and to bring the receptionist position to a full-time position or to two part-time positions) will not be funded in 2023.
  - In the meantime, case managers continue to triage, maintain a two-week waiting list for new referrals, except in the event of a crisis. We are working on better signage and communication to inform people of the best process to help as many people as possible (i.e. encouraging people to make appointments and checking in at the front desk rather than dropping in at staff offices).
  - The receptionist open position holds us back in making changes with some responsibilities.

### **Committee Reports:**

Question as to whether committees are needed to call meetings. Cindy responded that now that COA is back in person, many are more willing to meet as committees.

**Evaluation Committee:** H. Camacho has been communicating with this committee by email to begin work on the large-scale survey to be available late winter/early spring. The goal is to have the results in time for the accreditation process. If you have suggestions for areas to be evaluated, please send additional suggestions for survey questions to Hollee.

**Fund Development:** Cindy will be calling a meeting soon to discuss donations.

### **Legislative Update:**

Cindy shared she has been in communication with Dane County Supervisor Michael Engelberger regarding our part in the county budget process. He is very interested in how we are doing.

### **Other news:**

- The Madrigals event has been scheduled when we usually meet (Dec. 6). The question was posed to the group as to whether COA meets the following week or cancel the meeting in

December. Due to not having pressing business, J. Tikalsky motioned and F. Schuck seconded to approve to delay the next meeting until January 3; passed unanimously.

- Veterans Day Luncheon is next Friday. Fox Prairie's 3<sup>rd</sup> graders will give a musical performance at 11:45 am.
- A drive-thru Thanksgiving meal is scheduled for November 17.
- We are partnering with Stoughton Health to provide a meal delivery to the homebound on Thanksgiving Day. Volunteer delivery drivers are requested from 11am – 1pm.

**Meeting Adjourned:** Moved by D. Sharpe and seconded by J. Schwass-Long to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:40 AM.

**Next Meeting in Mandt Room: Tuesday, January 3, 2022 at 11:00 AM**