

Rules of the Common Council and Standing Committees

City of Stoughton, Wisconsin

Adopted September 13, 2011

Adopted pursuant to the authority granted in Wis. Stat. § 62.11(3).

Rule 1. ~~Rule 1~~, MEETINGS

A. ~~A~~, Regular Meetings

- ~~1.~~ Following the spring election of each year, the Common Council shall meet on the third Tuesday of April for the purpose of organization. Regular meetings of the Common Council shall be held on the second and fourth Tuesday of every month at 7:00 pm, in the council chambers.
- ~~2.~~ If any meeting date, as fixed by paragraph (1) above, falls on a legal holiday or election day, the meeting shall instead be held on the first business day succeeding that holiday or election day at the same hours and place, unless the meeting is cancelled or another date is specified by the council president.

B. Special Meetings

- ~~1.~~ The mayor or council president may call special meetings by written notice to each council member and the mayor. The notice shall be delivered to all council members either personally, electronically to those who have consented to electronic delivery of notices from the city, or left at their usual abode at least 24 hours before the meeting, unless for good cause a 24-hour notice is impossible or impractical. In that case, a shorter notice may be given, but the notice may not at any time be provided less than 6 hours in advance of the meeting. The notice shall specify the time, place, and purpose of the meeting. Attendance by any council member is a waiver of any defect of notice.

C. Adjournment

Any council member may move to adjourn a meeting. If any agenda item is not considered before a motion to adjourn, it shall automatically be referred to the ~~council's~~ council's next regular meeting, unless the motion provides for a specific date and hour.

Rule 2. ~~Rule 2~~, QUORUM REQUIRED

A quorum is necessary for the transaction of any council business. Two-thirds of all members of the council shall constitute a quorum. In determining whether a quorum is present, neither vacancies nor the mayor shall be included in calculating the number of members of the council or in calculating the number of members present. , excluding the mayor, shall constitute a quorum.

Rule 3. ~~Rule 3~~, PRESIDING OFFICER

A. Designation Of

The mayor shall be the presiding officer of the meetings of the council. In the absence of the mayor, the president of the council shall preside at the meetings of the council, ~~and be styled Acting Mayor.~~ If both the mayor and the council president are absent, the vice president of the council shall preside at the meetings of the council. If the mayor, council president, and vice president are absent, the clerk shall call the council to order and preside until the council selects a member to preside at the meeting.

Style Definition: Normal: Font: Arial, Justified

Style Definition: Footer: Font: +Body, Left, Tab stops: 3", Centered + 6", Right + Not at 3.25" + 6.5"

Style Definition: Footnote Text: Font: 10 pt, Space After: 0 pt

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Heading 1, Space Before: 0 pt, Line spacing: single

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted

Formatted

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted

Formatted

Formatted

Formatted

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted: Right: 0"

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted

Formatted

Formatted

Formatted: Right: 0", Space Before: 0 pt

Formatted

Formatted

Formatted

Formatted

Formatted: Right: 0"

Formatted

B. Function

The presiding officer shall preserve order, conduct the proceedings of the council, and be its parliamentarian. If a member does not follow the ~~council's~~ council's parliamentary rules, the presiding officer may, on his or her own motion, or shall, at any members' request, call the offending member to order. The council, if appealed to, shall decide the matter.

- Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by
- Formatted: List Paragraph, Space Before: 0 pt, Line spacing: single, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 0.55" + 0.6"
- Formatted: Font: Arial, 11 pt, Font color: Auto
- Formatted: Left
- Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by
- Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by
- Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted

Formatted ...

Formatted ...

Formatted

Formatted ...

Formatted ...

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

- Formatted ...

Formatted ...

Formatted ...

Formatted

Formatted

Formatted ☐

Formatted

Formatted

Formatted

Formatted

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted

Formatted ☐

Formatted

Formatted

Formatted

Formatted

Formatted ...

Formatted ...

Formatted ...

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted ...

Formatted ...

Formatted ...

Formatted

~~A.~~ ~~A.~~ Introduction Requirements

All new, proposed ordinances, resolutions, ~~memorials, communications,~~ or other new business (collectively "~~"~~New Business~~"~~) shall be in ~~writing~~ writing, shall contain a brief statement of their content,

shall indicate the name of the presenting member(s) or presenting committee, and, prior to their

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted: List Paragraph, Space Before: 0 pt, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 2.33"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

consideration by council, shall be delivered to the clerk. ~~Once a proper and timely request to add an item to the Common Council agenda has been made first opportunity, the Mayor or clerk shall approve placement of place the item on the agenda for one of the next two regular Common Council meetings following such timely request. introduction to the council. Any item added to an agenda alderperson may require at any time the direction of reading in full of any matter while it is before the Common Council council. Any new business not presented by a standing committee shall not be removed from referred by the agenda without council to such committee or committees as the approval council may designate, unless referral is waived by a 3/4 vote of the Common Council. members present.~~

~~B. B~~ Agenda

The following individuals and/or bodies may request the city clerk to add an item to the Common Council agenda, provided the request is made timely, as determined by the City Clerk.

- ~~1. The mayor presiding officer,~~
- ~~2. The Common Council or any alderperson~~
- ~~3. Any standing committee of the Common Council or the chair thereof~~
- ~~4. Any city committee, board or commission, or the chair thereof, with respect to an item of business referred to such committee, board or commission by the Common Council, or with respect to an item which such committee, board, or commission is required by law to report or recommend to the Common Council~~

~~item of business referred to such committee, board or commission by the Common Council, or with respect to an item which such committee, board, or commission is required by law to report or recommend to the Common Council. The final agenda and packet must be approved by the mayor council president prior to distribution to the common council. and must be sent to council members no less than 5 days prior to the meeting. Once approved by the mayor council president, the agenda may not be amended without approval from the mayor. The mayor and council president shall make reasonable efforts. Once a proper and timely request to cooperatively review add an item to the Common Council agenda before it is approved. Except as otherwise provided by this rule, the final agenda and packet must be sent to council members no less than 5 days prior to the meeting. The mayor may has been made, the Council President shall approve sending the final placement of the item on the agenda for one of the next two regular Common Council meetings following such timely request. Any item added to an agenda to council members, or amending the agenda, less than 5 days prior to the meeting, when the mayor deems appropriate to protect the City's interests or to avoid unnecessary delay or hardship for at the City or interested parties direction of the Common Council shall not be subject to removal by the council president.~~

~~C. C~~ Reintroduction Restricted

Unless otherwise provided by city ordinance, ~~or unless allowed by approval of a motion for reconsideration pursuant to Rule 10,~~ no proposed ordinance or resolution, having been once defeated, may again be introduced in the same or in substantially the same form until 30 days after the date when that ordinance or resolution was defeated.

~~Rule 8. Rule 8~~ PRESIDENT OF THE COUNCIL

~~A. Selection~~

The council president shall be selected by a majority vote of all council members at the annual organizational meeting conducted on the third Tuesday of April.

~~B. Absence of Mayor~~

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted: List Paragraph, Space Before: 0 pt, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 1.06"

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: List Paragraph, Space Before: 0 pt, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.5" + Indent at: 1" + Tab stops: Not at 1.1"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.5" + Indent at: 1", Tab stops: Not at 1.1"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Indent: Left: 0", First line: 0", Right: 0"

Formatted

Formatted: List Paragraph, Space Before: 0 pt, Line spacing: single, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 2.23"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Indent: Left: 0", Right: 0"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Heading 1, Indent: Left: 0", Space Before: 0 pt, Line spacing: single

Formatted

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted

During the ~~mayor's~~ mayor's absence or inability to serve, the council president shall be acting mayor and shall be vested with the powers and duties of the mayor, except the council president may not approve a council act that the mayor has vetoed. When acting as the presiding officer at meetings of the Common Council, the council president ~~or other presiding officer~~ retains his or her right to vote as an alderperson and if he or she exercises that right, may not vote in case of a tie.

Rule 9. ~~Rule 9.~~ VOTING

A. ~~A.~~ Modes of Voting

1. ~~1.~~ Any alderperson may demand an aye and noe (roll call) vote on any matter.

1. ~~1.~~ However, the vote must be by roll call if the council is:

a. ~~a.~~ Confirming appointments

b. ~~b.~~ Adopting any measure that assesses or levies taxes

c. ~~c.~~

Formatted: Indent: Left: 0", Right: 0"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Heading 1, Indent: Left: 0", Space Before: 0 pt, Line spacing: single

Formatted: Font: Arial, 11 pt, Not Bold, Font color: Auto

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: List Paragraph, Space Before: 0 pt, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 1.63"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: List Paragraph, Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.5" + Indent at: 1"

Formatted: Indent: Left: 1", Hanging: 0.5", No bullets or numbering, Tab stops: Not at 0.5" + 1.6"

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

- ~~e.~~ Appropriating or distributing money
- ~~d.~~ Creating any liability or charge against the city or any fund of the city
- 2. No member may explain his or her vote during the calling of ayes and noes.
- 3. All ayes and noes shall be recorded in the journal (minutes of the common council) by the clerk.

B. Majority Vote Required

Any item appearing on the agenda of the Common Council that requires the vote of council for approval or passage must be approved by a simple majority except where a different vote is required by law.

C. Tie Vote

The mayor shall not vote except in the case of a tie. When the mayor does vote in the case of a tie, his or her vote shall be counted in determining whether a sufficient number of the council has voted favorably or unfavorably on any measure.

D. Abstentions

A council member who abstains from voting on a matter for the stated reason that voting would violate or might be perceived to violate a law or ethical standard, shall not be counted for determining the number of members present if passage of that measure requires a favorable vote by a majority or other fractional vote (i.e. 2/3 or 3/4) of the members "present" or the presence of a quorum for purposes of that particular vote.

E. Vote Change

A council member may change his or her vote on a matter up to the time the result of the vote is announced.

Rule 10. ~~Rule 10.~~ RECONSIDERATION

Any member who voted with the prevailing side on any question may move for ~~a~~ reconsideration of the vote immediately after the vote on the question is determined, or at the next succeeding regular meeting of the council. ~~A If the motion to reconsider is defeated motion for, it may not again be immediately presented to the council. If the underlying motion subject to reconsideration is not subject to further reconsideration. on the agenda for the next succeeding meeting then it too could be voted on, but otherwise the underlying motion shall be voted on at a subsequent meeting when properly noticed.~~ Council actions that have already been implemented, such as approval of contracts that have been signed or ordinances that have become effective are not subject to reconsideration. Nothing in this rule prohibits the reintroduction of any business, subject to the restriction in Rule 7 C.

Rule 11. ~~Rule 11.~~ ORDINANCES

A. Readings of Ordinances

~~1~~ All proposed ordinances shall be read a total of two (2) times at two separate meetings before the council may vote on any of them. Each shall be read:

- a. At the time the proposed ordinance is first submitted to the council for its consideration (first reading).
- b. Immediately prior to the ~~council's~~ actual vote on it (second reading).

B. ~~2.~~ The council may dispense with any required reading ~~except that if the purpose of waiving a second reading is to bring an ordinance to a vote at the meeting the ordinance is first submitted to the council, a 2/3 vote is required.~~

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted: Right: 0"

Formatted ...

Formatted ...

Formatted: Right: 0"

Formatted ...

Formatted ...

Formatted: Right: 0"

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted: Right: 0"

Formatted ...

Formatted ...

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted ...

Formatted: Right: 0", Space Before: 0 pt

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted: Indent: Left: 0"

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

~~B. Legal Review~~

~~All ordinances under consideration shall be reviewed by the city attorney for the purposes of accuracy and enforceability prior to being considered by the council.~~

~~Rule 12. Rule 12. COMMITTEES~~

~~A. Special Committees~~

The council may provide for special committees as it may from time to time deem necessary. Appointments to these special committees shall be made by the mayor.

~~B. Committee Minutes~~

Each committee shall keep minutes. Minutes shall be approved by a majority of the committee at a subsequent committee meeting. After approval by the committee, the minutes shall be filed with the clerk.

~~C. Notice of Committee Meetings~~

The committee chairperson or designee shall file notice of each committee meeting with the clerk. The notice shall comply with notice requirements found in Wis. Stats. 19.84.

~~D. Absence of Member.~~

~~If any member of a committee cannot attend a scheduled committee meeting, he or she shall notify the city clerk of his or her anticipated absence as soon as practically able prior to the meeting.~~

~~E. Quorum.~~

~~The mayor, as ex officio member of standing committees, has the right, but not the obligation, to participate in the proceedings of committees, and he or she is not counted in determining the number required for a quorum or whether a quorum is present at a meeting.~~

~~D. Committee Agenda~~

The chair of each committee shall approve all agenda items. He or she shall consider all referrals for the purpose of establishing said agendas.

~~Rule 13. Rule 13. PUBLIC COMMENT PERIOD~~

~~A. A. Public Comment~~

A citizen may address the council provided the citizen registers with the clerk before the meeting is called to order, and indicates his or her interest to address the council; and provided the agenda provides for a public comment period.

~~B. B. Time Limited~~

With the exception of informational and public hearings, speakers shall be limited to a maximum of three (3) minutes. The city clerk will maintain the timer and inform the speaker when 30 seconds remain.

~~C. C. Other Restrictions~~

If the presiding officer decides the comments are not relevant or are abusive, the presiding officer may:

1. Order the citizen to modify his or her comments
2. Order the citizen to refrain from speaking
3. Order the citizen to leave council chambers
4. Take such other steps as may be necessary to insure the efficient conduct of the council's business

Formatted: Font: Arial, 11 pt, Not Bold, Font color: Auto

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted: Heading 1, Indent: Left: 0", Space Before: 0 pt, Line spacing: single

Formatted: Font: Arial, 11 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: List Paragraph, Space Before: 0 pt, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 0.45" + 0.55"

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted: Font: Arial, 11 pt, Font color: Auto

Formatted

Formatted

Formatted: Font: Arial, 11 pt

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted

Formatted: Indent: Left: 0", Right: 0"

Formatted

Formatted

Formatted

Formatted

D. Registration and Time

The city clerk will arrive 30 minutes prior to the start of the council meeting to distribute registration forms as requested. Each form will be dated, numbered, and distributed on a "first-come, first-served" basis.

1. A completed registration form is required to speak by each individual completing his or her own form and is limited to addressing one subject per meeting only

Formatted: List Paragraph, Space Before: 0 pt, Outline numbered + Level: 1 + Numbering Style: A, B, C, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Tab after: 0.5" + Indent at: 0.5", Tab stops: Not at 2.02"

Formatted: Font: Arial, 11 pt, Not Expanded by / Condensed by

Formatted: Indent: Left: 0"

Formatted: Font: Arial, 11 pt, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Not Expanded by / Condensed by

Formatted: Font: Arial, 11 pt, Not Expanded by / Condensed by

Formatted: List Paragraph, Left, Right: 0", Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.5" + Indent at: 1"

2. Speakers will utilize the microphone at the podium and will begin by stating their name and address prior to addressing the council
3. The maximum time allotted for public comment is 30 minutes
4. The council reserves the right to restrict or increase time limits

Rule 14. ~~Rule 14~~ MANNER OF DELIBERATION

A. Manner Of

No alderperson shall address the council until recognized by the presiding officer. The alderperson shall then address the presiding officer and keep all remarks to the question under discussion. The alderperson shall also avoid personal confrontation when speaking.

B. Motions

No motion shall be discussed or acted upon until it has been seconded. No motion shall be withdrawn without the consent of those alderpersons making and seconding the motion.

C. Motions: Precedence Of

~~C.~~ When a question is under consideration, no motion shall be entertained except the motion to:

1. Fix the time to adjourn
2. Adjourn
3. Recess
4. Privilege
5. Lay on the table
6. Move the previous question
7. Limit or extend limits of debate
8. Postpone to a certain day
9. Refer to committee
10. Amend
11. Postpone indefinitely

The above motions shall take precedence in the order listed.

Rule 15. ~~Rule 15~~ CONSENT AGENDA

A. ~~Clerk's~~ Clerk's Responsibilities

The city clerk may create a subsection on any council agenda entitled, "consent agenda." In a consent agenda the clerk shall place matters that, in the ~~clerk's~~ clerk's judgment, are routine and noncontroversial and do not require a special vote or specific action by the council. The consent agenda shall be approved by the council president prior to being placed on the council agenda.

B. Procedure for Adoption

The following procedure shall apply when a consent agenda is used:

1. No separate discussion or debate may be permitted on any matter listed on the consent agenda
2. A single motion, seconded and adopted by a majority vote of all members of the council shall be required to approve, adopt, and act or otherwise favorably resolve all matters listed on the consent agenda

Formatted: Not Expanded by / Condensed by

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

3. Any alderperson may request removal of any item or part of an item included in the consent agenda. At the time the consent agenda is considered, the removal of an item as requested by an alderperson shall be approved without debate or vote
4. If an item or any part of an item has been removed from the consent agenda in accordance with this rule, the council shall consider that item at an appropriate time during the council's regular order of business.

Rule 16. ROBERT'S RULES OF ORDER

In the absence of a standing rule, the council and committees shall be governed by the most current edition of Robert's Rules of Order, Newly Revised, unless contrary to State law.

Rule 17. SUSPENSION OF RULES

These rules or any part of them may be suspended in connection with any matter under consideration by a recorded vote of two-thirds of the members present.

Rule 18. VALIDITY OF COUNCIL ACTIONS

Rule 18. VALIDITY OF COUNCIL ACTIONS

No action by the Common Council shall be invalid or subject to challenge on the grounds that such action was taken in violation of the Rules of the Common Council.

H:\DOCS\HADOCS\005649\0005353\00617609

Formatted: Header distance from edge: 0.5"

Formatted: List Paragraph, Right: 0", Outline numbered + Level: 2 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 0.5" + Indent at: 1", Tab stops: Not at 0.55" + 1.1"

Formatted: Not Expanded by / Condensed by

Formatted: Not Expanded by / Condensed by

Formatted: Not Expanded by / Condensed by

Formatted: Heading 1, Indent: Left: 0", Space Before: 0 pt, Line spacing: single

Formatted: Font: Not Bold, Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto, Not Expanded by / Condensed by

Formatted: Indent: Left: 0", Right: 0", Space Before: 0 pt

Formatted: Font color: Auto, Not Expanded by / Condensed by

Formatted: Font color: Auto

Formatted: Font color: Auto, Not Expanded by / Condensed by

Formatted: Heading 1, Indent: Left: 0", Space Before: 0 pt, Line spacing: single

Formatted: Font: Not Bold, Font color: Auto

Formatted: Font color: Auto

Formatted: Font color: Auto, Not Expanded by / Condensed by

Formatted: Indent: Left: 0", Right: 0", Space Before: 0 pt

Formatted: Font color: Auto, Not Expanded by / Condensed by

Formatted: Font color: Auto, Not Expanded by / Condensed by

Formatted: Font color: Auto

Formatted: Indent: Left: 0", Right: 0", Space Before: 0 pt, After: 0 pt

Formatted: Font: 8 pt, Font color: Auto

Formatted: Font: Arial, 8 pt, Font color: Auto, Not Expanded by / Condensed by

Formatted: Font: 8 pt