

OFFICIAL NOTICE AND AGENDA

The City of Stoughton will hold a **Regular** meeting of the **Landmarks Commission** on **Thursday, December 8, 2016, at 7:00 pm** in the **Hall of Fame Room, Lower Level, City Hall, 381 E. Main Street, Stoughton, WI.**

AGENDA:

1. Call to order.
2. Consider approval of the Landmarks Commission meeting minutes of November 10, 2016.
3. Discuss the Association for Preservation Technology International Annual Conference.
4. Discuss 1892 High School Coalition group sessions.
5. RDA update regarding the Milfab/Highway Trailer/Power Plant development.
6. Discuss overview of current Commission initiatives.
7. Discuss date and time of Landmark meetings.
8. Discuss previous Local Landmark approvals.
9. Commission Reports/Calendar.
10. Future agenda items.
11. Adjournment.

11/28/16mps

COMMISSIONERS:

Peggy Veregin, Chair
Alan Hedstrom, Vice-Chair
Josh Mabie

Kathleen Tass Johnson (Council Rep)
Greg Pigarelli, Secretary

Kimberly Cook
Stephen Mar-Pohl

EMAIL NOTICES:

Art Wendt
Council Members
DErickson@madison.com
Steve Kittelson

Kelli Krcma
Matt Dregne, City Attorney
Receptionists

Stoughton Hub
Leadership Team
smonette@stolib.org

Note: For security reasons, the front door of City Hall will be locked after 4:30 P.M. (including the elevator door). Please use the east employee entrance.

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 873-6677 PRIOR TO THE MEETING.

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.

Landmarks Commission Meeting Minutes

Thursday, November 10, 2016 – 7:00 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Kimberly Cook; Josh Mabie; Greg Pigarelli and Kathleen Tass Johnson

Absent: Stephen Mar-Pohl

Staff: Zoning Administrator, Michael Stacey

Guests: Todd Hubing and Mike Daniels

1. **Call to order.** Veregin called the meeting to order at 7:00 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of October 13, 2016.**
Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Tass-Johnson**. Motion carried 6 – 0.
3. **Request by Mike Daniels for a Certificate of Appropriateness to install a sign on the Erickson Building at 194 W. Main Street.**
Veregin introduced the request and noted there is new information provided by the applicant including signage on the window.

Mike Daniels explained the corporate requirements set by Farmers Insurance and that a smaller wall sign is possible. The color of the exterior wall sign will dictate the color of the window sign.

There was a lengthy discussion about having a projecting sign instead of the wall sign and Mike Daniels is fine with that change.

There was consensus that the projecting sign would be made of aluminum and in color as proposed with the location being on the front wall at the corner of the building. There will be a minimum of 9 feet of clearance from the bottom of the sign to grade and the sign shall be attached with a metal wrought iron frame into mortar joints only. The window signage would be mostly white in color as proposed.

Hedstrom left at 7:30 pm

Mike Daniels will provide an update to Zoning Administrator Stacey via email and Stacey will disburse to the Commission for approval.

Motion by **Mabie** to approve the Certificate of Appropriateness contingent on the projecting sign being made of aluminum and in color as proposed. The projecting sign shall be installed with a metal frame on the front wall at the corner of the building and attached into mortar joints. The size of the sign shall be consistent with the recently approved projecting sign for Back to the Bean as discussed. The store front window signage shall be white in color as proposed, 2nd by **Tass-Johnson**. Motion carried 5 – 0.

4. Discuss the Association for Preservation Technology International Annual Conference.
Mar-Pohl is absent so this will be on the agenda next month.

5. Discuss 1892 High School Coalition group sessions.

Veregin stated there has been one focus group session thus far. Veregin played a preliminary video made by Eric Francksen to provide information toward finding a use for the 1892 High School. The plan is to add 3D modeling provided by Stephen Mar-Pohl.

6. Discuss Preservation Conference, Oct 21 – 22 at Wisconsin Dells.

Tass-Johnson attended and provided feedback. Veregin also attended the conference while Stephen Mar-Pohl presented at the conference. The conference will be in LaCrosse next year.

7. Redevelopment Authority (RDA) update regarding the Milfab/Highway Trailer/Power Plant development.

Stacey stated of the 9 firms showing interest in providing an RFP he heard there are 4 firms that are serious.

8. Overview of current Commission initiatives.

Veregin provided a list of initiative for discussion and is looking for help with the list. The group discussed the proposed initiatives.

1. 1892 High School Coalition
2. Annual Historic Preservation Month - May
3. Annual Preservation Award
4. City budget process
5. City update of master plan
6. CLG grants: survey; NR nominations
7. Contractors list
8. COA Sample submittals – Pigarelli and Veregin
9. Depot Hill HD
10. Design guidelines for local landmarks
11. Façade improvement mini-grants - \$4,000 for 2017
12. Grants (commission to apply for)
13. Linderud Photograph Collection - Mabie
14. Local landmark nominations — new
15. Main Street HD — local designations
16. Plan Commission meetings – 2nd Monday at 6pm. Veregin has been attending
17. Power Plant reuse (LL) / Highway Trailer/Milfab redevelopment
18. Procedural manual updates - Cook

19. RDA meetings - 2nd Wednesday at 5pm. Veregin has been attending.

20. Website updates

9. Commission Reports/Calendar.

Stacey noted Chuck Haase recently passed away.

Tass-Johnson stated Kim Goldsmith had contacted her about changing the sign at Main Street Kitchen. A COA request will need to be made which will also need to meet zoning requirements.

10. Future agenda items.

Discuss date and time of Landmark meetings.

11. Adjournment. Motion by Mabie to adjourn at 8:40 pm, 2nd by Tass-Johnson. Motion carried 5 – 0.

Respectfully Submitted, Michael Stacey