



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE  
Date /Time: Monday, December 3, 2012 @ 5:30PM  
Location: Mayor's Office at City Hall  
381 E. Main St. Stoughton, WI  
Members: Larry Peterson (Chair), Sonny Swangstu, Michael Engelberger, Tricia Suess,  
Mayor Donna Olson (ex-officio member)

ATTN COMMITTEE MEMBERS: THREE (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify the City Clerk by calling (608)873-6677 or via email [nprobst@ci.stoughton.wi.us](mailto:nprobst@ci.stoughton.wi.us).

### CALL TO ORDER

- 1 Communications

### CONSENT AGENDA

- 2 Minutes of 11-19-2012 meeting

### NEW BUSINESS

- 3 Job description for Utilities GIS Technician Position

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IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING,  
PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

By: Personnel Committee Chair Larry Peterson, City Clerk Nick Probst