



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE
Date /Time: **Tuesday, December 3, 2013 @ 5:30 p.m.**
Location: Mayor's Office at City Hall
381 E. Main St. Stoughton, WI
Members: Sonny Swangstu (Chair), Ron Christianson, Tricia Suess (Vice-chair), Thomas Selsor and Mayor Donna Olson (ex-officio member)

ATTN COMMITTEE MEMBERS: THREE (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify City Hall by calling (608)873-6677 or via email mhougan@ci.stoughton.wi.us

CALL TO ORDER

1. Communications

OLD BUSINESS

NEW BUSINESS

3. Review and Approve Changes to the City of Stoughton Health Insurance Plan. (r.e: Retirees)
4. Review and approve position descriptions and posting for the Administrative Services Department.
5. Review and Approve the Health Reimbursement Account Plan Document.
6. Future agenda items.

ADJOURNMENT

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING, PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

By: Personnel Committee Chair Sonny Swangstu, Mayor Donna Olson