Stoughton Utilities

600 South Fourth Street
P.O. Box 383
Stoughton, WI 53589-0383

Serving Electric, Water & Wastewater Since 1886

Date: October 21, 2014

To: Amy Jo Gillingham
Stoughton Human Resources and Risk Management Director (Packet via E-Mail)

From: Robert P. Kardasz, P.E.
Stoughton Utilities Director

Subject: Items For The November 3, 2014 Stoughton Personnel Committee Meeting Packet.

The items from the October 20, 2014 Regular Stoughton Utilities Committee Meeting are enclosed. Please include them in the November 3, 2014 Stoughton Personnel Committee Meeting Packet.

Business:

1. Stoughton Utilities Proposed Updated Position Description For The Utilities Operations Superintendent.

2. Stoughton Utilities Proposed Updated Position Description For The Utilities Wastewater System Supervisor.

Encl.

cc: Mayor Donna L. Olson, Chairperson-Stoughton Utilities Committee (Packet via E-Mail)

Brian G. Erickson-Stoughton Utilities Wastewater System Supervisor (Memo via E-Mail)

Sean O Grady-Stoughton Utilities Operations Superintendent (Memo via E-Mail)

Kim M. Jennings, CPA-Stoughton Utilities Finance and Administrative Manager (Memo via E-Mail)